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# UTAH DEPARTMENT OF ADMINISTRATIVE SERVICES

Internal Service Fund Rate Hearings

Fiscal Year 2018



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Rate Committee and Customers,

The mission of the Department of Administrative Services is to deliver support services of the highest quality and best value to government agencies and the public. Our vision is to be the preferred and most trusted provider of products, services, and innovative solutions to meet customer needs. While the Department provides dozens of services through hundreds of rates, only a handful are proposed to change for FY2016:

- Facilities Construction and Management proposes rate changes for 15 of 180 programs, 13 new programs or scope changes and new rates for billable staff labor costs.
- Fleet proposes four rate adjustments: begin charging the approved amount for leases, remove/reduce certain fees, increase the low volume per gallon fee, and adjust travel fees.
- Purchasing and General Services proposes a new rate structure for State Mail.
- Risk doesn't propose any rate increases, but property and liability premiums will change.

Statute provides that the Department must submit a rate and fee schedule annually to a rate committee comprised of executive directors of state agencies that use services and pay rates to the Department. This rate committee recommends proposed rate and fee schedule changes to the Governor's Office and the State Legislature.

The intention of this packet is to inform both the rate committee members and agency customers as to rate changes proposed by the Department prior to rate committee meetings. Should you have any questions or concerns, please feel free to contact us.

Sincerely,

Ken Hansen  
Interim Executive Director

Marilee Richins  
Interim Deputy Executive Director





# FY2018 Rate Impact Summary





# Department of Administrative Services 2018 Rate Impact Summary

CUSTOMER DEPARTMENT		RISK MANAGEMENT		Facilities & Construction Management		GENERAL SERVICES			FLEET OPERATIONS				Total DAS Impact to Customer Department
#	Name	Liability	Property			Production	State Mail	Courier	Motor Pool	State Travel	Fuel Network		
011	Senate	\$ (900)	\$ -	\$ -	\$ -	\$ 47	\$ -	\$ 57	\$ -	\$ 57	\$ -	\$ -	\$ (739)
012	House of Representatives	\$ (1,700)	\$ -	\$ -	\$ -	\$ (64)	\$ -	\$ 57	\$ -	\$ 97	\$ -	\$ -	\$ (1,610)
013	Legislative Printing	\$ (200)	\$ -	\$ -	\$ -	\$ 816	\$ -	\$ 57	\$ -	\$ -	\$ -	\$ -	\$ 873
014	Legislative Research & General Counsel	\$ (3,400)	\$ -	\$ -	\$ -	\$ 474	\$ -	\$ 321	\$ -	\$ (15)	\$ -	\$ -	\$ (2,619)
015	Legislative Fiscal Analyst	\$ (1,300)	\$ -	\$ -	\$ -	\$ 40	\$ -	\$ 321	\$ -	\$ (13)	\$ -	\$ -	\$ (952)
016	Legislative Auditor General	\$ (1,400)	\$ -	\$ -	\$ -	\$ 41	\$ -	\$ 321	\$ -	\$ (3)	\$ -	\$ -	\$ (1,041)
020	Judicial Branch	\$ (54,200)	\$ 100	\$ -	\$ 77,023	\$ 5,416	\$ -	\$ 84,052	\$ 421	\$ 35	\$ -	\$ -	\$ 112,848
030	Capital Preservation Board	\$ (1,800)	\$ 600	\$ -	\$ -	\$ 22	\$ -	\$ 413	\$ -	\$ -	\$ -	\$ -	\$ (764)
050	State Treasurer	\$ (500)	\$ -	\$ -	\$ 8,032	\$ (510)	\$ -	\$ 227	\$ (44)	\$ 3	\$ -	\$ -	\$ 7,208
060	Governor's Office	\$ (12,600)	\$ -	\$ -	\$ -	\$ 2,194	\$ -	\$ 4,646	\$ 1,638	\$ 235	\$ -	\$ -	\$ (3,886)
063	Governor's Office of Economic Development	\$ (16,600)	\$ -	\$ -	\$ -	\$ 3,075	\$ -	\$ 1,880	\$ -	\$ -	\$ -	\$ -	\$ (11,645)
065	Utah Science Technology & Research Initiative	\$ (500)	\$ -	\$ -	\$ -	\$ (1)	\$ -	\$ 242	\$ -	\$ 82	\$ -	\$ -	\$ (177)
080	Attorney General	\$ (18,400)	\$ -	\$ -	\$ -	\$ 6,792	\$ -	\$ 2,209	\$ (1,071)	\$ (56)	\$ -	\$ -	\$ (10,526)
090	Utah State Auditor	\$ (2,600)	\$ -	\$ -	\$ -	\$ 44	\$ -	\$ 299	\$ (87)	\$ (12)	\$ -	\$ -	\$ (2,356)
100	Dept of Administrative Services	\$ (38,900)	\$ 8,000	\$ -	\$ 1,643	\$ (71,614)	\$ -	\$ 12,659	\$ 995	\$ (262)	\$ 8,607	\$ -	\$ (78,871)
110	Dept of Technology Services	\$ (27,700)	\$ 100	\$ -	\$ -	\$ 289	\$ -	\$ 655	\$ (630)	\$ (56)	\$ -	\$ -	\$ (27,362)
120	Tax Commission	\$ (19,600)	\$ -	\$ -	\$ 16,702	\$ 199,857	\$ -	\$ 34,487	\$ (2,051)	\$ (286)	\$ 1	\$ -	\$ 229,109
130	Career Service Review Office	\$ 300	\$ -	\$ -	\$ -	\$ 42	\$ -	\$ 32	\$ -	\$ -	\$ -	\$ -	\$ 374
140	Dept of Human Resource Management	\$ (8,100)	\$ -	\$ -	\$ -	\$ 102	\$ -	\$ 421	\$ -	\$ 23	\$ -	\$ -	\$ (7,555)
170	Navajo Trust Administration	\$ -	\$ 100	\$ -	\$ -	\$ (45)	\$ -	\$ -	\$ (200)	\$ -	\$ -	\$ -	\$ (144)
180	Dept of Public Safety	\$ 17,400	\$ (100)	\$ -	\$ 71,632	\$ (75,910)	\$ -	\$ 39,576	\$ (40,834)	\$ (103)	\$ 1	\$ -	\$ 11,682
190	Utah National Guard	\$ (1,500)	\$ 3,600	\$ -	\$ -	\$ (112)	\$ -	\$ 3,573	\$ (1,380)	\$ 208	\$ 4	\$ -	\$ 4,363
200	Dept of Human Services	\$ 58,300	\$ 1,700	\$ -	\$ 19,130	\$ (59,154)	\$ -	\$ 151,260	\$ 11,534	\$ (3,359)	\$ 154	\$ -	\$ 179,564
270	Dept of Health	\$ (17,100)	\$ -	\$ -	\$ 155,016	\$ (14,283)	\$ -	\$ 16,737	\$ 520	\$ 222	\$ -	\$ -	\$ 143,112
290	Utah Medical Education Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
400	Utah State Board of Education	\$ (22,500)	\$ 100	\$ -	\$ 4,753	\$ 6,339	\$ -	\$ 48,388	\$ 4,336	\$ (385)	\$ -	\$ -	\$ 41,091
410	Dept of Corrections	\$ (63,000)	\$ 6,700	\$ -	\$ 5,040	\$ (11,755)	\$ -	\$ 12,067	\$ (17,811)	\$ 594	\$ 81	\$ -	\$ (98,105)
430	Board of Pardons & Parole	\$ (1,100)	\$ -	\$ -	\$ -	\$ 287	\$ -	\$ 2,415	\$ (261)	\$ -	\$ -	\$ -	\$ 1,341
450	Dept of Veterans' & Military Affairs	\$ 2,200	\$ 1,000	\$ -	\$ -	\$ 156	\$ -	\$ 7,413	\$ (522)	\$ 20	\$ -	\$ -	\$ 10,266
480	Dept of Environmental Quality	\$ (15,000)	\$ 300	\$ -	\$ -	\$ 5,527	\$ -	\$ 359	\$ (310)	\$ (3,516)	\$ -	\$ -	\$ (12,640)
540	School & Institutional Trust Fund Office	\$ 600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600
550	School & Institutional Trust Lands Admin	\$ 16,700	\$ -	\$ -	\$ -	\$ 1,642	\$ -	\$ 483	\$ (693)	\$ 101	\$ -	\$ -	\$ 18,233
560	Dept of Natural Resources	\$ 64,200	\$ 3,600	\$ -	\$ -	\$ 478	\$ -	\$ 5,234	\$ (15,327)	\$ 469	\$ 2,800	\$ -	\$ 61,454
570	Dept of Agriculture & Food	\$ 800	\$ -	\$ -	\$ -	\$ (268)	\$ -	\$ 563	\$ 884	\$ 119	\$ 10	\$ -	\$ 2,107
590	Public Lands Policy Coordination Office	\$ (3,100)	\$ -	\$ -	\$ -	\$ 247	\$ -	\$ 32	\$ -	\$ 32	\$ -	\$ -	\$ (2,789)
600	Dept of Workforce Services	\$ 56,500	\$ -	\$ -	\$ 29,266	\$ (103,802)	\$ -	\$ 66,568	\$ (1,407)	\$ (419)	\$ -	\$ -	\$ 46,726
650	Dept of Alcoholic Beverage Control	\$ (9,600)	\$ -	\$ -	\$ 321,536	\$ (1,391)	\$ -	\$ 966	\$ (523)	\$ 15	\$ -	\$ -	\$ 311,003
660	Labor Commission	\$ (4,100)	\$ -	\$ -	\$ -	\$ 5,050	\$ -	\$ 259	\$ 913	\$ 30	\$ -	\$ -	\$ 2,152
670	Dept of Commerce	\$ (10,200)	\$ -	\$ -	\$ -	\$ (33,942)	\$ -	\$ 291	\$ 208	\$ 98	\$ -	\$ -	\$ (43,545)
680	Dept of Financial Institutions	\$ (1,200)	\$ -	\$ -	\$ -	\$ 6	\$ -	\$ 966	\$ -	\$ 309	\$ -	\$ -	\$ 81
690	Dept of Insurance	\$ (47,700)	\$ -	\$ -	\$ -	\$ (238)	\$ -	\$ 515	\$ (793)	\$ 133	\$ -	\$ -	\$ (48,082)
700	Public Service Commission	\$ (1,500)	\$ -	\$ -	\$ 698	\$ (21)	\$ -	\$ 112	\$ 732	\$ 32	\$ -	\$ -	\$ (679)
710	Dept of Heritage & Arts	\$ (4,300)	\$ 100	\$ -	\$ -	\$ 2,474	\$ -	\$ 1,544	\$ -	\$ 171	\$ 1	\$ -	\$ 722
810	Dept of Transportation	\$ 55,000	\$ 27,800	\$ -	\$ 6,358	\$ 2,650	\$ -	\$ 26,008	\$ (37,041)	\$ (286)	\$ 30,571	\$ -	\$ 111,100
	UCAN	\$ (1,300)	\$ (100)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,400)
	Charter Schools	\$ 27,500	\$ (100)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,400
	Higher Ed	\$ (454,300)	\$ 38,500	\$ -	\$ 166,202	\$ -	\$ -	\$ -	\$ (73,712)	\$ 350	\$ 3,779	\$ -	\$ (319,180)
	School Districts	\$ 638,700	\$ 26,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,339	\$ 6,293	\$ -	\$ 675,332
	Heber Valley Railroad	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200
	Utah State Fairpark	\$ 4,800	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,400
	Other	\$ -	\$ -	\$ -	\$ -	\$ 98,858	\$ -	\$ 119,669	\$ -	\$ 1,458	\$ 30,063	\$ -	\$ 250,049
	Total by Charging Agency	\$ 75,100	\$ 122,200	\$ 883,052	\$ (30,067)	\$ 650,356	\$ (172,526)	\$ (1,334)	\$ 82,343	\$ 1,606,524	\$ -	\$ -	\$ -



# Department of Administrative Services 2018 Rate Impact Summary

CUSTOMER DEPARTMENT			RISK MANAGEMENT		Facilities & Construction Management	GENERAL SERVICES			FLEET OPERATIONS			Total DAS Impact to Customer Department
#	Name	Liability	Property	Construction Management	Production	State Mail	Courier	Motor Pool	State Travel	Fuel Network		
011	Senate	\$ (900)	\$ -	\$ -	\$ 47	\$ -	\$ 57	\$ -	\$ 57	\$ -	\$ (739)	
012	House of Representatives	\$ (1,700)	\$ -	\$ -	\$ (64)	\$ -	\$ 57	\$ -	\$ 97	\$ -	\$ (1,610)	
013	Legislative Printing	\$ (200)	\$ -	\$ -	\$ 816	\$ -	\$ 57	\$ -	\$ -	\$ -	\$ 673	
014	Legislative Research & General Counsel	\$ (3,400)	\$ -	\$ -	\$ 474	\$ -	\$ 321	\$ -	\$ (15)	\$ -	\$ (2,619)	
015	Legislative Fiscal Analyst	\$ (1,300)	\$ -	\$ -	\$ 40	\$ -	\$ 321	\$ -	\$ (13)	\$ -	\$ (952)	
016	Legislative Auditor General	\$ (1,400)	\$ -	\$ -	\$ 41	\$ -	\$ 321	\$ -	\$ (3)	\$ -	\$ (1,041)	
020	Judicial Branch	\$ (54,200)	\$ 100	\$ 77,023	\$ 5,416	\$ -	\$ 84,052	\$ 421	\$ -	\$ -	\$ 112,848	
030	Capital Preservation Board	\$ (1,800)	\$ 600	\$ -	\$ 22	\$ -	\$ 413	\$ -	\$ -	\$ -	\$ (764)	
050	State Treasurer	\$ (500)	\$ -	\$ 8,032	\$ (510)	\$ -	\$ 227	\$ (44)	\$ 3	\$ -	\$ 7,208	
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063	Governor's Office of Economic Development	\$ (16,800)	\$ -	\$ -	\$ 3,075	\$ -	\$ 1,880	\$ -	\$ -	\$ -	\$ (11,645)	
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080	Attorney General	\$ (18,400)	\$ -	\$ -	\$ 6,792	\$ -	\$ 2,209	\$ (1,071)	\$ (56)	\$ -	\$ (10,526)	
090	Utah State Auditor	\$ (2,600)	\$ -	\$ -	\$ 44	\$ -	\$ 299	\$ (87)	\$ (12)	\$ -	\$ (2,356)	
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190	Utah National Guard	\$ (1,500)	\$ 3,600	\$ -	\$ (112)	\$ -	\$ 3,573	\$ (1,390)	\$ 208	\$ -	\$ 11,662	
200	Dept of Human Services	\$ 58,300	\$ 1,700	\$ 19,130	\$ (59,154)	\$ -	\$ 151,260	\$ 11,534	\$ (3,359)	\$ 154	\$ 4,383	
270	Dept of Health	\$ (17,100)	\$ -	\$ 155,016	\$ (14,283)	\$ -	\$ 18,737	\$ 520	\$ 222	\$ -	\$ 179,564	
290	Utah Medical Education Council	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,112	
400	Utah State Board of Education	\$ (22,500)	\$ 100	\$ 4,753	\$ 6,399	\$ -	\$ 48,388	\$ 4,336	\$ (385)	\$ -	\$ -	
410	Dept of Corrections	\$ (63,000)	\$ 6,700	\$ 5,040	\$ (11,755)	\$ -	\$ 12,067	\$ (17,811)	\$ 594	\$ 61	\$ (68,105)	
430	Board of Pardons & Parole	\$ (1,100)	\$ -	\$ -	\$ 267	\$ -	\$ 2,415	\$ (261)	\$ -	\$ -	\$ 1,341	
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600	Dept of Workforce Services	\$ 56,500	\$ -	\$ 29,286	\$ (103,802)	\$ -	\$ 66,568	\$ (1,407)	\$ (419)	\$ -	\$ 46,726	
650	Dept of Alcoholic Beverage Control	\$ (9,600)	\$ -	\$ 321,536	\$ (1,391)	\$ -	\$ 966	\$ (523)	\$ 15	\$ -	\$ 311,003	
660	Labor Commission	\$ (4,100)	\$ -	\$ -	\$ 5,050	\$ -	\$ 259	\$ 913	\$ 30	\$ -	\$ 2,152	
670	Dept of Commerce	\$ (10,200)	\$ -	\$ -	\$ (33,942)	\$ -	\$ 291	\$ 208	\$ 98	\$ -	\$ (43,545)	
680	Dept of Financial Institutions	\$ (1,200)	\$ -	\$ -	\$ 6	\$ -	\$ 966	\$ -	\$ 309	\$ -	\$ 81	
690	Dept of Insurance	\$ (47,700)	\$ -	\$ -	\$ (238)	\$ -	\$ 515	\$ (793)	\$ 133	\$ -	\$ (48,082)	
700	Public Service Commission	\$ (1,500)	\$ -	\$ 698	\$ (21)	\$ -	\$ 112	\$ -	\$ 32	\$ -	\$ (679)	
710	Dept of Heritage & Arts	\$ (4,300)	\$ 100	\$ -	\$ 2,474	\$ -	\$ 1,544	\$ 732	\$ 171	\$ 1	\$ 722	
810	Dept of Transportation	\$ 55,000	\$ 27,800	\$ 6,356	\$ 2,690	\$ -	\$ 26,008	\$ (37,041)	\$ (286)	\$ -	\$ 111,100	
	UCAN	\$ (1,300)	\$ (100)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,400)	
	Charter Schools	\$ 27,500	\$ (100)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,400	
	Higher Ed	\$ (454,300)	\$ 38,500	\$ 166,202	\$ -	\$ -	\$ -	\$ (73,712)	\$ 350	\$ -	\$ (319,180)	
	School Districts	\$ 638,700	\$ 28,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,939	\$ -	\$ 6,293	
	Heber Valley Railroad	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200	
	Utah State Fairpark	\$ 4,800	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,400	
	Other	\$ -	\$ -	\$ -	\$ 98,858	\$ -	\$ 119,669	\$ -	\$ 1,458	\$ -	\$ 250,049	
	Total by Charging Agency	\$ 75,100	\$ 122,200	\$ 883,052	\$ (30,067)	\$ -	\$ 650,356	\$ (172,526)	\$ (1,934)	\$ 82,343	\$ 1,608,524	



# Agenda







State of Utah  
*Interim Executive Director*

GARY R. HERBERT  
*Governor*

SPENCER J. COX  
*Lieutenant Governor*

## Department of Administrative Services

KENNETH A. HANSEN  
*Interim Executive Director*

MARILEE P. RICHINS  
*Interim Deputy Director*

# Agenda

## DAS FY'18 Internal Service Fund Rate Review Committee Meeting

**DATE:** Tuesday, September 6, 2016  
**TIME:** 8:30 a.m.  
**PLACE:** State Capitol Building, Room #445

### I. Committee Business:

- a. Welcome – Ken Hansen, Interim Executive Director, Department of Administrative Services (DAS)
- b. Selection of a Committee Chairperson
- c. Open and Public Meetings Act Training – Paul Tonks, Attorney General's Office
- d. Approval of minutes of September 1, 2015
- e. Overview of Rate Committee Responsibilities

### II. Presentation by DAS Internal Service Funds

- a. Facilities Construction and Management, Facilities Management - Ken Hansen, DAS Interim Executive Director and Eric Tholen, Division Director
  - i. Presentation
  - ii. Discussion
    1. Committee
    2. Public
  - iii. Action Items – Consider approval of FY'18 Rates and Rate Changes
- b. Fleet Operations – Ken Hansen, DAS Interim Executive Director and Jeff Mottishaw, Division Director
  - Motor Pool program
  - Fuel Network program
  - Travel program
    - i. Presentation
    - ii. Discussion
      1. Committee
      2. Public
  - iii. Action Items – Consider approval of FY'18 Rates and Rate Changes

- c. Purchasing and General Services – Ken Hansen, DAS Interim Executive Director and Kent Beers, Division Director
  - Cooperative Contracts program
  - State and Federal Surplus Property programs
  - Print Services program
  - State Mail and Distribution Services program
    - i. Presentation
    - ii. Discussion
      - 1. Committee
      - 2. Public
    - iii. Action Items – Consider approval of FY’18 Rates and Rate Changes
- d. Risk Management – Ken Hansen, DAS Interim Executive Director and Tani Downing, Division Director
  - Liability Insurance program
  - Property Insurance program
  - Auto Insurance program
  - Workers Compensation program
    - i. Presentation
    - ii. Discussion
      - 1. Committee
      - 2. Public
    - iii. Action Items – Consider approval of FY’18 Rates and Rate Changes
- e. Finance – Ken Hansen, DAS Interim Executive Director and John Reidhead, Division Director
  - Consolidated Budget and Accounting program
  - Purchasing Card program
    - i. Presentation
    - ii. Discussion
      - 1. Committee
      - 2. Public
    - iii. Action Items – Consider approval of FY’18 Rates and Rate Changes

Subsequent Meetings (if necessary)

Tuesday, September 13, State Capitol Room #445, 8:30 a.m.

Tuesday, September 20, State Capitol Room #445, 8:30 a.m.

#### **COMMITTEE MEMBERS**

LuAnn Adams, Executive Director, Department of Agriculture and Food

Becky Bradshaw, Comptroller, Department of Transportation

Mark Brasher, Deputy Director, Department of Human Services

Joseph Brown, Division Director, Department of Public Safety

Barry Conover, Executive Director, Tax Commission

Matt Lund, Budget and Policy Economist, Governor’s Office of Management and Budget

Sal Petilos, Executive Director, Department of Alcoholic Beverage Control



State of Utah  
*Interim Executive Director*

GARY R. HERBERT  
*Governor*

SPENCER J. COX  
*Lieutenant Governor*

## **Department of Administrative Services**

KENNETH A. HANSEN  
*Interim Executive Director*

MARILEE P. RICHINS  
*Interim Deputy Director*

# **AGENDA**

## **DAS FY'18 ISF Rate Review Committee Meeting #2 (If Needed)**

**DATE:** Tuesday, September 13, 2016  
**TIME:** 8:30 a.m.  
**PLACE:** State Capitol Building, Room #445

### **I. Committee Business:**

- a. Welcome – Ken Hansen, Interim Executive Director, Department of Administrative Services (DAS)
- b. Approval of minutes of September 6, 2016

### **II. Follow up presentations by DAS Internal Service Funds (as needed)**

- a. Facilities Construction and Management, Facilities Management, Fleet Operations, Purchasing and General Services, Risk Management, and Finance - Ken Hansen, DAS Interim Executive Director and Division Directors
  - i. Follow up presentation
  - ii. Discussion
    - 1. Committee
    - 2. Public
  - iii. Action Items – Consider approval of FY'18 Rates and Rate Changes

Subsequent Meeting (if necessary)

Tuesday, September 20, State Capitol Room #445, 8:30 a.m.

### **COMMITTEE MEMBERS**

LuAnn Adams, Executive Director, Department of Agriculture and Food  
Becky Bradshaw, Comptroller, Department of Transportation  
Mark Brasher, Deputy Director, Department of Human Services  
Joseph Brown, Division Director, Department of Public Safety  
Barry Conover, Executive Director, Tax Commission  
Matt Lund, Budget and Policy Economist, Governor's Office of Management and Budget  
Sal Petilos, Executive Director, Department of Alcoholic Beverage Control





State of Utah  
*Interim Executive Director*

GARY R. HERBERT  
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SPENCER J. COX  
*Lieutenant Governor*

## Department of Administrative Services

KENNETH A. HANSEN  
*Interim Executive Director*

MARILEE P. RICHINS  
*Interim Deputy Director*

# AGENDA

## DAS FY'18 ISF Rate Review Committee Meeting #3 (If Needed)

**DATE:** Tuesday, September 20, 2016  
**TIME:** 8:30 a.m.  
**PLACE:** State Capitol Building, Room #445

### I. Committee Business:

- a. Welcome – Ken Hansen, Interim Executive Director, Department of Administrative Services (DAS)
- b. Approval of minutes of September 13, 2016

### II. Follow up presentations by DAS Internal Service Funds (as needed)

- a. Facilities Construction and Management, Facilities Management, Fleet Operations, Purchasing and General Services, Risk Management, and Finance - Ken Hansen, DAS Interim Executive Director and Division Directors
  - i. Follow up presentation
  - ii. Discussion
    1. Committee
    2. Public
  - iii. Action Items – Consider approval of FY'18 Rates and Rate Changes

### COMMITTEE MEMBERS

LuAnn Adams, Executive Director, Department of Agriculture and Food  
Becky Bradshaw, Comptroller, Department of Transportation  
Mark Brasher, Deputy Director, Department of Human Services  
Joseph Brown, Division Director, Department of Public Safety  
Barry Conover, Executive Director, Tax Commission  
Matt Lund, Budget and Policy Economist, Governor's Office of Management and Budget  
Sal Petilos, Executive Director, Department of Alcoholic Beverage Control



# FY2017 ISF Rate Review Committee Meeting Minutes





(Draft, waiting formal approval)

## **Department of Administrative Services Internal Service Fund Rate Review Committee Meeting**

September 1, 2015

State Capitol Building, Room 250  
350 North State Street, Salt Lake City, UT 84114

### **Committee Members Present:**

Francine Giani – Board Chair, Department of Commerce  
Kim Hood – Executive Director, Department of Administrative Services  
Matthew Lund – Governor’s Office of Management & Budget  
John Reidhead – Director, Division of Finance  
Mark VanOrden – CIO Dept. of Technology Services  
Dennis Carver – Division of Natural Resources  
Linda Hull – Department of Transportation (for Becky Bradshaw)

Note: An audio recording of the meeting can be found on the Public Notice Website.

### **1. Business:**

Kim Hood welcomed everyone to the hearing and turned the meeting over to Francine Gianni, the Board Chair.

Ms. Giani turned the time over to Ken Hansen the DAS Deputy Director to present the Open and Public Meeting training.

Mr. Hansen reviewed the Open and Public Meetings Act Training. (Handout on the training is available on the Public Notice Website.)

He explained that the DAS Rate Committee is subject to the Open and Public Meetings Act. The Statute requires that there is an annual training of the Open and Public Meetings Act for Boards and Committees. He briefly reviewed the handout provided.

The committee members reviewed the minutes from the meeting held on October 7, 2014. Mark VanOrden moved to approve the minutes, John Reidhead seconded the motion, motion passed.

### **2. Presentation by DAS Internal Service Funds, Ken Hansen, DAS Deputy Director**

Ken Hansen presented the rate proposals for the Department of Administrative Services for fiscal year 2017. DAS vision is to be the preferred and most trusted provider of services and innovative solutions for state agencies. Five of the DAS Divisions’ 12 general programs will be discussed.

They will review the approved rates from FY 2016 and the proposed rates for FY 2017 if changes are being requested, along with the financial statements.

### **3. DFCM**

Jake Jacobson the maintenance and operational manager for DFCM joined Ken Hansen to review DFCM's rates.

Facility management provides building management services to state agencies. They provide maintenance and management services to more than 173 state-owned and leased buildings.

DFCM had \$29 million adjusted revenue in 2015. There are 134 authorized FTE's and 114 current FTE's. They manage over 6.8 million square feet of space.

DFCM is proposing rate changes to 19 of their 173 programs. The programs for the rate changes are detailed in the packet. These are adjustments to correct the rates for these buildings.

DFCM is proposing several adjustments to other rates. These adjustments deal with scope changes in the services being provided.

DFCM is recommending that labor rates (garage rates) be establish so they are able to respond to customer requests.

Dennis Carver complemented DFCM on their retained earnings and keeping costs low.

Francine Giani asked if there were any other questions or statements from the committee

John Reidhead asked about why these rates have not been on a rate schedule.

Jake Jacobson said that DFCM has several agreements that are billed on a quarterly basis. The garage rates allow them to bill for services outside the normal scope of their agreements and bill for their time spent on these orders. They have done this in the past, but didn't have those rates on the rate schedule.

There were no questions from the public.

Dennis Carver made a motion to approve the proposed FY 17 rate changes. Mark VanOrden seconded the motion. The committee voted and the motion passed unanimously.

#### **4. Purchasing & General Services**

Ken Hansen and Kent Beers presented the four Internal Service Funds for Purchasing and General Services. They are: Cooperative Contracts; State/Federal Surplus; Print Services; and State Mail.

##### **a) Cooperative Contracts.**

The State has over 750 Cooperative Contracts, and there is \$1.9 billion in usage. The contracts are used by Counties, Cities, State Agencies, School Districts, Higher Ed. and Special Service Distracts. The current rate structure allows for Purchasing to charge an administrative contract fee up to 1.0%, and the current average fee is 0.4%. The administrative fee is lowered 50% when a contract is renewed.

There is a current retained earnings balance is \$2,471,162.07, it will be reduced by \$1.5 million for the new eProcurement system. The retained earnings will be further reduced by \$400,000 for FY17 for maintenance on the new system.

Mark VanOrden asked for an explanation about the eProcurement system.

Kent Beers the Director of State Purchasing explained that this system will replace purchasing's current system BidSync. The BidSync contract is due to expire. The new system is SyQuest and the vendor was awarded the contract through a procurement done by WSCA. The system will be paid for through the administrative fees that are collected on the use of statewide contracts.

Ms. Giani asked if the \$400,000 would be a yearly fee for maintenance.

Mr. Beers responded yes, that this is an estimate of the usage on the system and the annual cost. It will be paid for by administrative fees collected when an agency or political subdivision uses it for a procurement.

b) State/Federal Surplus

State Surplus saved Law Enforcement Agencies of Utah \$1,040,568, through the 1033 program. They also saved governmental agencies \$1,057,691 through the Federal Donation Program, and implemented the disposal of non-vehicle items required by S.B. 122.

Surplus Property is recommending no changes to the existing rates. Surplus is recommending a new proposed rate based on the passage of SB122.

In the past Surplus retained 100% of non-vehicle item sales. Surplus is proposing a rate change when agencies surplus non-vehicle items online and keep these items at their location. Surplus will retain only 50% of the amount received from that purchase. The 50% that Surplus retains will be used to conduct online auctions.

c) Print Services

Mr. Hansen reviewed the services provided through the State Copy Center and through Digital Print Services. Purchasing has worked under the direction of the Governor in cooperation with UCI to direct print jobs that do not contain personal or sensitive data to the Utah Correctional Industries.

Print Services is not proposing any changes to their current rates.

d) State Mail

Mr. Hansen reviewed the volume of the work State Mail does for sorting, inserting and metering mail. Through State Mail the state obtains US Postal Services discounts and savings through state mail agencies vendor contracts. The majority of the savings come from the sorting machine and the optical character recognition machine. Over the last couple of years there has been a decline in volume in the sorting machine. The savings decline was 7% between FY 2013 and FY 2014, and an 18% decline between FY 2014 and FY 2015. The decline is due to lower volumes of mail being processed by State Mail.

The Division is not proposing any changes to the current state mail rates.

Mark VanOrden asked if State Mail was able to retain staff level with the decrease in postage.

Kent Beers explained that the number of FTE's is declining. As the volumes drop they are not replacing staff. They are looking at stopping some delivery routes that are not paying their way. This may help the decline in retained earnings and income.

Ms Giani asked if there were any questions or comments.

Dennis Carver made a positive comment about SB122. He said it helped alleviate some of the administrative pressure on surplus and he appreciates that.

No public comments.

John Reidhead moved to approve the proposed FY 17 rate changes for the Division of Purchasing and General Services as presented.

## **5. Risk Management**

Tani Downing the Director of Risk Management joined Ken Hansen to discuss Risk Managements rates.

Risk Management provides liability, property, & auto coverage for state agencies, state-owned colleges and universities, 41 school districts, and 64 charter schools.

They insure \$33 billion in buildings, contents, and vehicles. The total impact of all requested Risk rates will be decreased by \$337,000.

Risk Management is proposing a number of rate changes. They are as follows:

### **a) Specialized Lines of Coverage**

This will allow for specialized lines of insurance outside of what is usually covered. It will pass the vendor costs on to the agency that needs the services, and there will be no administrative expense.

### **b) Non-Compliance Penalty (in place of the 15% discount)**

The Legislature funds agencies 85% of the total costs for insurance coverage. They are proposing a penalty of up to 15% for insured groups that do not complete loss prevention measures. The result is the same as the past discount program.

### **c) Liability Coverage**

The rates are determined by an actuary from a national consulting firm. Liability premiums will increase in total by \$469,000 in FY 17. This is determined by inflation, population, total lane miles, student counts, and budgets as well as increased claims. Charter School rates will be reduced from \$10.00 per student, to \$8.00 per student.

Ms. Giani asked why the charter school rate was being reduced.

Tani Downing explained that the actuary looked at charter schools and what was projected was conservative, and Risk ended up collecting too much money for the charter school liability. Charter school losses have not materialized like the actuary thought they would.

Dennis Carver asked what the difference was between reserved funds and retained earnings. Do most insurance companies have reserved funds that are used to cover unanticipated losses.

Ms. Downing stated that the actuary looks at a regular insurance company's losses, and allows them to keep a certain percentage for large losses. If the retained earnings rise over time in actual dollars, they will look at reducing the rate.

Stephen Hewlett explained that the actuary gives Risk a liability number which is recorded on the balance sheet and is the amount Risk needs to have in the bank to cover liabilities that are current and those projected as incurred but not yet reported. The retained earnings are the results of operations and are separate from the "reserves" related to claims liabilities. The reserves are to cover claims that continue to have costs. There are approximately \$40 million in claims that continue to have costs.

Risk's adjusters, with their assistant attorney general go through all claims over \$25,000 each year before their audit takes place, to help ensure the reserves are accurate.

#### d) Property

Valuation and square footage changes will affect the amount of premiums collected for all state agencies with property coverage. An increase in total valuation is due to more accurate reporting from insured agencies and new construction.

Risk Management has worked closely with Division of Facilities Construction and Management to make sure coverage levels are appropriate for all state buildings.

There are no proposed rate changes for property, but the overall premiums will increase by \$984,000, this is to account for changes in valuations and attributes as customers reviewed their properties that are being covered.

Tani Downing reviewed and explained the increase in the amount of retained earnings. She said that in FY15 it was a low year in claims for property loss. They received a rebate for \$1 million from their excess carrier for closing out 3 past years of claims. There is only one year of claims open now. It was abnormal for FY 15 property retained earnings to go up as high as it did, and they don't expect it to continue.

The past years they only billed agencies what was appropriated and not the value of what the building should have been. The increase in premiums will get the value of the buildings funded.

#### e) Auto Claims

There was a slight decrease in 2015 of auto claims, but the trend is still going up.

There are no proposed rate changes for vehicle premiums. There is no proposed deductible change on non-preventable claims. They are recommending a deductible increase from \$750 to \$1,500 per preventable claims or unknown cause claims. There will be discounts available on deductible for preventable claims that bring the deductible back to \$750, when the agency is in compliance with loss prevention measures, and is following the current Risk and Fleet rules.

There were no questions or comments on auto claims.

f) Worker's Compensation

The Workers Compensation program pays the cost of workers compensation insurance premiums for state employees paid to the Workers Compensation Fund of Utah. The worker's compensation rates are 1.41% per \$100 for UDOT, and 0.88% per \$100 in wages for the other state agencies. There is also a \$2,200 charge per aviation pilot per year.

They are proposing to reduce the rates from \$1.41 to \$1.25 for UDOT employees per \$100 in wages, and \$0.88 to \$0.70 for all other state agencies per \$100 in wages. The proposed rate changes will save agencies \$1.79 million overall for FY2017.

Ms. Giani asked if there were any questions or comments.

Dennis Carver asked how they determine if an accident is preventable, and how will it be funded.

Ms. Downing stated that it will be funded through the agencies budget because it's a rate not a deductible. Preventable accidents are usually determined by the police report.

Mr. Carver asked how they will determine if they are compliant for the deductible on preventable accidents.

Ms. Downing stated if the rate passes they will work with the agencies to come up with a process for FY 17.

Mr. Carver feels that the increase in the proposed rate is too large and would recommend the taking the proposed increase for preventable claims from \$1,500 to \$1,000.

Ken Hansen explained if an agency is following the current Risk or Fleet rule there shouldn't be a change in the amount of the deductible for the agency.

Stephen Hewlett said that 70% of automobile accidents are single vehicle accidents. They will take what Dennis Carver has said, and take his recommendation of lowering the amount to \$1,000 into consideration.

John Reidhead asked about the lower rates for Workers Compensation, and if they were reducing them enough.

Steve Hewlett said they are looking at reducing the Workers Compensation rates for the current year. This decision has not been decided yet.

Tani Downing explained that their workers comp claims have gone down. The rate is there, but they have not had the claims so they have been collecting too much money, and they want to reduce the amount they collect.

There were no other questions from the committee or the public.

Francine Giani asked for a vote to approve the Division of Risk Management's FY17 proposed rate changes.

Kim Hood made the motion to approve Risk Managements proposed rates. Francine Giani seconded the motion. A vote was taken and the motion passed unanimously.

## 6. Fleet Operations

Ken Hansen and Jeff Mottishaw the Director of Fleet Operations presented Fleet's three programs: Motor Pool, Fuel Network, and State Travel.

### a) Motor Pool

There are 7,333 vehicles in the state fleet, 4,489 are in Fleet Operations. The Vehicle Services Center Pilot is seeing a savings of 15-20% on maintenance. Labor times are tracked to predict future labor costs. The Fuel Costs as a pass through to agencies became effective on July 1, 2015.

There are no proposed rates to the Motor Pool lease rates.

Dennis Carver asked the committee to review the Motor Pool's income Proforma Financial Statement on page 92 of their binders. Motor Pool shows \$3 million in net income in 2015, and \$2 million in 2016, then there is a drop in income. He feels revenue should be down after 2015, because fuel was taken out of the rates, and also expenses should be down as it relates to fuel.

Jeff Mottishaw explained that in the Payments for Capital Assets on the Proforma Financial Statement on page 92 for 2015, there is approximately \$11 million in purchases for vehicles, under what was allowed of the \$16 million. Halfway through 2015 a decision was made to push the replacement mileage out temporarily to 120,000, which reduced the purchase of the vehicles significantly by about \$8 million, which is partially reflected in net income due to reduced depreciation.

Motor Pool is approved for \$16 million for FY16. For FY17 to make up the difference from pushing the replacement mileage out temporarily they had to request almost \$30 million in capital assets. The large spike is temporary as they make up for not purchasing those vehicles, as they catch up they will go from a large positive to losing money. This is directly related to vehicle purchases.

Dennis Carver said the revenue is flat and it should be going down because the fuel was taken out of Fleet and the costs went directly to the departments. Dennis believes the revenue numbers are overstated and the expense numbers are understated, and the depreciation is also overstated for their forecast.

Mark Yeschick from the CBA stated on the Performa Financial Statement for FY16, there is a \$1.5 million dollar drop in revenues directly related to the fuel pass through.

### b) Fuel Network

There are 40,000 vehicles of state and local governments that participate in the Fuel Network. There was over 18 million gallons dispensed through the network. The fuel network has 450 tanks statewide, and seven CNG fueling sites.

For fuel network there are no proposed rate changes for current rates.

There were no questions or comments about the Fuel Network.

c) State Travel

The State Travel Office provides business travel services for the state and local governments.

The retained earnings for travel are projected to go negative, but the rates are not changing because Fleet expects the new travel card rebates to be approximately 3 times the current rebates.

There are no proposed rate changes for State Travel.

The new travel credit card pilot will start in DAS and the Dept. of Insurance. The change is going from an individual liability travel card to a corporate liability travel card. There will be some changes in the way reimbursements are processed; they will be submitted like a purchasing card.

There were no other questions for State Travel.

There were no public comments.

Ms. Giani asked for a vote for the proposed rate changes for Fleet Operations.

Dennis Carver moved to approve the proposed rates for Fleet Operations. Kim Hood seconded the motion. A vote was taken and passed unanimously.

7. **Division of Finance**

Rick Beckstead from the Division of Finance joined Ken Hanson to discuss the Purchasing Card and the Consolidated Budget & Accounting group.

a) Purchasing Card

The purchasing card is a cost-effective method for purchasing and for payments. In FY15 the p-card usage was \$26.6 million, and the net rebate to state agencies was \$310,001. The incentives for the WSCA contract with US Bank that was effective on Oct. 1, 2014, were volume sales, prompt payments, and annual volume bonus.

b) Consolidated Budget & Accounting (CBA)

The CBA group was formed in May 2011 to centralize DAS budget and accounting functions. It has operated as an Internal Service Fund since 2013. Personnel expenses will increase in FY16 by approximately \$80,000 because of a cost of living and market comparability adjustments. The CBA also provides services to the Judicial Conduct Commission and the Medicaid Inspector General.

They are proposing an increase from \$34-\$36 per hour for basic accounting and transactions, and an increase from \$60-\$65 per hour for financial management.

There were no questions or comments from the committee or the public on the purchasing card or the CBA.

Ms. Giani asked the committee for action for the proposed rates

Dennis Carver made a motion to approve the proposed rates for Finance. Mark VanOrden seconded the motion, the motion passed unanimously.

That concluded the Department of Administrative Service Internal Service Fund Rate Review Committee Meeting. The meeting was adjourned.

There were no future meetings needed, because all DAS FY17 ISF rate changes were approved at the Sept. 1, meeting.



# Division of Facilities Construction and Management





# Facilities Construction and Management



Overview

**Facilities**

- Facilities Management

Fleet Operations

Purchasing

Risk Management

Finance

## Program Efficiencies

The Division of Facilities Construction and Management (DFCM) provides building management service to state agency subscribers. Service includes preventative and corrective maintenance, grounds care, energy management, contract management and accounting services.



Provided maintenance and management services to over 180 state-owned and leased buildings



\$30 million FY2017 adjusted revenue



134 Authorized FTEs  
112 Current FTEs



Manage over 7 million square feet of space



- Overview
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- Facilities Management
- Fleet Operations
- Purchasing
- Risk Management
- Finance

## Program Efficiencies

DFCM's focus is on efficient building operation



Average operations and maintenance costs:  
**25% below local average**  
**48% below national average**



Statewide service through regionalized management groups



Diverse portfolio including office space, courthouses, laboratories, retail, warehouse, and veterans assisted living

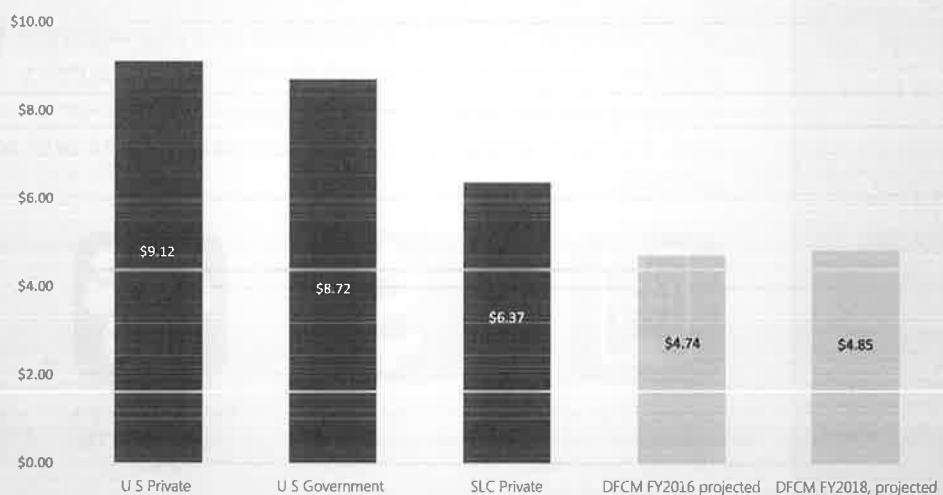


Combination of internal staff and private sector resources to provide cost-effective services



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- Facilities Management
- Fleet Operations
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## Cost Per Square Foot



Based on BOMA calendar year 2015 information



## Overview

### Facilities

- Facilities Management
- Rate Changes

### Fleet Operations

### Purchasing

### Risk Management

### Finance

# Facilities Management Rates

FY2018 Request – Rate adjustments for the following 15 programs:

Program	Increase (Decrease)	Reason
1331 Dixie Drivers License	\$ 12,628	Deficit reduction
1336 Cedar City AP&P	\$ 5,040	Deficit reduction
1355 DWS Provo	\$ 17,290	Deficit reduction
1374 DPS Price	\$ 27,217	Deficit reduction
1413 Unified Lab	\$ 94,031	Deficit reduction
1451 West Jordan Courts	\$ 70,039	Deficit reduction
1459 DPS/Drivers License	\$ 31,513	Deficit reduction
1462 UCAT Administration	\$ 15,002	Deficit reduction
1594 DHS Vernal	\$ 13,892	Deficit reduction
1617 Fairpark DMV	\$ 18,134	Deficit reduction
1621 1090 W Regional Center	\$ 34,921	Deficit reduction
1647 Family Health	\$ 48,064	Deficit reduction
1758 Brigham City Regional Center	\$ 161,749	Deficit reduction
1762 DWS Brigham City	\$ 11,996	Deficit reduction
ABC Retail (45 Locations)	\$ 321,536	Deficit reduction
<b>Total</b>	<b>\$ 883,052</b>	



## Overview

### Facilities

- Facilities Management
- Rate Changes

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# Facilities Management Rates

FY2017 Authorized – New programs or scope changes:

Program	Increase (Decrease)	Reason
1303 Vernal Regional Center	(\$ 28,821)	DPS moved out
1315 Richfield Court	\$ 2,381	Scope change
1337 Cedar City DNR	\$ 62,790	New location
1338 Ivins VA Nursing Home	\$ 83,064	New location
1344 Wasatch Courts	(\$ 5,028)	MOU change
1378 Spanish Fork Vet Lab	\$ 35,716	New location
1383 Payson VA Nursing Home	\$ 79,106	New location
1412 Unified Lab Module #2	\$ 432,918	New location
1568 ICAP Building	(\$ 14,517)	Courts moved out
1588 Vernal Drivers License	\$ 18,250	New location
1610 Tax Commission	\$ 42,000	Scope change
1727 Clearfield Warehouse C7	\$ 20,677	Scope change
1731 Ogden VA Nursing Home	\$ 52,945	New location
<b>Total</b>	<b>\$ 781,481</b>	



## Facilities Management Labor (Garage) Rates

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### FY2018 Request – Garage rate adjustments

Labor	FY2017	FY2018	Increase (Decrease)
Administrative Staff	\$41.21	\$47.43	15.09%
Electronics Resource Group	\$41.85	\$43.57	4.11%
Facilities Manager	\$51.72	\$53.61	3.65%
Maintenance Supervisor	\$46.83	\$47.54	1.52%
Office Technician	\$35.45	\$36.84	3.92%
Apprentice Maintenance	\$38.29	\$40.29	5.22%
Journey Maintenance	\$43.16	\$45.09	4.47%
Journey Electrician	\$49.15	\$50.11	1.95%
Journey HVAC	\$46.44	\$48.25	3.90%
Grounds Manager	\$37.51	\$37.76	0.67%
Grounds Supervisor	\$34.03	\$36.24	6.49%
Mechanics	\$37.58	\$38.01	1.14%
Groundskeeper	\$31.38	\$32.07	2.20%
Temp Groundskeeper	\$18.17	\$18.20	0.17%



## Facilities Maintenance Retained Earnings

### Overview

### Facilities

- Facilities Management
- Rate Changes
- Retained Earnings

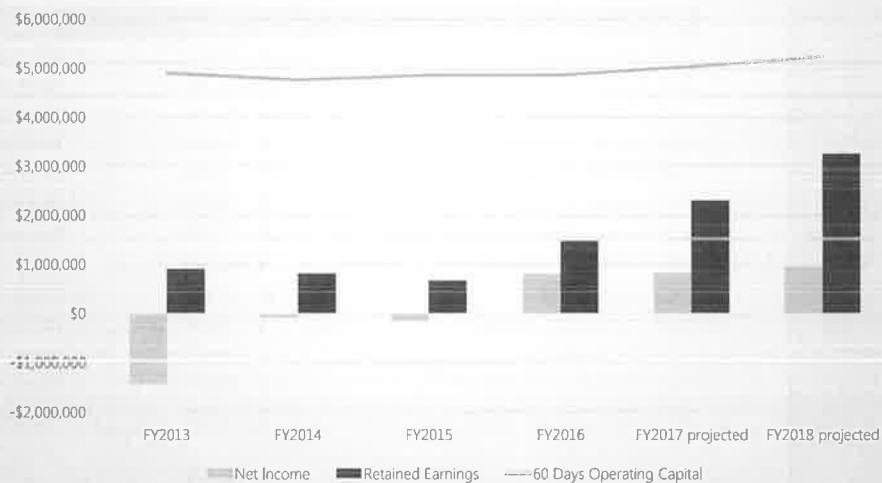
### Fleet Operations

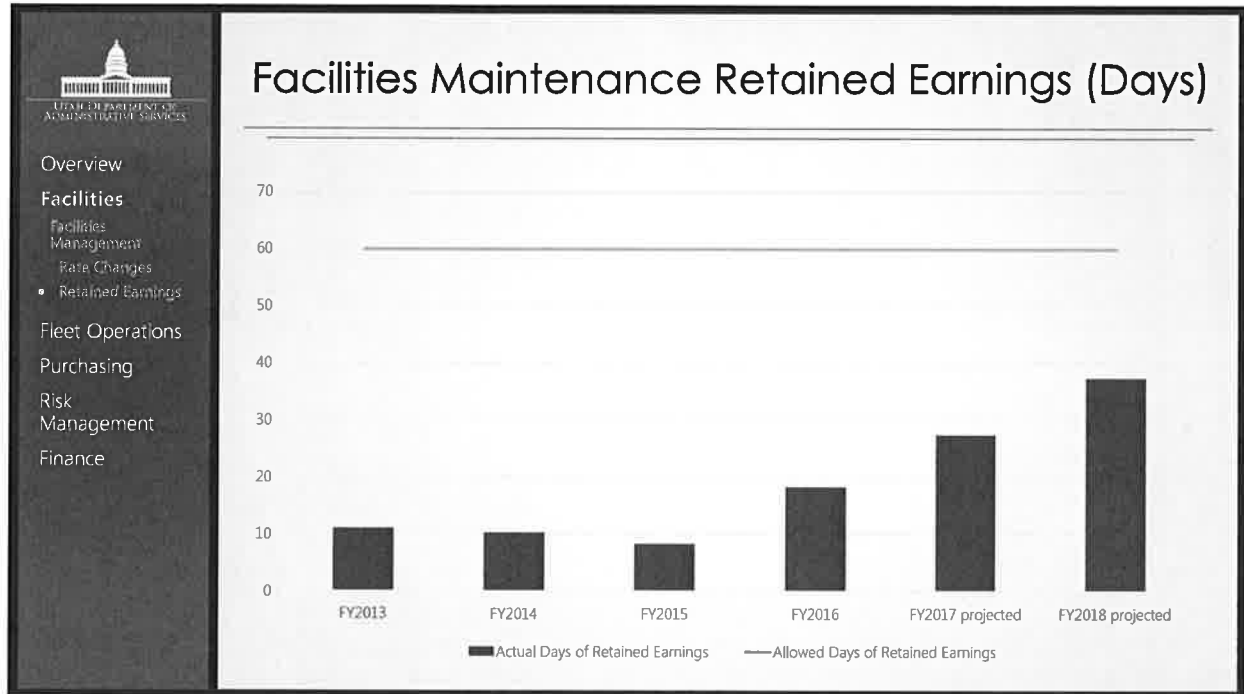
### Purchasing


### Risk

### Management

### Finance







UTAH DEPARTMENT OF  
ADMINISTRATIVE SERVICES

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  - Facilities Management
  - Rate Committee Action
- Fleet Operations
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- Risk Management
- Finance

## Facilities Construction and Management Rate Committee Action

Requested Actions		
Action	Slide Number	Amount
Rate adjustments for 15 programs	11	\$883,052
Thirteen new programs or scope changes	12	\$781,481
Labor (garage) rate adjustments	13	Varying
Approve all other existing rates		



**Enrolled Copy****H.B. 8**

1921	School bus rate (per vehicle)	200.00
1922	School district rate for value less than \$35,000 (per vehicle)	50.00
1923	Rate for value more than \$35,000 (per \$100 of value)	0.80
1924	Other vehicles or related equipment	
1925	State and Higher Education (per vehicle)	75.00
1926	School District (per vehicle)	50.00
1927	Standard deductible (per incident)	1,500.00
1928	Up to this amount with discounts available for compliance with	
1929	specifically identified Risk Management loss control activities.	
1930	Workers Compensation Rates	
1931	UDOT	1.25% per \$100 wages
1932	State Agencies	0.70% (except UDOT)
1933	Aviation (per PILOT-YEAR)	\$2,200
1934	Course of Construction Premiums	
1935	Rate per \$100 of value	0.053
1936	Charged for half of a year	
1937	Charter Schools	
1938	Liability (\$2 million coverage)	
1939	Charter School Pre-opening Liability Coverage (per School)	1,000.00
1940	\$1,000 minimum (per student)	8.00
1941	Property (\$1,000 deductible per occurrence)	
1942	Cost per \$100 in value, \$100 minimum	0.10
1943	Comprehensive/Collision (\$500 deductible per occurrence)	
1944	Cost per year per vehicle	150.00
1945	Employee Dishonesty Bond (per year)	250.00
1946	DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT - FACILITIES MANAGEMENT	
1947	Alcoholic Beverage Control Stores	1,286,145.20
1948	Price Public Safety	38,680.00
1949	Ogden Juvenile Court - New	444,038.00
1950	Garage-Administrative Staff	42.00
1951	Garage - Apprentice Maintenance	39.00
1952	Garage-Electronic Resource	42.00
1953	Garage-Facilities Manager	52.00
1954	Garage-Groundskeeper II	32.00
1955	Garage - Grounds Manager	38.00
1956	Garage-Grounds Supervisor	34.00
1957	Garage-Journey Electrician	50.00

**H.B. 8****Enrolled Copy**

1958	Garage-Journey HVAC	47.00
1959	Garage-Journey Maintenance	44.00
1960	Garage-Maintenance Supervisor	47.00
1961	Garage-Mechanic	38.00
1962	Garage-Office Technician	36.00
1963	Garage-Temp Groundskeeper	19.00
1964	Wasatch Courts	14,605.44
1965	Chase Home	17,428.00
1966	ICAP Building	26,986.00
1967	Vernal DNR	80,394.00
1968	Clearfield Warehouse C6 - Archives	167,010.00
1969	Clearfield Warehouse C7 - DNR/DPS	82,160.00
1970	Cedar City A P & P	23,404.00
1971	N UT Fire Dispatch Center	30,438.66
1972	UCAT Admin	32,880.00
1973	Veteran's Memorial Cemetery	24,464.00
1974	Alcoholic Beverage Control Administration	685,415.00
1975	Juab County Court	50,826.00
1976	Agriculture	356,706.00
1977	Adult Probation and Parole Freemont Office Building	192,375.00
1978	Archives	110,619.00
1979	Brigham City Court	169,400.00
1980	Brigham City Regional Center	412,059.00
1981	Calvin Rampton Complex	1,602,863.00
1982	Cannon Health	960,515.00
1983	Capitol Hill Complex	3,809,700.00
1984	Cedar City Courts	103,520.00
1985	Cedar City Regional Center	72,008.00
1986	Department of Administrative Services Surplus Property	59,747.00
1987	Department of Public Safety	
1988	DPS Crime Lab	42,000.00
1989	Drivers License	154,064.00
1990	Farmington Public Safety	68,425.00
1991	Division of Motor Vehicles Fairpark	43,437.00
1992	Dixie Drivers License	50,300.00
1993	Driver License West Valley	98,880.00
1994	Division of Services for the Blind and Visually Impaired Training Housing	49,736.00

**Enrolled Copy****H.B. 8**

1995	Farmington 2nd District Courts	537,465.00
1996	Glendinning Fine Arts Center	45,000.00
1997	Governor's Residence	152,156.00
1998	Heber M. Wells	858,321.00
1999	Highland Regional Center	331,766.40
2000	Human Services	
2001	Clearfield East	127,306.00
2002	Ogden Academy Square	299,834.00
2003	Vernal	60,225.00
2004	Layton Court	80,896.00
2005	Logan 1st District Court	379,267.00
2006	Medical Drive Complex	331,230.00
2007	Moab Regional Center	112,533.00
2008	Murray Highway Patrol	141,738.00
2009	National Guard Armories	390,721.00
2010	Natural Resources	745,072.00
2011	Natural Resources Price	96,414.00
2012	Natural Resources Richfield (Forestry)	1,000.00
2013	Navajo Trust Fund Administration	132,640.00
2014	Office of Rehabilitation Services	204,156.00
2015	Ogden Court	467,740.00
2016	Ogden Juvenile Court-Old	166,045.00
2017	Ogden Regional Center	646,299.00
2018	Orem Circuit Court	90,792.00
2019	Orem Public Safety	105,640.00
2020	Orem Region Three Department of Transportation	141,192.00
2021	Provo Court	299,400.00
2022	Provo Juvenile Courts	173,940.00
2023	Provo Regional Center	664,011.00
2024	Public Safety Depot Ogden	27,236.00
2025	Richfield Court	82,289.00
2026	Richfield Dept. of Technology Services Center	39,000.00
2027	Richfield Regional Center	75,499.00
2028	Rio Grande Depot	397,565.00
2029	Salt Lake Court	1,868,160.00
2030	Salt Lake Government Building #1	972,934.00
2031	Salt Lake Regional Center - 1950 West	215,571.00

**H.B. 8****Enrolled Copy**

2032	St. George Courts	465,353.00
2033	St. George DPS	49,572.00
2034	St. George Tax Commission	64,224.00
2035	State Library	183,714.00
2036	State Library State Mail	156,261.00
2037	State Library visually impaired	124,027.00
2038	Taylorsville Center for the Deaf	138,681.00
2039	Taylorsville Office Building	185,250.00
2040	Tooele Courts	311,351.00
2041	Unified Lab	789,863.00
2042	Utah Arts Collection	43,900.00
2043	Utah State Office of Education	410,669.00
2044	Utah State Tax Commission	928,200.00
2045	Vernal 8th District Court	248,649.00
2046	Vernal Division of Services for People with Disabilities	31,330.00
2047	Vernal Juvenile Courts	20,256.00
2048	Vernal Regional Center	28,820.72
2049	West Jordan Courts	487,796.00
2050	West Valley 3rd District Court	118,350.00
2051	Work Force Services	
2052	1385 South State	292,390.00
2053	Administration	685,930.00
2054	Brigham City	34,308.00
2055	Call Center	200,317.00
2056	Cedar City	78,461.00
2057	Clearfield/Davis Co.	180,633.00
2058	Logan	110,088.00
2059	Metro Employment Center	252,776.00
2060	Midvale	135,640.00
2061	Ogden	153,748.00
2062	Provo	127,680.00
2063	Richfield	58,072.00
2064	South County Employment Center	176,196.00
2065	St. George	66,452.00
2066	Vernal	73,702.00
2067	Ogden Division of Motor Vehicles and Drivers License	71,964.00
2068	Ogden Radio Shop	16,434.00

**Proforma Financial Statements  
DFCM ISF Maintenance**

8/26/2016

	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>							
<b>ASSETS</b>							
CASH & CASH EQUIVALENTS	2,910,833	2,714,401	2,650,429	3,449,024	4,649,188	5,970,865	7,336,394
ACCOUNTS RECEIVABLE	30,510	70,885	7,081	4,437	20,147	32,757	20,758
DUE FROM OTHER FUNDS	109,011	311,844	416,067	276,612	45,333	60,483	33,440
INVENTORIES	0	0	0	0	0	0	0
PREPAID EXPENSES	71,805	27,902	30,832	33,979	37,324	40,889	44,686
<b>TOTAL CURRENT ASSETS</b>	<b>3,122,158</b>	<b>3,125,031</b>	<b>3,104,419</b>	<b>3,764,052</b>	<b>4,751,991</b>	<b>6,104,994</b>	<b>7,435,277</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	398,026	370,124	339,292	305,313	267,979	227,090	182,404
<b>TOTAL OTHER ASSETS</b>	<b>398,026</b>	<b>370,124</b>	<b>339,292</b>	<b>305,313</b>	<b>267,979</b>	<b>227,090</b>	<b>182,404</b>
LAND / LAND IMPROVEMENTS	0	0	0	0	0	0	0
CONSTRUCTION IN PROGRESS	0	0	0	0	0	0	0
BUILDINGS AND IMPROVEMENTS	0	0	0	0	0	0	0
MACHINERY AND EQUIPMENT	700,840	690,517	693,242	735,342	792,092	857,342	882,342
ACCUMULATED DEPRECIATION	(642,130)	(653,302)	(663,307)	(669,410)	(700,789)	(732,728)	(749,878)
<b>TOTAL CAPITAL ASSETS</b>	<b>58,710</b>	<b>37,215</b>	<b>29,935</b>	<b>65,931</b>	<b>91,303</b>	<b>124,613</b>	<b>132,463</b>
<b>TOTAL ASSETS</b>	<b>3,578,894</b>	<b>3,532,370</b>	<b>3,473,645</b>	<b>4,135,296</b>	<b>5,111,273</b>	<b>6,456,697</b>	<b>7,750,144</b>
<b>LIABILITIES &amp; FUND EQUITY</b>							
VOUCHERS PAYABLE	1,608,003	1,776,648	1,749,590	1,443,286	1,071,326	1,663,879	4,517,423
ACCRUED LIABILITIES	460,599	372,820	488,542	673,385	1,235,632	1,095,089	1,206,666
UNEARNED REVENUE	0	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	0	0	0	0	0	0	0
DUE TO OTHER FUNDS	36,232	22,469	44,994	51,848	46,887	21,846	51,846
CONTRACTS NOTES PAYABLE - SHORT TERM	25,147	27,902	30,832	33,979	37,324	40,889	44,886
CAPITAL LEASE PAYABLE-SHORT TERM	0	0	0	0	0	0	0
REVENUE BONDS - SHORT TERM	0	0	0	0	0	0	0
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,129,981</b>	<b>2,199,839</b>	<b>2,313,959</b>	<b>2,202,498</b>	<b>2,391,169</b>	<b>2,821,703</b>	<b>5,820,621</b>
REVENUE BONDS - LONG TERM	0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE-LONG TERM	0	0	0	0	0	0	0
CONTRACTS PAYABLE - LONG TERM	398,026	370,124	339,292	305,313	267,979	227,090	182,404
INTERFUND LOAN FROM OTHER FUNDS	0	0	0	0	0	0	0
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	0	0	0	0	0	0	0
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	0	0	0
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>398,026</b>	<b>370,124</b>	<b>339,292</b>	<b>305,313</b>	<b>267,979</b>	<b>227,090</b>	<b>182,404</b>
<b>TOTAL LIABILITIES</b>	<b>2,528,006</b>	<b>2,569,962</b>	<b>2,653,251</b>	<b>2,507,811</b>	<b>2,659,148</b>	<b>3,048,793</b>	<b>6,003,025</b>
CONTRIBUTED CAPITAL	150,000	150,000	150,000	150,000	150,000	150,000	150,000
RETAINED EARNINGS - DESIGNATED	900,888	812,408	670,394	1,477,485	2,302,125	3,257,904	1,597,118
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>1,050,888</b>	<b>962,408</b>	<b>820,394</b>	<b>1,627,485</b>	<b>2,452,125</b>	<b>3,407,904</b>	<b>1,747,118</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>3,578,894</b>	<b>3,532,370</b>	<b>3,473,645</b>	<b>4,135,296</b>	<b>5,111,273</b>	<b>6,456,697</b>	<b>7,750,143</b>
	0	(0)	0	(0)	(0)	(0)	(0)
<b>INCOME STATEMENT</b>							
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>28,044,448</b>	<b>28,542,694</b>	<b>29,086,594</b>	<b>30,005,026</b>	<b>31,092,352</b>	<b>32,408,323</b>	<b>32,359,775</b>
PERSONAL SERVICES	7,701,188	7,421,187	7,584,998	7,845,739	8,577,662	9,278,894	9,278,894
TRAVEL EXPENSE	21,303	18,084	18,194	19,163	935	1,025	1,025
CURRENT EXPENSE	21,102,808	20,487,003	21,012,793	20,667,877	21,377,687	21,870,149	21,886,500
CURRENT EXPENSE - DATA PROCESSING	387,495	449,566	371,439	398,466	14,380	14,325	14,325
DEPRECIATION EXPENSE	20,709	19,087	15,380	18,505	37,699	38,259	32,220
OTHER EXPENSES (SWCAP)	213,445	214,046	204,832	235,484	230,183	222,422	222,422
<b>TOTAL OPERATING EXPENSES</b>	<b>29,446,947</b>	<b>28,608,972</b>	<b>29,207,636</b>	<b>29,185,235</b>	<b>30,238,555</b>	<b>31,425,074</b>	<b>31,434,385</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(1,402,499)</b>	<b>(66,278)</b>	<b>(119,042)</b>	<b>819,791</b>	<b>853,797</b>	<b>983,249</b>	<b>925,390</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	0	(2,409)	0	0	0	0	0
INTEREST INCOME	50	39	39	58	0	0	0
INTEREST EXPENSE	(20,958)	(19,832)	(23,011)	(12,757.57)	(15,657.02)	(13,970.24)	(12,119.39)
FEDERAL GRANTS	0	0	0	0	0	0	0
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	(9,989)	0	0	0	(13,500)	(13,500)	0
OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0
<b>NET INCOME (LOSS)</b>	<b>(1,433,396)</b>	<b>(68,480)</b>	<b>(142,013)</b>	<b>807,091</b>	<b>824,640</b>	<b>955,779</b>	<b>913,270</b>
<b>CASH FLOW STATEMENT</b>							
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>4,556,083</b>	<b>2,910,833</b>	<b>2,714,401</b>	<b>2,650,429</b>	<b>3,449,024</b>	<b>4,649,188</b>	<b>5,970,865</b>
Total Cash from Sales	28,202,288	28,542,694	29,048,164	30,005,026	31,092,352	32,408,323	32,359,775
Capital Asset Disposal Proceeds	0	(2,409)	0	0	0	0	0
Federal Grants	0	0	0	0	0	0	0
State Appropriations	0	0	0	0	0	0	0
Other Sources	50	39	39	58	-	-	-
<b>TOTAL SOURCES OF CASH</b>	<b>28,202,338</b>	<b>28,540,324</b>	<b>29,048,204</b>	<b>30,005,083</b>	<b>31,092,352</b>	<b>32,408,323</b>	<b>32,359,775</b>
Cash Used for Operations	(29,759,465)	(28,736,755)	(29,104,076)	(29,166,729)	(29,767,938)	(30,953,896)	(30,969,246)
Payments for Capital Assets	(37,579)	0	(8,100)	(39,758)	(56,750)	(65,250)	(25,000)
State Appropriations	(40,555)	0	0	0	(54,000)	(54,000)	-
Other Uses - Federal Refund	(9,989)	-	-	-	(13,500)	(13,500)	-
<b>TOTAL USES OF CASH</b>	<b>(29,847,589)</b>	<b>(28,736,755)</b>	<b>(29,112,176)</b>	<b>(29,206,488)</b>	<b>(29,892,188)</b>	<b>(31,086,646)</b>	<b>(30,994,246)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>2,910,833</b>	<b>2,714,401</b>	<b>2,650,429</b>	<b>3,449,024</b>	<b>4,649,188</b>	<b>5,970,865</b>	<b>7,336,394</b>
	2,910,833	2,714,401	2,650,429	3,449,024	4,649,188	5,970,865	7,336,394
	(0)	0	(0)	(0)	(0)	0	(0)



# Division of Fleet Operations





# Fleet Operations




Overview  
Facilities  
**Fleet Operations**  
Purchasing  
Risk Management  
Finance

## Fleet Operations

Motor  
Pool

Fuel  
Network


State  
Travel  
Office




UTAH DEPARTMENT OF ADMINISTRATIVE SERVICES

- Overview
- Facilities
- Fleet Operations**
  - Motor Pool
- Purchasing
- Risk Management
- Finance


## Motor Pool




7,864 total vehicles in the State fleet




340 private sector vendors




1,750 Fleet Operations vehicles



On-demand motor pool partnership with Enterprise



eBike pilot



UTAH DEPARTMENT OF ADMINISTRATIVE SERVICES

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## Motor Pool Monthly Lease Rate

$$\text{Monthly Lease Rate} = \frac{\text{2013 Contract Price} - \text{Salvage}}{\text{Lifecycle}} + \text{Fees}$$

Contract Price	2013 model year contract price for class	
Salvage Value	Light trucks	21%
	Select sedans	18%
	Select SUVs	21%
	All others	17%
Lifecycle	Current lifecycle (in months) based on actual mileage	
Fees	Admin fee, Management Information System (MIS), and Alternative Fuel Vehicle (AFV) fees.	



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## Motor Pool

### Rate Recommendation

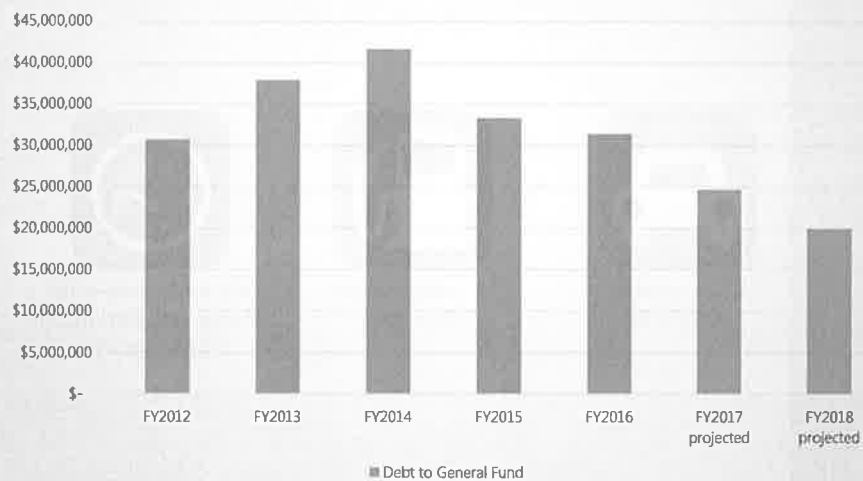
FY2018 Request – Remove fees

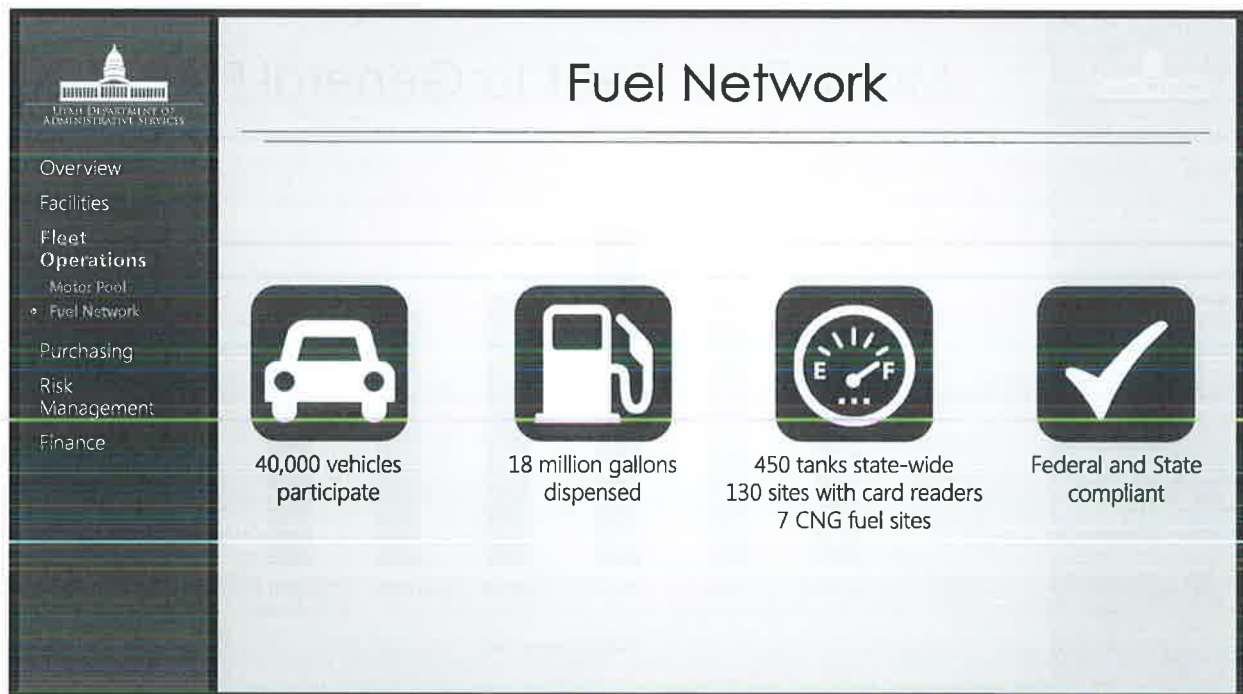
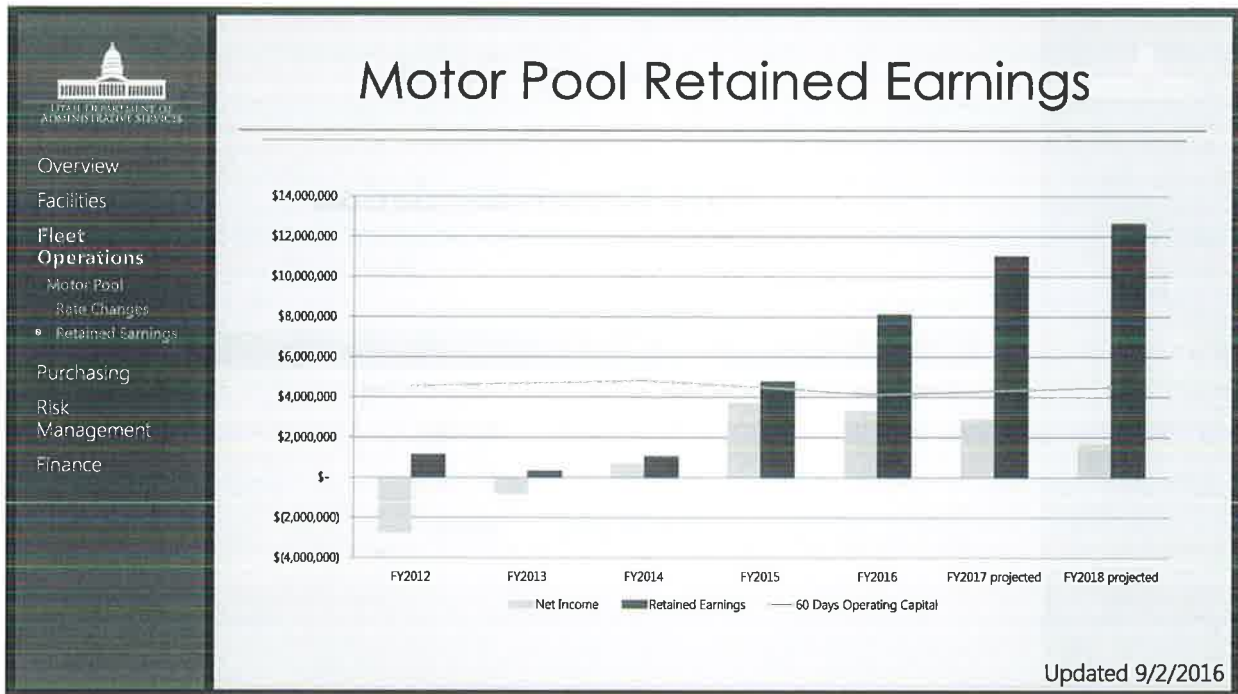
Fee	2017	2018	Increase (Decrease)
Monthly lease rate	Class rate	Actual contract	00.62%
AFV fee	\$3.63 per month	\$00.00	(100%)
Premium fuel use fee	\$0.20 per gallon	\$00.00	(100%)
Operator incentive alternative fuel use	\$0.20 per gallon	\$00.00	(100%)



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## Motor Pool Debt to General Fund







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## Fuel Network Rates

### Rate Recommendation

Return the "Per gallon charge at State sites less than 60,000 gallons per year" to \$0.105 per gallon

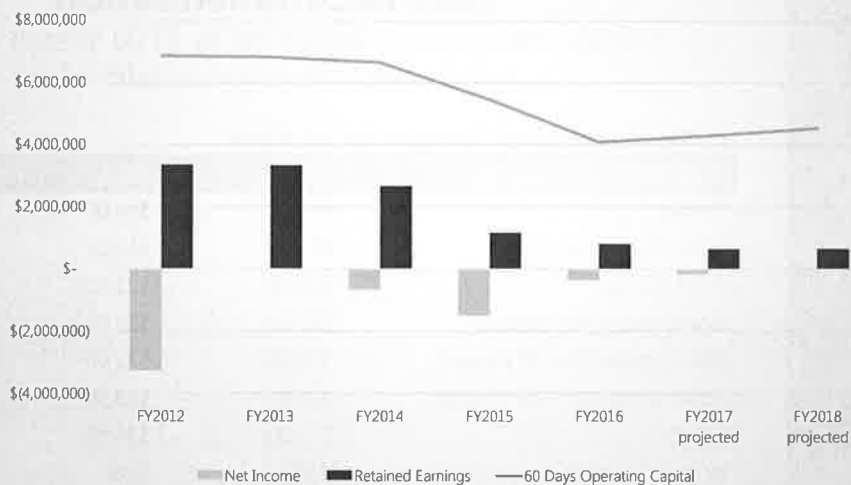
FY2018 Request – Gasoline/diesel fees adjustment:

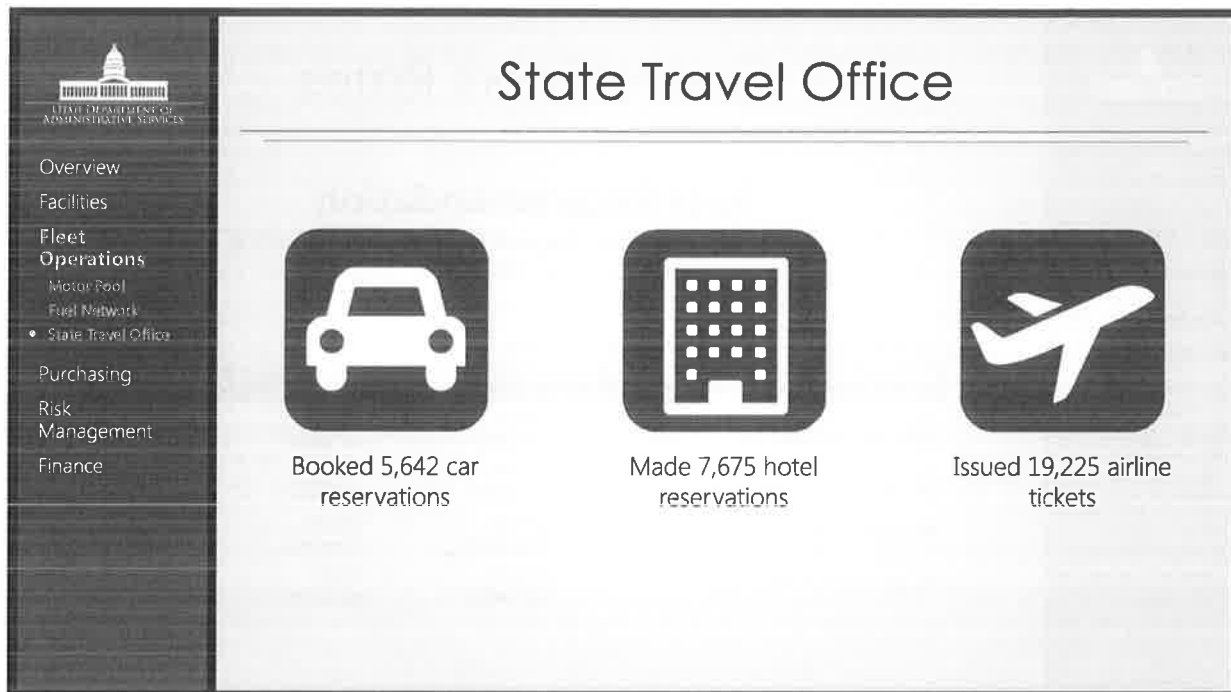
Fee	2017	2018	Increase (Decrease)
High Volume (60,000 gallons plus per year) per gallon charge at State sites	\$0.065 per gallon	\$0.065 per gallon	00.00%
Low Volume (Less than 60,000 gallons per year) per gallon charge at State sites	\$0.065 per gallon	\$0.105 per gallon	61.90%
Per transaction fee at State sites	3% per transaction	3% per transaction	00.00%
Per gallon charge at CNG sites	\$1.150 per gallon	\$1.150 per gallon	00.00%



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## Fuel Network Retained Earnings





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## State Travel Office Rate Recommendation

### Rate Recommendation

Increase travel agency service fee by \$1.00 in each category and decrease the rental car admin fee

FY2018 Request – Travel agency service fee request

Travel Agency Service Fee	2017	2018	Increase (Decrease)
Online	\$15.00	\$16.00	6.66%
School/higher ed agents	\$15.00	\$16.00	6.66%
State agents	\$20.00	\$21.00	5.00%
Agent group (46+ people)	\$17.50	\$18.50	5.71%
Agent group (26 – 45 people)	\$20.00	\$21.00	5.00%
Agent group (16 – 25 people)	\$22.50	\$23.50	4.44%
Agent	\$25.00	\$26.00	4.00%
Rental car admin fee	3.5%	1.0%	(71.43%)



Overview

Facilities

**Fleet Operations**

Motor Pool

Fuel Network

State Travel Office

Rate Changes

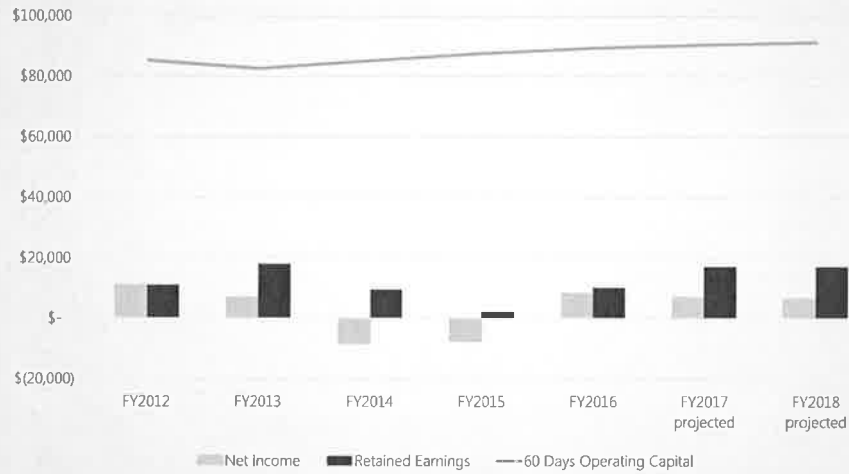
• Retained Earnings

Purchasing

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## State Travel Office Retained Earnings



Overview

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State Travel Office

• Rate Committee Action

Purchasing

Risk Management

Finance

## Fleet Operations Rate Committee Action

### Requested Actions

Action	Slide Number
Charge approved lease rate	21
Remove fees	21
Increase low volume per gallon fee by \$0.04	25
Increase travel fees by \$1.00 each	28
Reduce rental car admin fee to 1.0%	28
Approve all other existing rates	



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1699	Semi Truck and Trailer Service (per mile)	1.08
1700	Two-ton Flat Bed Service (per mile)	0.61
1701	Forklift Service (per hour)	23.00
1702	4-6000 lbs	
1703	On-site sale away from Utah State Agency Surplus Property yard	7% of net sale price
1704	Storage	
1705	Building (per cubic foot per month)	0.43
1706	Fenced lot (per square foot per month)	0.23
1707	Accounts receivable late fees	
1708	Past 30 days	5% of balance
1709	Past 60 days	10% of balance
1710	<b>ISF - Federal Surplus Property</b>	
1711	Surplus	
1712	Federal Shipping and handling charges	See formula
1713	Not to exceed 20% of federal acquisition cost plus freight/shipping	
1714	charges	
1715	Accounts receivable late fees	
1716	Past 30 days	5% of balance
1717	Past 60 days	10% of balance
1718	<b>DIVISION OF FLEET OPERATIONS</b>	
1719	<b>ISF - Motor Pool</b>	
1720	Telematics GPS tracking	Actual cost
1721	Commercial Equipment Rental	Cost plus \$12 Fee
1722	Administrative Fee for Do-Not Replace Vehicles (per Month)	51.29
1723	Service Fee (per 12)	\$12 Service Fee
1724	General MP Info Research Fee (per 12)	\$12 Per Hour
1725	Lost or damaged fuel/maint card replacement fee (per 2)	\$2 Fee
1726	Vehicle Complaint Processing Fee (per 20)	\$20 Fee
1727	Operator negligence and vehicle abuse fees (per 0)	Varies (abuse or driver neglect cases only)
1728	Lease Rate	
1729	Sedans (per month, per vehicle)	See formula
1730	Model Year 2013 contract price less 18% salvage value divided by current	
1731	adjusted life cycle + admin fee + fleet MIS fee + AFV fee (if light duty) +	
1732	mileage fee.)	
1733	Select trucks, vans, SUVs (per month, per vehicle)	See formula
1734	Model Year 2013 contract price less 21% salvage value divided by current	
1735	adjusted life cycle + admin fee + fleet MIS fee + AFV fee (if light duty) +	

1736	mileage fee.	
1737	All other vehicles (per month, per vehicle)	See formula
1738	Model Year 2013 contract price less 17% salvage value divided by current	
1739	adjusted lifecycle + admin fee + fleet MIS fee + AFV fee (if light duty) +	
1740	mileage fee.	
1741	Mileage	See formula
1742	Maintenance and repair costs for a particular class of vehicle, divided by	
1743	total miles for that class	
1744	Fuel Pass-through	Actual cost
1745	Equipment rate for Public Safety vehicles	Actual cost
1746	Fees for agency owned vehicles	
1747	Seasonal Mgt Information System and Alternative Fuel Vehicle only (per month)	10.90
1748	Management Information System and Alternative Fuel Vehicle only (per month)	10.90
1749	Management Information System only (per month)	2.72
1750	Additional Management	
1751	Daily Pool Rates - Actual Cost From Vendor Contract - Actual Cost	Actual Cost
1752	Administrative Fee for Overhead	48.57
1753	Alternative Fuel	3.63
1754	Light duty only	
1755	Management Information System (per month)	2.72
1756	Vehicle Feature and Miscellaneous Equipment Upgrade	Actual cost
1757	Vehicle Class Differential Upgrade	Actual cost
1758	Bad Odometer Research	50.00
1759	Operator fault	
1760	Vehicle Detail Cleaning Service	40.00
1761	Premium Fuel Use (per gallon)	0.20
1762	Excessive Maintenance, Accessory Fee	Variable
1763	Accounts receivable late fee	
1764	Past 30-days	5% of balance
1765	Past 60-days	10% of balance
1766	Past 90-days	15% of balance
1767	Accident deductible rate charged (per accident)	Actual cost
1768	Operator negligence and vehicle abuse	Variable
1769	Higher Ed Mgt. Info Sys. & Alternative Fuel Vehicle Mo. (per vehicle)	6.33
1770	Statutory Maintenance Non-Compliance	
1771	10 days late (per vehicle per month)	100.00
1772	20 days late (per vehicle per month)	200.00

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1773	30+ days late (per vehicle per month)	300.00
1774	Seasonal Use Vehicle Lease	155.02
1775	Operator Incentives	
1776	Operator Incentives Alternative Fuel Rebate (per gallon)	0.20
1777	<b>ISF - Fuel Network</b>	
1778	Charge (per gallon)	0.065
1779	greater than or equal to 60,000 gal./yr	
1780	Charge at low volume sites (per gallon)	0.065
1781	less than 60,000 gal./yr.	
1782	Percentage of transaction value at all sites	3.0%
1783	Accounts receivable late fee	
1784	Past 30 days	5% of balance
1785	Past 60 days	10% of balance
1786	Past 90 days	15% of balance
1787	CNG Maintenance and Depreciation (per gallon)	1.15
1788	<b>ISF - Travel Office</b>	
1789	Travel	
1790	Travel Agency Service	
1791	Regular	25.00
1792	Online	15.00
1793	State Agent	20.00
1794	Group	
1795	16-25 people	22.50
1796	26-45 people	20.00
1797	46+ people	17.50
1798	School District Agent	15.00
1799	<b>RISK MANAGEMENT</b>	
1800	<b>ISF - Risk Management Administration</b>	
1801	Liability Premiums	
1802	Administrative Services	412,836.00
1803	Agriculture	42,537.00
1804	Alcoholic Beverage Control	89,311.00
1805	Attorney General's Office	165,404.00
1806	Auditor	12,572.00
1807	Board of Pardons	12,674.00
1808	Capitol Preservation Board	11,334.00
1809	Career Service Review Office	623.00



**Proforma Financial Statements  
Fleet Administration**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	63,590	64,316	139,721	61,437	60,169	60,169	60,169	60,169
ACCOUNTS RECEIVABLE				0	0	0	0	0
DUE FROM OTHER FUNDS	1,113		0	0	0	0	0	0
INVENTORIES								
PREPAID EXPENSES								
<b>TOTAL CURRENT ASSETS</b>	<b>64,703</b>	<b>64,316</b>	<b>139,721</b>	<b>61,437</b>	<b>60,169</b>	<b>60,169</b>	<b>60,169</b>	<b>60,169</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS CONSTRUCTION IN PROGRESS BUILDINGS AND IMPROVEMENTS MACHINERY AND EQUIPMENT ACCUMULATED DEPRECIATION								
<b>TOTAL CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>64,703</b>	<b>64,316</b>	<b>139,721</b>	<b>61,437</b>	<b>60,169</b>	<b>60,169</b>	<b>60,169</b>	<b>60,169</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	5,218	19,212	91,717	7,798	15,812	15,812	15,812	15,812
ACCRUED LIABILITIES	15,137	0	0	0	0	0	0	0
DEFERRED REVENUE				0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)								
DUE TO OTHER FUNDS	103	859	3,759	9,394	112	112	112	112
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>20,458</b>	<b>20,071</b>	<b>95,476</b>	<b>17,192</b>	<b>15,924</b>	<b>15,924</b>	<b>15,924</b>	<b>15,924</b>
REVENUE BONDS - LONG TERM CAPITAL LEASE PAYABLE-LONG TERM CONTRACTS PAYABLE - LONG TERM INTERFUND LOAN FROM OTHER FUNDS INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit) POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL LIABILITIES</b>	<b>20,458</b>	<b>20,071</b>	<b>95,476</b>	<b>17,192</b>	<b>15,924</b>	<b>15,924</b>	<b>15,924</b>	<b>15,924</b>
CONTRIBUTED CAPITAL RETAINED EARNINGS								
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>44,245</b>	<b>44,245</b>	<b>44,245</b>	<b>44,245</b>	<b>44,245</b>	<b>44,245</b>	<b>44,245</b>	<b>44,245</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>64,703</b>	<b>64,316</b>	<b>139,721</b>	<b>61,437</b>	<b>60,169</b>	<b>60,169</b>	<b>60,169</b>	<b>60,169</b>
	0	0	0	0	0	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>								
<b>Rate Impact</b>								
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
PERSONAL SERVICES	319,618	282,892	284,660	219,526	255,918	261,036	266,257	266,257
TRAVEL EXPENSE	6,800	2,550	1,245	588	8,556	6,556	6,556	6,556
CURRENT EXPENSE	107,074	85,367	372,919	110,616	89,469	89,469	89,469	89,469
CURRENT EXPENSE - DATA PROCESSING	106,403	164,852	176,887	152,871	65,998	65,998	65,998	65,998
DEPRECIATION EXPENSE								
OTHER EXPENSES	(539,895)	(535,661)	(835,711)	(483,601)	(417,941)	(423,059)	(428,280)	(428,280)
<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS		0						
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>93,239</b>	<b>63,590</b>	<b>64,316</b>	<b>139,721</b>	<b>61,437</b>	<b>60,169</b>	<b>60,169</b>	<b>60,169</b>
Total Cash from Sales	(1,094)	1,114	0	0	0	0	0	0
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources								
<b>TOTAL SOURCES OF CASH</b>	<b>(1,094)</b>	<b>1,114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Cash Used for Operations	(28,555)	(387)	75,405	(78,284)	(1,268)	0	0	0
Payments for Capital Assets				0	0	0	0	0
State Appropriations								
Other Uses		(1)						
<b>TOTAL USES OF CASH</b>	<b>(28,555)</b>	<b>(388)</b>	<b>75,405</b>	<b>(78,284)</b>	<b>(1,268)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>63,590</b>	<b>64,316</b>	<b>139,721</b>	<b>61,437</b>	<b>60,169</b>	<b>60,169</b>	<b>60,169</b>	<b>60,169</b>
	63,590	64,316	139,721	61,437	60,169	60,169	60,169	60,169
	0	0	0	0	0	0	0	0

**Proforma Financial Statements  
Motor Pool**

9/3/2016

FY15 & 16 Temporary reduction in General Fund Debt due to reduced vehicle purchases: (41,629,268) (33,317,489) (31,370,829) (24,284,699) (19,544,079) (16,982,879)

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
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**BALANCE SHEET**

<b>ASSETS</b>								
CASH & CASH EQUIVALENTS								
ACCOUNTS RECEIVABLE	104,650	150,401	129,850	153,701	89,385	100,000	100,000	100,000
DUE FROM OTHER FUNDS	1,930,243	2,337,162	2,867,861	2,515,504	2,564,387	2,500,000	2,500,000	2,500,000
INVENTORIES								
PREPAID EXPENSES		21,537						
<b>TOTAL CURRENT ASSETS</b>	<b>2,034,893</b>	<b>2,508,100</b>	<b>2,997,711</b>	<b>2,669,205</b>	<b>2,653,772</b>	<b>2,600,000</b>	<b>2,600,000</b>	<b>2,600,000</b>
<b>DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM</b>								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LAND / LAND IMPROVEMENTS</b>								
VEHICLES	114,857,899	122,084,573	126,931,884	124,556,610	130,102,485	121,502,485	112,902,485	104,302,485
BUILDINGS AND IMPROVEMENTS	173,480	173,480	173,480	173,480	173,480	173,480	173,480	173,480
MACHINERY AND EQUIPMENT	200,000	219,440	219,440	219,440	219,440	219,440	219,440	219,440
ACCUMULATED DEPRECIATION	(50,792,187)	(50,823,718)	(51,125,435)	(52,409,083)	(55,435,066)	(49,673,144)	(43,161,177)	(35,149,210)
<b>TOTAL CAPITAL ASSETS</b>	<b>64,439,192</b>	<b>71,653,775</b>	<b>76,199,369</b>	<b>72,540,447</b>	<b>75,060,337</b>	<b>72,222,261</b>	<b>70,134,228</b>	<b>69,546,195</b>
<b>TOTAL ASSETS</b>	<b>66,474,085</b>	<b>74,162,875</b>	<b>79,197,080</b>	<b>75,209,652</b>	<b>77,714,109</b>	<b>74,822,261</b>	<b>72,734,228</b>	<b>72,146,195</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	1,968,509	2,592,598	2,154,873	1,394,413	1,221,898	1,500,000	1,500,000	1,500,000
ACCRUED LIABILITIES	43,958	0	38,949	43,047	0	0	0	0
DEFERRED REVENUE				0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	9,214,142	12,395,999	16,049,489	16,916,663	11,538,076	10,788,033	9,188,033	7,588,033
DUE TO OTHER FUNDS	22,134	21,321	20,461	101,169	45,067	50,000	50,000	50,000
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>11,248,743</b>	<b>15,009,918</b>	<b>18,263,772</b>	<b>18,455,292</b>	<b>12,805,061</b>	<b>12,338,033</b>	<b>10,738,033</b>	<b>9,138,033</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	21,452,218	25,479,346	25,579,779	16,400,826	19,832,753	13,496,666	10,356,046	9,394,846
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>21,452,218</b>	<b>25,479,346</b>	<b>25,579,779</b>	<b>16,400,826</b>	<b>19,832,753</b>	<b>13,496,666</b>	<b>10,356,046</b>	<b>9,394,846</b>
<b>TOTAL LIABILITIES</b>	<b>32,700,961</b>	<b>40,489,264</b>	<b>43,843,551</b>	<b>34,856,118</b>	<b>32,637,814</b>	<b>25,834,699</b>	<b>21,094,079</b>	<b>18,532,879</b>
CONTRIBUTED CAPITAL	32,637,976	33,364,944	34,314,353	35,586,566	36,981,774	37,981,774	38,981,774	39,981,774
RETAINED EARNINGS	1,135,148	308,667	1,039,176	4,766,968	8,094,521	11,005,788	12,658,375	13,631,542
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>33,773,124</b>	<b>33,673,611</b>	<b>35,353,529</b>	<b>40,353,534</b>	<b>45,076,295</b>	<b>48,987,562</b>	<b>51,640,149</b>	<b>53,613,316</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>66,474,085</b>	<b>74,162,875</b>	<b>79,197,080</b>	<b>75,209,652</b>	<b>77,714,109</b>	<b>74,822,261</b>	<b>72,734,228</b>	<b>72,146,195</b>
	0	0	0	0	0	0	0	0

**INCOME STATEMENT**

<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>23,965,272</b>	<b>26,719,899</b>	<b>28,863,160</b>	<b>29,919,181</b>	<b>28,063,241</b>	<b>28,063,241</b>	<b>28,063,241</b>	<b>27,890,715</b>
Rate Impact							(172,526)	
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>23,965,272</b>	<b>26,719,899</b>	<b>28,863,160</b>	<b>29,919,181</b>	<b>28,063,241</b>	<b>28,063,241</b>	<b>27,890,715</b>	<b>27,890,715</b>
PERSONAL SERVICES	924,894	738,687	832,347	944,961	845,183	862,087	879,328	896,915
TRAVEL EXPENSE	2,230	7,503	5,195	1,211	3,781	3,000	3,000	3,000
CURRENT EXPENSE	16,467,536	16,890,068	16,573,329	14,114,909	12,029,837	13,851,135	15,687,847	17,744,524
CURRENT EXPENSE - DATA PROCESSING	427,749	343,328	416,243	361,858	328,286	579,702	357,286	357,286
DEPRECIATION EXPENSE	9,214,142	9,899,345	10,575,280	11,259,214	11,268,930	10,513,076	9,783,033	8,263,033
OTHER EXPENSES	263,854	294,893	453,727	266,005	238,210	242,974	247,834	252,790
<b>TOTAL OPERATING EXPENSES</b>	<b>27,300,505</b>	<b>28,173,924</b>	<b>28,856,121</b>	<b>26,948,158</b>	<b>24,714,227</b>	<b>25,851,974</b>	<b>26,938,128</b>	<b>27,517,548</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(3,335,233)</b>	<b>(1,454,025)</b>	<b>7,039</b>	<b>2,971,023</b>	<b>3,349,014</b>	<b>2,211,267</b>	<b>952,587</b>	<b>373,167</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	582,853	627,544	723,470	756,769	(21,461)	700,000	700,000	600,000
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS	8,000							
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>(2,744,380)</b>	<b>(826,481)</b>	<b>730,509</b>	<b>3,727,792</b>	<b>3,327,553</b>	<b>2,911,267</b>	<b>1,652,587</b>	<b>973,167</b>

**CASH FLOW STATEMENT**

<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>(23,910,416)</b>	<b>(30,666,360)</b>	<b>(37,875,345)</b>	<b>(41,629,268)</b>	<b>(33,317,489)</b>	<b>(31,370,829)</b>	<b>(24,284,699)</b>	<b>(19,544,079)</b>
Total Cash from Sales	24,381,985	26,267,229	28,353,012	30,247,687	28,078,674	28,117,013	27,890,715	27,890,715
Capital Asset Disposal Proceeds	3,065,137	3,601,865	3,650,851	4,208,616	3,148,544	1,025,000	1,025,000	925,000
Federal Grants	8,000							
State Appropriations								
Fleet Expansion	763,829	726,968	949,409	1,272,213	1,395,208	1,000,000	1,000,000	1,000,000
<b>TOTAL SOURCES OF CASH</b>	<b>28,218,951</b>	<b>30,596,062</b>	<b>32,953,272</b>	<b>35,726,516</b>	<b>32,622,426</b>	<b>30,142,013</b>	<b>29,915,715</b>	<b>29,815,715</b>
Cash Used for Operations	(18,115,711)	(17,716,798)	(18,658,939)	(16,364,599)	(13,347,256)	(15,055,883)	(17,175,095)	(19,254,515)
Payments for Capital Assets	(18,859,184)	(20,088,249)	(18,048,056)	(11,060,138)	(17,328,510)	(8,000,000)	(8,000,000)	(8,000,000)
State Appropriations								
Other Uses	2							
<b>TOTAL USES OF CASH</b>	<b>(34,974,893)</b>	<b>(37,805,047)</b>	<b>(36,706,995)</b>	<b>(27,414,737)</b>	<b>(30,675,766)</b>	<b>(23,055,883)</b>	<b>(25,175,095)</b>	<b>(27,254,515)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(30,666,360)</b>	<b>(37,875,345)</b>	<b>(41,629,268)</b>	<b>(33,317,489)</b>	<b>(31,370,829)</b>	<b>(24,284,699)</b>	<b>(19,544,079)</b>	<b>(16,982,879)</b>
	(30,666,360)	(37,875,345)	(41,629,268)	(33,317,489)	(31,370,829)	(24,284,699)	(19,544,079)	(16,982,879)
	0	0	0	0	0	0	0	0

Ratio of General Fund Debt to Net Book Value of Assets

48%      53%      55%      46%      42%      34%      28%      24%

# Proforma Financial Statements Motor Pool

9/5/2016

FY15 & 16 Temporary reduction in General Fund Debt due to reduced vehicle purchases (41,629,268) (33,317,489) (31,370,829) (24,284,699) (19,544,079) (16,982,879)

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS								
ACCOUNTS RECEIVABLE	104,650	150,401	129,850	153,701	89,385	100,000	100,000	100,000
DUE FROM OTHER FUNDS	1,930,243	2,337,162	2,867,861	2,515,504	2,564,387	2,500,000	2,500,000	2,500,000
INVENTORIES								
PREPAID EXPENSES		21,537						
<b>TOTAL CURRENT ASSETS</b>	<b>2,034,893</b>	<b>2,509,100</b>	<b>2,997,711</b>	<b>2,669,205</b>	<b>2,653,772</b>	<b>2,600,000</b>	<b>2,600,000</b>	<b>2,600,000</b>
<b>DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM</b>								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS								
VEHICLES	114,857,899	122,084,573	126,931,884	124,556,610	130,102,485	121,502,485	112,902,485	104,302,485
BUILDINGS AND IMPROVEMENTS	173,480	173,480	173,480	173,480	173,480	173,480	173,480	173,480
MACHINERY AND EQUIPMENT	200,000	219,440	219,440	219,440	219,440	219,440	219,440	219,440
ACCUMULATED DEPRECIATION	(50,792,187)	(50,823,718)	(51,125,435)	(52,409,083)	(55,435,068)	(49,673,144)	(43,161,177)	(35,149,210)
<b>TOTAL CAPITAL ASSETS</b>	<b>64,439,192</b>	<b>71,653,775</b>	<b>76,199,369</b>	<b>72,540,447</b>	<b>75,060,337</b>	<b>72,222,261</b>	<b>70,134,228</b>	<b>69,546,195</b>
<b>TOTAL ASSETS</b>	<b>66,474,085</b>	<b>74,162,875</b>	<b>79,197,080</b>	<b>75,209,652</b>	<b>77,714,109</b>	<b>74,822,261</b>	<b>72,734,228</b>	<b>72,146,195</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	1,968,509	2,592,598	2,154,873	1,394,413	1,221,898	1,500,000	1,500,000	1,500,000
ACCRUED LIABILITIES	43,958	0	38,949	43,047	0	0	0	0
DEFERRED REVENUE				0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	9,214,142	12,395,999	16,049,489	16,916,663	11,538,076	10,788,033	9,188,033	7,588,033
DUE TO OTHER FUNDS	22,134	21,321	20,461	101,169	45,087	50,000	50,000	50,000
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>11,248,743</b>	<b>15,009,918</b>	<b>18,263,772</b>	<b>18,455,292</b>	<b>12,805,061</b>	<b>12,338,033</b>	<b>10,738,033</b>	<b>9,138,033</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	21,452,218	25,479,346	25,579,779	16,400,826	19,832,753	13,496,666	10,356,046	9,394,846
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>21,452,218</b>	<b>25,479,346</b>	<b>25,579,779</b>	<b>16,400,826</b>	<b>19,832,753</b>	<b>13,496,666</b>	<b>10,356,046</b>	<b>9,394,846</b>
<b>TOTAL LIABILITIES</b>	<b>32,700,961</b>	<b>40,489,264</b>	<b>43,843,551</b>	<b>34,856,118</b>	<b>32,637,814</b>	<b>25,834,699</b>	<b>21,094,079</b>	<b>18,532,879</b>
CONTRIBUTED CAPITAL	32,637,976	33,364,944	34,314,353	35,586,566	36,981,774	37,981,774	38,981,774	39,981,774
RETAINED EARNINGS	1,135,148	308,667	1,039,176	4,766,968	8,094,521	11,005,788	12,658,375	13,631,542
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>33,773,124</b>	<b>33,673,611</b>	<b>35,353,529</b>	<b>40,353,534</b>	<b>45,076,295</b>	<b>48,987,562</b>	<b>51,640,149</b>	<b>53,613,316</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>66,474,085</b>	<b>74,162,875</b>	<b>79,197,080</b>	<b>75,209,652</b>	<b>77,714,109</b>	<b>74,822,261</b>	<b>72,734,228</b>	<b>72,146,195</b>
	0	0	0	0	0	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>23,965,272</b>	<b>26,719,899</b>	<b>28,863,160</b>	<b>29,919,181</b>	<b>28,063,241</b>	<b>28,063,241</b>	<b>28,063,241</b>	<b>27,890,715</b>
<b>Rate Impact</b>							(172,526)	
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>23,965,272</b>	<b>26,719,899</b>	<b>28,863,160</b>	<b>29,919,181</b>	<b>28,063,241</b>	<b>28,063,241</b>	<b>27,890,715</b>	<b>27,890,715</b>
PERSONAL SERVICES	924,994	738,687	832,347	944,961	845,183	862,087	879,328	896,915
TRAVEL EXPENSE	2,230	7,503	5,195	1,211	3,781	3,000	3,000	3,000
CURRENT EXPENSE	16,467,536	16,890,068	16,573,329	14,114,909	12,029,837	13,651,135	15,687,647	17,744,524
CURRENT EXPENSE - DATA PROCESSING	427,749	343,328	416,243	361,858	328,286	579,702	357,286	357,286
DEPRECIATION EXPENSE	9,214,142	9,899,345	10,575,280	11,259,214	11,268,930	10,513,076	9,763,033	8,263,033
OTHER EXPENSES	263,854	294,993	453,727	266,005	238,210	242,974	247,834	252,790
<b>TOTAL OPERATING EXPENSES</b>	<b>27,300,505</b>	<b>28,173,924</b>	<b>28,856,121</b>	<b>26,948,158</b>	<b>24,714,227</b>	<b>25,851,974</b>	<b>26,938,128</b>	<b>27,517,548</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(3,335,233)</b>	<b>(1,454,025)</b>	<b>7,038</b>	<b>2,971,023</b>	<b>3,349,014</b>	<b>2,211,267</b>	<b>952,587</b>	<b>373,167</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	582,853	627,544	723,470	758,769	(21,461)	700,000	700,000	600,000
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS	8,000							
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>(2,744,380)</b>	<b>(826,481)</b>	<b>730,509</b>	<b>3,727,792</b>	<b>3,327,553</b>	<b>2,911,267</b>	<b>1,652,587</b>	<b>973,167</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>(23,910,418)</b>	<b>(30,666,360)</b>	<b>(37,875,345)</b>	<b>(41,629,268)</b>	<b>(33,317,489)</b>	<b>(31,370,829)</b>	<b>(24,284,699)</b>	<b>(19,544,079)</b>
Total Cash from Sales	24,381,985	26,267,229	28,353,012	30,247,687	28,078,674	28,117,013	27,890,715	27,890,715
Capital Asset Disposal Proceeds	3,065,137	3,601,865	3,850,851	4,206,616	3,148,544	1,025,000	1,025,000	925,000
Federal Grants	8,000							
State Appropriations								
Fleet Expansion	763,829	726,968	949,409	1,272,213	1,395,208	1,000,000	1,000,000	1,000,000
<b>TOTAL SOURCES OF CASH</b>	<b>28,218,951</b>	<b>30,596,062</b>	<b>32,953,072</b>	<b>35,726,516</b>	<b>32,622,426</b>	<b>30,142,013</b>	<b>29,915,715</b>	<b>29,815,715</b>
Cash Used for Operations	(18,115,711)	(17,716,798)	(18,658,939)	(16,364,599)	(13,347,256)	(15,055,883)	(17,175,095)	(19,254,515)
Payments for Capital Assets	(16,859,184)	(20,089,249)	(18,048,056)	(11,050,138)	(17,328,510)	(8,000,000)	(8,000,000)	(8,000,000)
State Appropriations								
Other Uses	2							
<b>TOTAL USES OF CASH</b>	<b>(34,974,893)</b>	<b>(37,805,047)</b>	<b>(36,706,995)</b>	<b>(27,414,737)</b>	<b>(30,675,766)</b>	<b>(23,055,883)</b>	<b>(25,175,095)</b>	<b>(27,254,515)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(30,666,360)</b>	<b>(37,875,345)</b>	<b>(41,629,268)</b>	<b>(33,317,489)</b>	<b>(31,370,829)</b>	<b>(24,284,699)</b>	<b>(19,544,079)</b>	<b>(16,982,879)</b>
	0	0	0	0	0	0	0	0
Ratio of General Fund Debt to Net Book Value of Assets	48%	53%	55%	46%	42%	34%	28%	24%



**Proforma Financial Statements  
Fuel Network**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS								
ACCOUNTS RECEIVABLE	2,589,582	2,514,065	2,437,353	2,271,838	2,104,967	2,200,000	2,200,000	2,200,000
DUE FROM OTHER FUNDS	1,213,889	949,484	995,774	680,327	0	0	0	0
INVENTORIES	4,191,734	4,986,099	4,851,362	3,435,564	3,138,698	3,200,000	3,300,000	3,400,000
PREPAID EXPENSES								
<b>TOTAL CURRENT ASSETS</b>	<b>7,995,205</b>	<b>8,449,648</b>	<b>8,284,489</b>	<b>6,387,729</b>	<b>5,243,665</b>	<b>5,400,000</b>	<b>5,500,000</b>	<b>5,600,000</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS	19,167	19,167	19,167	19,167	19,167	19,167	19,167	19,167
MACHINERY AND EQUIPMENT	3,449,583	3,651,198	3,766,615	3,780,729	3,780,729	4,130,729	4,980,729	5,830,729
ACCUMULATED DEPRECIATION	(2,681,216)	(2,667,849)	(3,058,253)	(3,237,335)	(3,382,650)	(3,523,606)	(3,749,566)	(3,965,524)
<b>TOTAL CAPITAL ASSETS</b>	<b>787,534</b>	<b>802,516</b>	<b>727,529</b>	<b>562,560</b>	<b>417,246</b>	<b>626,288</b>	<b>1,250,330</b>	<b>1,884,372</b>
<b>TOTAL ASSETS</b>	<b>8,782,739</b>	<b>9,252,164</b>	<b>9,012,018</b>	<b>6,950,289</b>	<b>5,661,131</b>	<b>6,026,288</b>	<b>6,750,330</b>	<b>7,484,372</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	2,442,595	2,345,809	3,250,975	3,757,816	1,449,537	1,500,000	1,500,000	1,500,000
ACCRUED LIABILITIES	40,629	0	0	0	0	0	0	0
DEFERRED REVENUE	0	0	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	184,781	217,961	179,082	523,468	140,958	225,958	215,958	205,958
DUE TO OTHER FUNDS	0	6,939	869	80,628	216	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,668,005</b>	<b>2,570,709</b>	<b>3,430,926</b>	<b>4,361,912</b>	<b>1,590,711</b>	<b>1,725,958</b>	<b>1,715,958</b>	<b>1,705,958</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	2,760,888	3,350,743	2,922,254	1,430,719	3,271,009	3,670,306	4,389,872	5,023,186
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>2,760,888</b>	<b>3,350,743</b>	<b>2,922,254</b>	<b>1,430,719</b>	<b>3,271,009</b>	<b>3,670,306</b>	<b>4,389,872</b>	<b>5,023,186</b>
<b>TOTAL LIABILITIES</b>	<b>5,428,893</b>	<b>5,921,452</b>	<b>6,353,180</b>	<b>5,792,631</b>	<b>4,861,720</b>	<b>5,396,264</b>	<b>6,105,830</b>	<b>6,729,144</b>
CONTRIBUTED CAPITAL								
RETAINED EARNINGS	3,353,846	3,330,712	2,658,838	1,157,658	799,411	630,024	644,500	755,228
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>3,353,846</b>	<b>3,330,712</b>	<b>2,658,838</b>	<b>1,157,658</b>	<b>799,411</b>	<b>630,024</b>	<b>644,500</b>	<b>755,228</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>8,782,739</b>	<b>9,252,164</b>	<b>9,012,018</b>	<b>6,950,289</b>	<b>5,661,131</b>	<b>6,026,288</b>	<b>6,750,330</b>	<b>7,484,372</b>
	0	0	0	0	0	(0)	0	(0)
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>40,161,538</b>	<b>40,920,238</b>	<b>39,203,584</b>	<b>31,173,548</b>	<b>24,001,988</b>	<b>25,605,557</b>	<b>27,105,557</b>	<b>28,687,901</b>
Rate Impact							82,344	
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>40,161,538</b>	<b>40,920,238</b>	<b>39,203,584</b>	<b>31,173,548</b>	<b>24,001,988</b>	<b>25,605,557</b>	<b>27,187,901</b>	<b>28,687,901</b>
PERSONAL SERVICES	625,758	593,334	603,197	630,698	660,771	673,986	687,466	701,215
TRAVEL EXPENSE	604	52	161	0	0	0	0	0
CURRENT EXPENSE	39,922,091	39,778,376	38,479,855	31,492,480	23,342,065	24,600,000	25,900,000	27,300,000
CURRENT EXPENSE - DATA PROCESSING	50,875	42,345	57,786	62,504	64,311	85,000	85,000	85,000
DEPRECIATION EXPENSE	164,781	186,633	190,405	179,082	145,315	140,958	225,958	215,958
OTHER EXPENSES	385,613	342,237	544,054	308,964	277,773	275,000	275,000	275,000
<b>TOTAL OPERATING EXPENSES</b>	<b>41,169,922</b>	<b>40,942,977</b>	<b>39,875,458</b>	<b>32,674,728</b>	<b>24,510,235</b>	<b>25,774,944</b>	<b>27,173,424</b>	<b>28,577,173</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(1,008,384)</b>	<b>(22,739)</b>	<b>(671,874)</b>	<b>(1,501,180)</b>	<b>(508,247)</b>	<b>(169,387)</b>	<b>14,477</b>	<b>110,728</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS		0						
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS	10,492							
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	(263,467)							
OPERATING TRANSFERS IN (OUT)	-2000000	-395			150000			
<b>NET INCOME (LOSS)</b>	<b>(3,261,359)</b>	<b>(23,134)</b>	<b>(671,874)</b>	<b>(1,501,180)</b>	<b>(358,247)</b>	<b>(169,387)</b>	<b>14,477</b>	<b>110,728</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>(3,126,026)</b>	<b>(2,945,669)</b>	<b>(3,568,704)</b>	<b>(3,101,336)</b>	<b>(1,954,187)</b>	<b>(3,411,967)</b>	<b>(3,896,264)</b>	<b>(4,605,830)</b>
Total Cash from Sales	44,061,982	41,280,180	39,234,006	31,654,510	24,849,166	25,510,544	27,245,557	28,745,557
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants	10,492							
State Appropriations					150,000			
Other Sources								
<b>TOTAL SOURCES OF CASH</b>	<b>44,072,474</b>	<b>41,280,180</b>	<b>39,234,006</b>	<b>31,654,510</b>	<b>24,999,166</b>	<b>25,510,544</b>	<b>27,245,557</b>	<b>28,745,557</b>
Cash Used for Operations	(41,565,655)	(41,681,185)	(38,651,221)	(30,493,247)	(26,456,946)	(25,644,841)	(27,105,123)	(28,518,871)
Payments for Capital Assets	(62,995)	(201,615)	(115,417)	(14,114)	0	(350,000)	(850,000)	(850,000)
State Appropriations	(2,000,000)							
Other Uses	(263,467)	(395)						
<b>TOTAL USES OF CASH</b>	<b>(43,892,117)</b>	<b>(41,883,195)</b>	<b>(38,766,638)</b>	<b>(30,507,361)</b>	<b>(26,456,946)</b>	<b>(25,994,841)</b>	<b>(27,955,123)</b>	<b>(29,368,871)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(2,945,669)</b>	<b>(3,568,704)</b>	<b>(3,101,336)</b>	<b>(1,954,187)</b>	<b>(3,411,967)</b>	<b>(3,896,264)</b>	<b>(4,605,830)</b>	<b>(5,229,144)</b>
	(2,945,669)	(3,568,704)	(3,101,336)	(1,954,187)	(3,411,967)	(3,896,264)	(4,605,830)	(5,229,144)
	0	0	0	0	0	0	0	0

**Proforma Financial Statements  
State Travel**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	14,502	6,679	12,369	1,095	0	2,022	2,088	0
ACCOUNTS RECEIVABLE	26,089	63,872	29,717	32,848	42,552	40,000	40,000	40,000
DUE FROM OTHER FUNDS								
INVENTORIES								
PREPAID EXPENSES								
<b>TOTAL CURRENT ASSETS</b>	<b>40,591</b>	<b>70,551</b>	<b>42,086</b>	<b>33,943</b>	<b>42,552</b>	<b>42,022</b>	<b>42,088</b>	<b>40,000</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
<b>TOTAL CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>40,591</b>	<b>70,551</b>	<b>42,086</b>	<b>33,943</b>	<b>42,552</b>	<b>42,022</b>	<b>42,088</b>	<b>40,000</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	21,863	51,841	26,380	32,107	24,365	25,000	25,000	25,000
ACCRUED LIABILITIES	7,720	0	6,274	0	0	0	0	0
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)					8,113			
DUE TO OTHER FUNDS	50	886	46	69	52	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>29,653</b>	<b>52,727</b>	<b>32,700</b>	<b>32,176</b>	<b>32,530</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)				0	0	0	0	2,846
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,846</b>
<b>TOTAL LIABILITIES</b>	<b>29,653</b>	<b>52,727</b>	<b>32,700</b>	<b>32,176</b>	<b>32,530</b>	<b>25,000</b>	<b>25,000</b>	<b>27,846</b>
CONTRIBUTED CAPITAL								
RETAINED EARNINGS	10,938	17,824	9,386	1,767	10,022	17,022	17,088	12,154
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>10,938</b>	<b>17,824</b>	<b>9,386</b>	<b>1,767</b>	<b>10,022</b>	<b>17,022</b>	<b>17,088</b>	<b>12,154</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>40,591</b>	<b>70,551</b>	<b>42,086</b>	<b>33,943</b>	<b>42,552</b>	<b>42,022</b>	<b>42,088</b>	<b>40,000</b>
	0	0	0	0	0	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>522,709</b>	<b>502,547</b>	<b>503,075</b>	<b>518,518</b>	<b>545,176</b>	<b>550,000</b>	<b>550,000</b>	<b>548,066</b>
Rate Impact							(1,934)	
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>522,709</b>	<b>502,547</b>	<b>503,075</b>	<b>518,518</b>	<b>545,176</b>	<b>550,000</b>	<b>548,066</b>	<b>548,066</b>
PERSONAL SERVICES	164,450	160,594	165,379	171,485	175,699	180,000	185,000	190,000
TRAVEL EXPENSE	515	1,198	1,411	1,226	611	1,000	1,000	1,000
CURRENT EXPENSE	330,799	318,394	323,837	335,178	343,729	345,000	345,000	345,000
CURRENT EXPENSE - DATA PROCESSING	10,065	9,552	11,276	11,435	11,377	11,500	11,500	11,500
DEPRECIATION EXPENSE								
OTHER EXPENSES	5,942	5,923	9,610	6,813	5,505	5,500	5,500	5,500
<b>TOTAL OPERATING EXPENSES</b>	<b>511,771</b>	<b>495,661</b>	<b>511,513</b>	<b>526,137</b>	<b>536,921</b>	<b>543,000</b>	<b>548,000</b>	<b>553,000</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>10,938</b>	<b>6,886</b>	<b>(8,438)</b>	<b>(7,619)</b>	<b>8,255</b>	<b>7,000</b>	<b>66</b>	<b>(4,934)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS		0						
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>10,938</b>	<b>6,886</b>	<b>(8,438)</b>	<b>(7,619)</b>	<b>8,255</b>	<b>7,000</b>	<b>66</b>	<b>(4,934)</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>0</b>	<b>14,502</b>	<b>6,679</b>	<b>12,369</b>	<b>1,095</b>	<b>(8,113)</b>	<b>2,022</b>	<b>2,088</b>
Total Cash from Sales	496,620	464,764	537,230	515,387	535,472	552,552	548,066	548,066
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources								
<b>TOTAL SOURCES OF CASH</b>	<b>496,620</b>	<b>464,764</b>	<b>537,230</b>	<b>515,387</b>	<b>535,472</b>	<b>552,552</b>	<b>548,066</b>	<b>548,066</b>
Cash Used for Operations	(482,118)	(472,587)	(531,540)	(526,661)	(544,680)	(542,417)	(548,000)	(550,154)
Payments for Capital Assets				0	0	0	0	0
State Appropriations								
Other Uses								
<b>TOTAL USES OF CASH</b>	<b>(482,118)</b>	<b>(472,587)</b>	<b>(531,540)</b>	<b>(526,661)</b>	<b>(544,680)</b>	<b>(542,417)</b>	<b>(548,000)</b>	<b>(550,154)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>14,502</b>	<b>6,679</b>	<b>12,369</b>	<b>1,095</b>	<b>(8,113)</b>	<b>2,022</b>	<b>2,088</b>	<b>0</b>
	14,502	6,679	12,369	1,095	(8,113)	2,022	2,088	0
	0	0	0	0	0	0	0	0

# Division of Purchasing and General Services





# Purchasing and General Services



Overview  
Facilities  
Fleet Operations  
**Purchasing**  
Risk Management  
Finance

## Purchasing and General Services

Cooperative  
Contracts

State/Federal  
Surplus  
Property

Print  
Services

State Mail



Overview

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- Cooperative Contracts

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## Cooperative Contracts



Overview

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## Cooperative Contracts Rates

### Current Rate Structure



Administrative fees are being lowered on contracts as each contract is rebid



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## Utah Belongs to a National Purchasing Cooperative

NASPO ValuePoint brings together the purchasing power of all 50 states

- Volume discount pricing
- Improved contract terms and conditions
- Better service and maintenance agreements

# 55

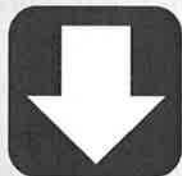
of State Purchasing's 750 cooperative contracts are through the NASPO ValuePoint cooperative purchasing organization



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## Legislative Audit of NASPO ValuePoint

### Findings



NASPO ValuePoint contracts have lower prices and fees than other purchasing cooperatives



Administrative fees on NASPO ValuePoint contracts are 3 times lower than other purchasing contracts



State Purchasing saves money by using NASPO ValuePoint contracts



#### Overview

#### Facilities

#### Fleet Operations

#### Purchasing

##### Cooperative Contracts

##### Rate Changes

##### • Retained Earnings

#### Risk

#### Management

#### Finance

## Cooperative Contracts Retained Earnings



#### Overview

#### Facilities

#### Fleet Operations

#### Purchasing

##### Cooperative Contracts

##### Rate Changes

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#### Management

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## Cooperative Contracts Retained Earnings

A higher-than-normal retained earnings balance is needed to keep the cooperative contracting program functioning in the event of an economic downturn. Because so many state and non-state public entities are reliant on the use of state contracts, sufficient reserves must be maintained.



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## State/Federal Surplus



Saved Utah law  
enforcement agencies  
\$95,950 through the  
1033 program



Saved Utah  
governmental agencies  
\$1,870,099 through the  
Federal Donation  
Program



Implemented disposal  
of non-vehicle items  
required by SB 122  
(2015 G.S.)



Average price of  
vehicle sales using  
NADA  
Outside vendor: 94%  
Surplus: 115%



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## State/Federal FY2016 Authorized Rates

### Rate Recommendation

No change to current rate structure

#### State Property Rates

##### General Rates

Miscellaneous Property Pickup/Process Fee	Total sales proceeds (less prorated rebate of retained earnings)
Handheld Devices (PDs and Wireless Phones)	
Less Than 1 Year Old	75% of actual cost
1 Year Old	50% of cost, \$ 30.00 minimum
Unique Property Processing Fee	Negotiated percent of sales price
Financial Card Fee (per Purchase Amount)	3% of purchase amount
Electronic/Hazardous Waste Recycling Fees	Actual cost
Vehicles and Heavy Equipment	\$ 100.00 plus 6.5% of net sales price
Defaulted Auctions Bids	10% of sales price

##### Service Rates

Labor (per hour, half hour minimum)	\$ 26.00/hour
Copy Rates	\$ 0.10/copy
Semi Truck and Trailer Service	\$ 1.08/mile
Two-ton Flat Bed Service	\$ 0.61/mile
Forklift Service (4 – 6,000 lb)	\$ 23.00/hour

##### Processing Rates

On-site sale away from USASP yard	7% of net sale price maximum negotiable
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##### Storage Rates

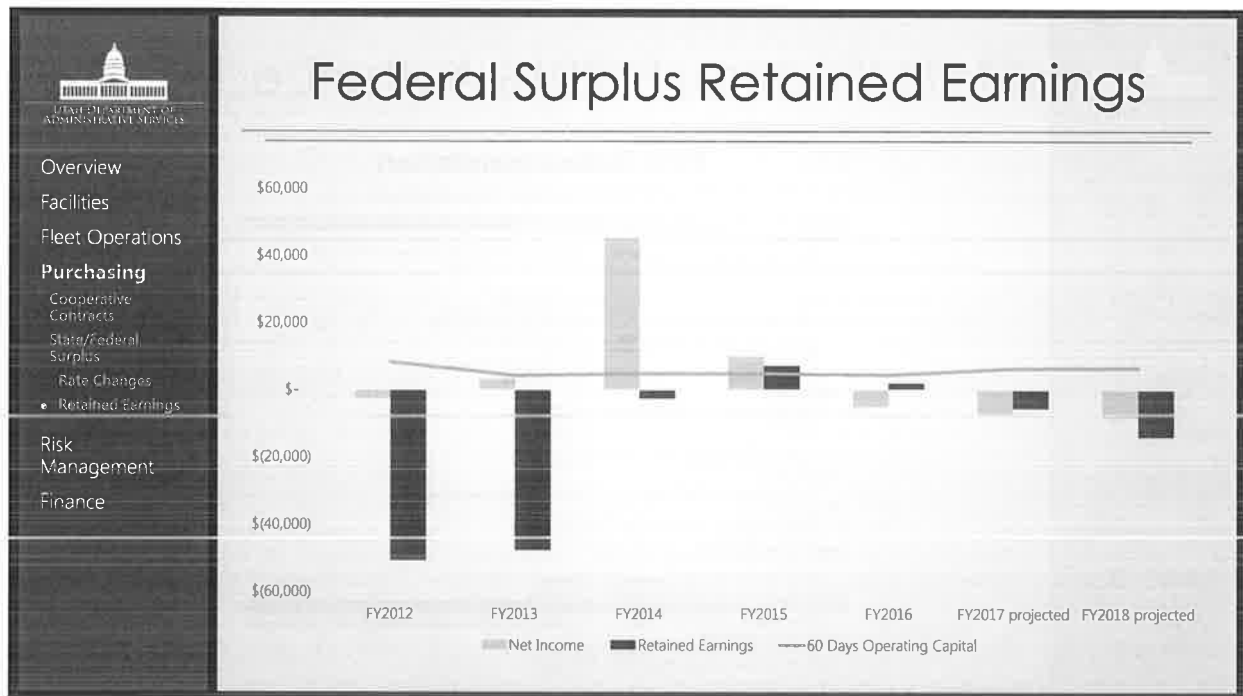
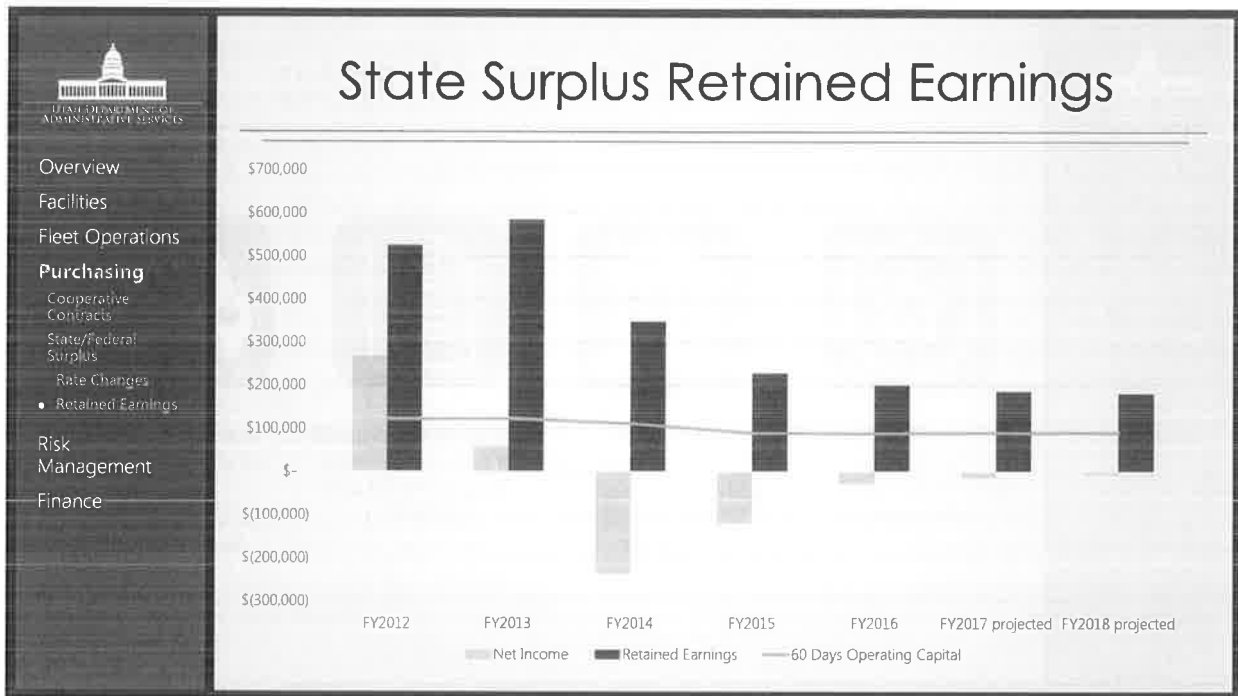
Storage – building	\$ 0.43/cu/month
Storage – fenced lot	\$ 0.23/sq/month

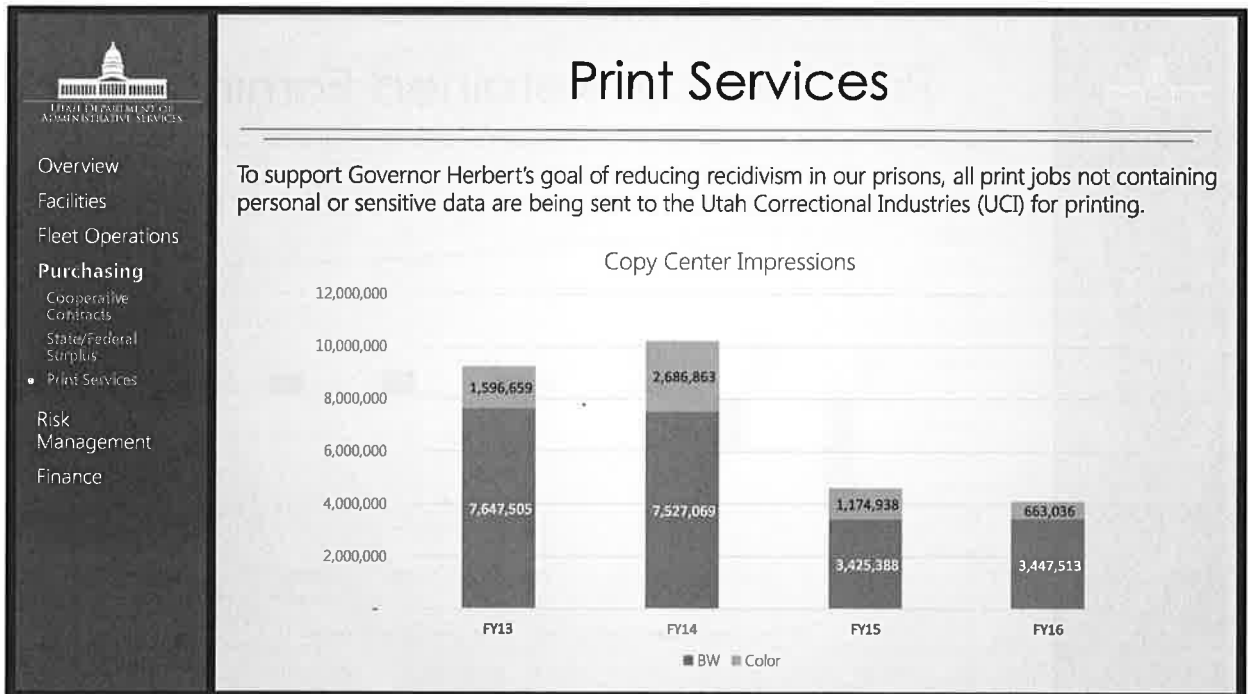
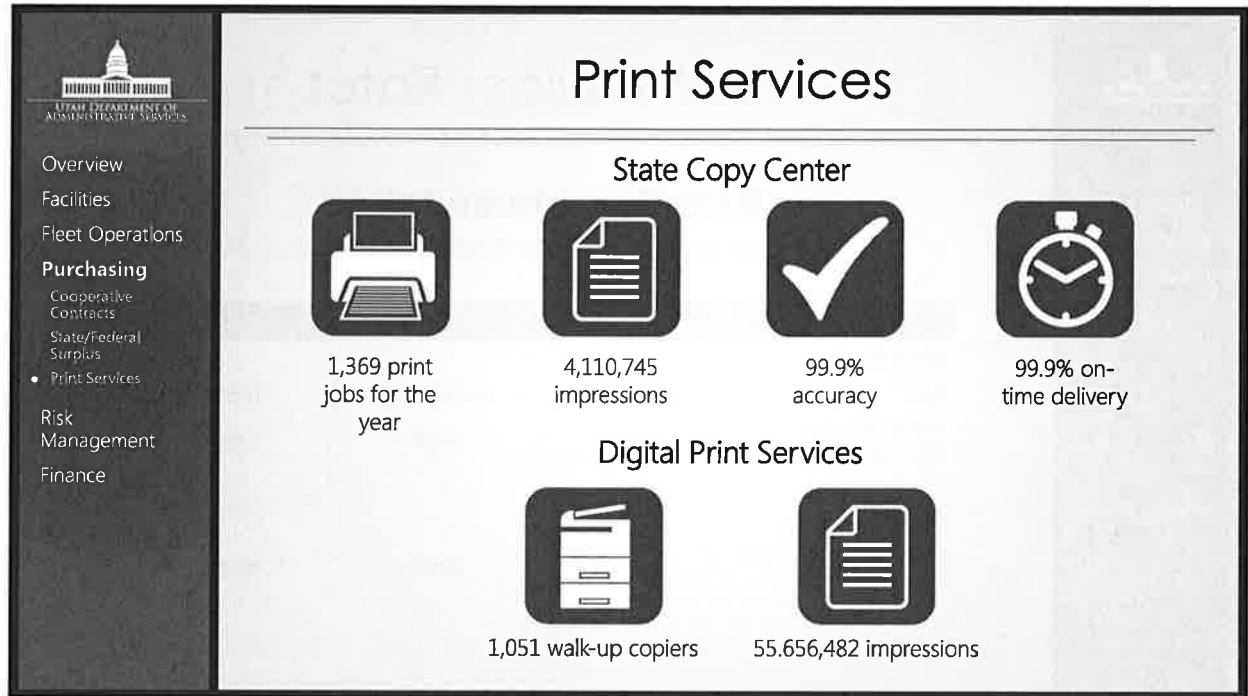
##### Additional Management Fees

Late Fees	
Past 30-days Late Fee (accounts receivable)	5% balance
Past 60-days Late Fee (accounts receivable)	10% balance

#### Federal Property Rates

Federal Shipping and Handling Charges	Generally 20% of federal acquisition cost plus freight/shipping charges
Additional Management Fees	
Past 30-days Late Fee (accounts receivable)	5% balance
Past 60-days Late Fee (accounts receivable)	10% balance







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## Print Services Rates

### Rate Recommendation

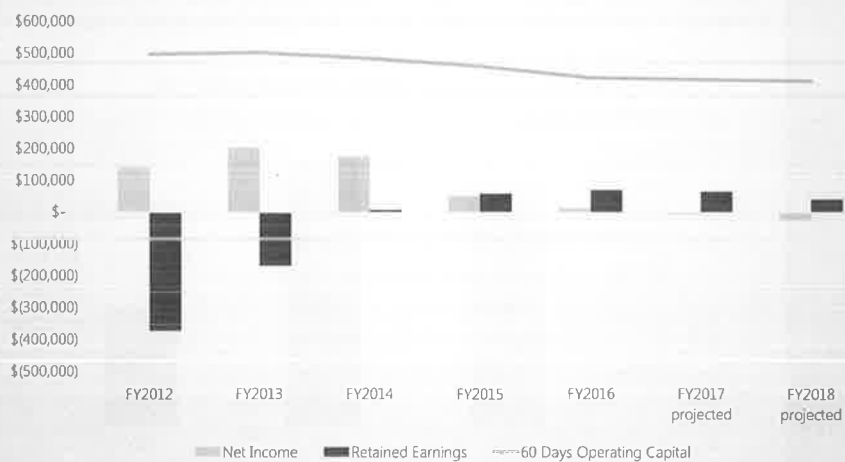
No change to current rate structure

Program & Service	FY2017	FY2018	Increase (Decrease)
<b>Copier Service</b>			
Paper	Cost plus 25%	Cost plus 25%	00.00%
Administrative Fee (per impression)	\$0.004	\$0.004	00.00%
<b>State Copy Center</b>			
Contract Management Fee (per impression)	\$0.005	\$0.005	00.00%



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## Print Services Retained Earnings

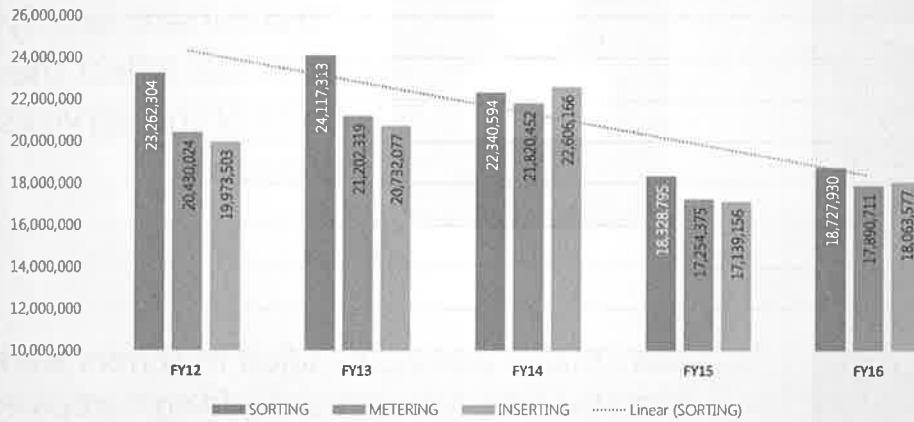




- Overview
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## State Mail and Distribution Services

Mail volumes have been declining. The three services which contribute the most income have seen a decline in volumes from 2% to 10%.



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## State Mail Retained Earnings

FY2016 had a net income loss of (\$734,378)





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## How We're Solving the Problem



"The current rate system does not reflect the true costs of the services being provided."

State Mail is working to adjust its current work model, cost structure, rate fees and adding transparency



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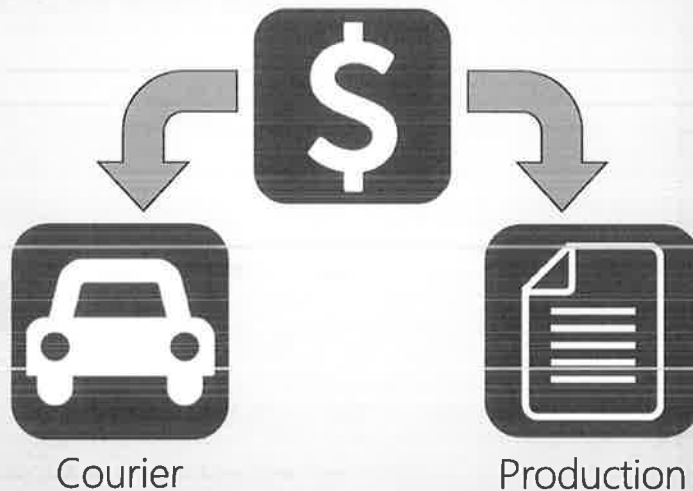
• Changes

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## Costs and Rates will be separated into two structures





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## Courier Routes

16

Routes

70%

Unprofitable

The current rate structure doesn't contain a courier rate. Costs are covered by attaching fees to production rates. The new system has a separate courier rate.



Overview

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**Purchasing**

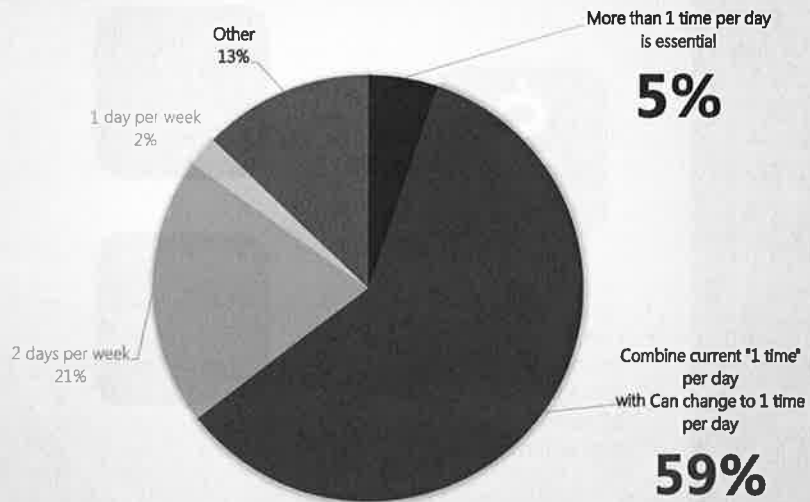
- Cooperative Contracts
- State/Federal Surplus
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- State Mail
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- Retained Earnings Changes
- Courier Rates

Risk

Management

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## Customer Survey Results



## Current Routes



Reducing stops will allow us to reduce our routes and the number of vans used to deliver the mail

## Future Routes

10

\$302,400  
in savings

## 12 Zones

\$

### Mileage Rate

\$

Minute Rate

$$\begin{array}{r} \text{Mileage Rate} \\ + \\ \text{Minute Rate} \\ = \text{Zone Rate} \\ \text{per Stop} \end{array}$$

- Leasing Costs
- Fuel, Maintenance and Insurance
- Average distance between State Mail and a stop within a zone.

- Courier Wage and Benefits
- Admin & Overhead Costs
- Average time it takes to go from State Mail to a stop within a zone.



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## New Courier Rate Structure

ZONE	RANGE	COST		PER STOP
#	IN MILES	MILES	MINUTES	RATE
1	0.0 - 2.9	\$ 0.60	\$ 1.66	\$ 2.26
2	3.0 - 5.9	\$ 1.60	\$ 3.88	\$ 5.48
3	6.0 - 10.9	\$ 3.20	\$ 4.84	\$ 8.04
4	11.0 - 15.9	\$ 5.20	\$ 4.50	\$ 9.70
5	16.0 - 20.9	\$ 7.20	\$ 7.15	\$ 14.35
6	21.0 - 25.9	\$ 9.20	\$ 8.59	\$ 17.79
7	26.0 - 30.9	\$ 11.20	\$ 10.53	\$ 21.73
8	31.0 - 35.9	\$ 13.20	\$ 13.22	\$ 26.42
9	36.0 - 40.9	\$ 15.20	\$ 13.29	\$ 28.49
10	41.0 - 45.9	\$ 17.20	\$ 16.02	\$ 33.22
11	46.0 - 50.9	\$ 19.20	\$ 16.82	\$ 36.02
12	51.0 - 55.9	\$ 21.20	\$ 18.67	\$ 39.87

Cost Per Mile:	\$ 0.40
Cost Per Minute:	\$ 0.35



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## New Courier Rate Structure

Need to recapture \$630,000 annually

ZONE 3				
DEPT	ADDRESS	PER STOP	SHARED	2ND STOP
A.G. Office	5272 College Dr	\$ 8.04	\$ 1.34	\$ -
A.G. Office	5272 College Dr	\$ 8.04	\$ 1.34	\$ -
A.G. Office	5272 College Dr	\$ 8.04	\$ 1.34	\$ 2.68
A.G. Office	5272 College Dr	\$ 8.04	\$ 1.34	\$ -
A.G. Office	5272 College Dr	\$ 8.04	\$ 1.34	\$ 2.68
A.G. Office	5272 College Dr	\$ 8.04	\$ 1.34	\$ 2.68
		\$ 48.24	\$ 8.04	\$ 8.04

Days per Year	249
Daily Courier Revenue	\$2,612
Annual Courier Revenue	\$650,356

Updated 9/1/2016



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## New Production Rate Structure

We propose that we eliminate the two courier-associated fees that are tacked on to production

Mail  
Distribution  
\$0.065

Task  
Distribution  
Rate  
\$0.012

These rates generated \$1,689,343 in FY2016



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## New Production Rate Structure

TASK ID	DESCRIPTION	FY16 VOLUME	CURRENT	REVENUE	PROPOSED	REVENUE	DIFFERENCE	%
11	Business Reply	305,713	\$ 0.090	\$ 27,514	\$ 0.540	\$ 165,085	\$ 137,571	500%
21	Special Handling	2,538	\$ 50.000	\$ 126,888	\$ 85,000	\$ 215,709	\$ 88,821	70%
31	Auto Fold	13,926,128	\$ 0.010	\$ 139,261	\$ 0.021	\$ 292,449	\$ 153,187	110%
39	Label Generate	1,260,807	\$ 0.022	\$ 27,738	\$ 0.155	\$ 195,425	\$ 167,687	605%
40	Label Apply	292,667	\$ 0.019	\$ 5,561	\$ 0.150	\$ 43,900	\$ 38,339	689%
45	Auto Tab	962,722	\$ 0.016	\$ 15,404	\$ 0.350	\$ 336,953	\$ 321,549	2,088%
100	Meter/Seal	17,890,711	\$ 0.017	\$ 304,142	\$ 0.024	\$ 429,377	\$ 125,235	41%
102	OCR	18,422,217	\$ 0.017	\$ 313,178	\$ 0.024	\$ 442,133	\$ 128,956	41%
104	Accountable Mail	263,284	\$ 0.180	\$ 47,391	\$ 1.450	\$ 381,762	\$ 334,371	706%
107	Additional Inserts	4,753,549	\$ 0.004	\$ 19,014	\$ 0.010	\$ 47,535	\$ 28,521	150%
108	Inserting	13,310,028	\$ 0.025	\$ 332,751	\$ 0.030	\$ 399,301	\$ 66,550	20%
110	Incoming OCR Sort	1,064,993	\$ 0.017	\$ 18,105	\$ 0.103	\$ 109,694	\$ 91,589	506%
				<b>\$ 1,376,946</b>		<b>\$ 3,059,323</b>	<b>\$ 1,682,377</b>	

Updated 8/31/2016



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## New Production Rate Structure

DISCONTINUED RATES				
103	Mail Distribution	13,0328,627	\$0.065	\$ 866,361
105	Task Distribution	70,506,842	\$0.012	\$ 846,082
Revenue Needed to Make-Up for Discontinued Rates				\$ 1,712,443
Anticipated Annual Net Loss				\$ 500,000
New Courier Rate Schedule Revenue				\$ (630,000)
Revenue Needed to Breakeven for Production Services				\$ 1,582,443

Revenue Needed to Breakeven for Production Services	\$ 1,582,443
New Rate Structure Revenue	\$ 1,682,377

Net Income: \$ 99,935

Updated 8/31/2016



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## New Production Rate Structure

### State Mail Processing

1 oz. or 2 oz. - #10 Envelope		
Task Description	Current	Proposed
Fold	\$ 0.010	\$ 0.021
Insert	\$ 0.025	\$ 0.030
Meter/Seal	\$ 0.017	\$ 0.024
OCR/Sort	\$ 0.017	\$ 0.024
Mail Distribution	\$ 0.065	\$ -
Task Distribution	\$ 0.012	\$ -
Task Distribution	\$ 0.012	\$ -
Task Distribution	\$ 0.012	\$ -
Task Distribution	\$ 0.012	\$ -
Additional Postage	\$ 0.015	\$ -
USPS Postage	\$ 0.376	\$ 0.376
<b>TOTAL COST</b>	<b>\$ 0.573</b>	<b>\$ 0.475</b>

Savings over current fees

**\$0.098**

### Agency Mail Processing

1 oz. - #10 Envelope	2 oz. - #10 Envelope
Full-price Mail	Full-price Mail
Does not include costs agency would still need to pay their employees to fold, insert, and apply postage.	
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
\$ 0.470	\$ 0.680
<b>\$ 0.470</b>	<b>\$ 0.680</b>

Additional Postage Costs

(\$0.005)	\$0.209
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Updated 8/31/2016



Overview

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• Rate Committee  
Action

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## Purchasing and General Services Rate Committee Action

### Requested Actions

Action	Slide Number
Restructure State Mail rates	55 & 59
Approve all other existing rates	

**Enrolled Copy****H.B. 8**

1625	Contract rebates	
1626	Automated Payables (per Invoice Page)	0.25
1627	UDOT	Actual cost
1628	STATE DEBT COLLECTION FUND	
1629	Attorney / Legal fee	\$100 per hour
1630	Office of State Debt Collection	
1631	Collection Penalty	6.0%
1632	Labor Commission Wage Claim Attorney Fees	
1633	Labor Commission Wage Claims	Variable
1634	10% of partial payments; 1/3 of claim or \$500, whichever is greater for	
1635	full payments	
1636	Collection Interest	Prime + 2%
1637	Post Judgment Interest	Variable
1638	Administrative Collection	18%
1639	18% of amount collected (21.95% effective rate)	
1640	Non sufficient Check Collection	20.00
1641	Non sufficient Check Service Charge	20.00
1642	Garnishment Request	Actual cost
1643	Legal Document Service	Actual Cost
1644	Greater of \$20 or Actual	
1645	Credit card processing fee charged to collection vendors	1.75%
1646	Court Filing, Deposition/Transcript /Skip Tracing	Actual cost
1647	DEPARTMENT OF ADMINISTRATIVE SERVICES INTERNAL SERVICE FUNDS	
1648	DIVISION OF FINANCE	
1649	<b>ISF - Purchasing Card</b>	
1650	Purchasing Card	Variable
1651	Contract rebates	
1652	<b>ISF - Consolidated Budget and Accounting</b>	
1653	Basic Accounting and Transactions (per hour)	36.00
1654	Financial Management (per hour)	65.00
1655	DIVISION OF PURCHASING AND GENERAL SERVICES	
1656	<b>ISF - Central Mailing</b>	
1657	Business Reply/Postage Due	0.09
1658	Special Handling/Labor (per hour)	50.00
1659	Auto Fold	0.01
1660	Label Generate	0.022
1661	Label Apply	0.019

**H.B. 8****Enrolled Copy**

1662	Auto Tab	0.016
1663	Meter/Seal	0.017
1664	Federal Meter/Seal	0.014
1665	Optical Character Reader	0.017
1666	Mail Distribution (per Mail Piece)	0.065
1667	Accountable Mail	0.18
1668	Task Distribution Rate	0.012
1669	Additional Insert	0.004
1670	Intelligent Inserting	0.025
1671	<b>ISF - Cooperative Contracting</b>	
1672	Cooperative Contracts Administrative	Up to 1.0%
1673	<b>ISF - Print Services</b>	
1674	Contract Management (per impression)	0.005
1675	Self Service Copy Rates	0.004
1676	Cost computed by: (Depreciation + Maintenance + Supplies)/Impressions	
1677	+ copy multiplied impressions results	
1678	<b>ISF - State Surplus Property</b>	
1679	Surplus	
1680	Surcharge for use of a Financial Transaction Card	3% of purchase amount
1681	Surcharge applies only to the amount charged to a financial transaction	
1682	card	
1683	Online Sales Non-Vehicle	50% of net proceeds
1684	Miscellaneous Property Pick-up Process	
1685	State Agencies	
1686	Total Sales Proceeds	See formula
1687	Less prorated rebate of retained earnings	
1688	Handheld Devices (PDAs and wireless phones)	
1689	Less than 1 year old	75% of actual cost
1690	\$30 minimum	
1691	1 year and older	50% of cost - \$30 minimum
1692	Unique Property Processing	Negotiated % of sales price
1693	Electronic/Hazardous Waste Recycling	Actual cost
1694	Vehicles and Heavy Equipment	6.5% of Net Sale Price plus \$100 per Vehicle
1695	Default Auction Bids	10% of sales price
1696	Labor (per hour)	26.00
1697	Half hour minimum	
1698	Copy Rates (per copy)	0.10

**Enrolled Copy****H.B. 8**

1699	Semi Truck and Trailer Service (per mile)	1.08
1700	Two-ton Flat Bed Service (per mile)	0.61
1701	Forklift Service (per hour)	23.00
1702	4-6000 lbs	
1703	On-site sale away from Utah State Agency Surplus Property yard	7% of net sale price
1704	Storage	
1705	Building (per cubic foot per month)	0.43
1706	Fenced lot (per square foot per month)	0.23
1707	Accounts receivable late fees	
1708	Past 30 days	5% of balance
1709	Past 60 days	10% of balance
1710	<b>ISF - Federal Surplus Property</b>	
1711	Surplus	
1712	Federal Shipping and handling charges	See formula
1713	Not to exceed 20% of federal acquisition cost plus freight/shipping	
1714	charges	
1715	Accounts receivable late fees	
1716	Past 30 days	5% of balance
1717	Past 60 days	10% of balance
1718	<b>DIVISION OF FLEET OPERATIONS</b>	
1719	<b>ISF - Motor Pool</b>	
1720	Telematics GPS tracking	Actual cost
1721	Commercial Equipment Rental	Cost plus \$12 Fee
1722	Administrative Fee for Do-Not Replace Vehicles (per Month)	51.29
1723	Service Fee (per 12)	\$12 Service Fee
1724	General MP Info Research Fee (per 12)	\$12 Per Hour
1725	Lost or damaged fuel/maint card replacement fee (per 2)	\$2 Fee
1726	Vehicle Complaint Processing Fee (per 20)	\$20 Fee
1727	Operator negligence and vehicle abuse fees (per 0)	Varies (abuse or driver neglect cases only)
1728	Lease Rate	
1729	Sedans (per month, per vehicle)	See formula
1730	Model Year 2013 contract price less 18% salvage value divided by current	
1731	adjusted life cycle + admin fee + fleet MIS fee + AFV fee (if light duty) +	
1732	mileage fee.)	
1733	Select trucks, vans, SUVs (per month, per vehicle)	See formula
1734	Model Year 2013 contract price less 21% salvage value divided by current	
1735	adjusted life cycle + admin fee + fleet MIS fee + AFV fee (if light duty) +	



**Proforma Financial Statements  
Cooperative Contracts**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
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<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	2,275,663	3,396,752	3,734,999	2,678,738	2,131,602	2,013,002	1,853,130	1,651,160
ACCOUNTS RECEIVABLE	655,265	767,417	602,663	840,290	1,035	1,035	1,035	1,035
DUE FROM OTHER FUNDS	225	0	0	0	0	0	0	0
INVENTORIES	0	0	0	0	0	0	0	0
PREPAID EXPENSES	0	2,991	0	0	0	0	0	0
<b>TOTAL CURRENT ASSETS</b>	<b>2,931,173</b>	<b>4,167,160</b>	<b>4,337,662</b>	<b>3,519,028</b>	<b>2,132,637</b>	<b>2,014,037</b>	<b>1,854,165</b>	<b>1,652,195</b>
<b>DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM</b>								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
SOFTWARE					1,095,412	1,095,412	1,095,412	1,095,412
ACCUMULATED DEPRECIATION					(59,260)	(409,260)	(759,260)	(1,095,412)
<b>TOTAL CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,036,152</b>	<b>686,152</b>	<b>336,152</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>2,931,173</b>	<b>4,167,160</b>	<b>4,337,662</b>	<b>3,519,028</b>	<b>3,168,789</b>	<b>2,700,189</b>	<b>2,190,317</b>	<b>1,652,195</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	64,103	410,324	244,248	384,745	143,144	143,144	143,144	143,144
DEFERRED REVENUE	0	0	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	0	0	0	0	0	0	0	0
DUE TO OTHER FUNDS	1,932	13,109	33,151	39,648	68,407	68,407	68,407	68,407
POLICY CLAIMS LIABILITIES - SHORT TERM	0	0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM	0	0	0	0	0	0	0	0
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>66,035</b>	<b>423,433</b>	<b>277,399</b>	<b>424,393</b>	<b>211,551</b>	<b>211,551</b>	<b>211,551</b>	<b>211,551</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL LIABILITIES</b>	<b>66,035</b>	<b>423,433</b>	<b>277,399</b>	<b>424,393</b>	<b>211,551</b>	<b>211,551</b>	<b>211,551</b>	<b>211,551</b>
CONTRIBUTED CAPITAL	0	0	0	0	0	0	0	0
RETAINED EARNINGS	2,865,138	3,743,727	4,060,263	3,094,635	2,957,238	2,488,638	1,978,766	1,440,644
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>2,865,138</b>	<b>3,743,727</b>	<b>4,060,263</b>	<b>3,094,635</b>	<b>2,957,238</b>	<b>2,488,638</b>	<b>1,978,766</b>	<b>1,440,644</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>2,931,173</b>	<b>4,167,160</b>	<b>4,337,662</b>	<b>3,519,028</b>	<b>3,168,789</b>	<b>2,700,189</b>	<b>2,190,317</b>	<b>1,652,195</b>
	0	0	(0)	(0)	(0)	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>2,220,591</b>	<b>3,192,993</b>	<b>2,882,027</b>	<b>3,509,397</b>	<b>2,825,089</b>	<b>2,825,089</b>	<b>2,825,089</b>	<b>2,825,089</b>
<b>Rate Impact</b>								
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>2,220,591</b>	<b>3,192,993</b>	<b>2,882,027</b>	<b>3,509,397</b>	<b>2,825,089</b>	<b>2,825,089</b>	<b>2,825,089</b>	<b>2,825,089</b>
PERSONAL SERVICES	603,900	1,617,831	1,757,454	2,023,455	2,023,147	2,063,610	2,104,882	2,146,980
TRAVEL EXPENSE	4,353	5,600	7,098	6,938	9,890	9,890	9,890	9,890
CURRENT EXPENSE	194,084	351,561	536,662	626,887	419,116	419,116	419,116	419,116
CURRENT EXPENSE - DATA PROCESSING	4,074	73,284	64,279	92,743	73,903	73,903	73,903	73,903
DEPRECIATION EXPENSE	0	0	0	0	59,260	350,000	350,000	336,152
OTHER EXPENSES	4,946	9,016	8,953	5,867	377,168	377,168	377,168	377,168
<b>TOTAL OPERATING EXPENSES</b>	<b>811,357</b>	<b>2,057,322</b>	<b>2,374,466</b>	<b>2,755,890</b>	<b>2,962,466</b>	<b>3,293,689</b>	<b>3,334,961</b>	<b>3,363,211</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>1,409,234</b>	<b>1,135,671</b>	<b>507,561</b>	<b>753,507</b>	<b>(137,397)</b>	<b>(468,600)</b>	<b>(509,872)</b>	<b>(538,122)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS								
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS / OTHER INCOME				180,865				
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT		(257,082)	(91,025)					
OPERATING TRANSFERS IN (OUT)			(100,000)	(1,900,000)				
<b>NET INCOME (LOSS)</b>	<b>1,409,234</b>	<b>878,589</b>	<b>316,536</b>	<b>(965,628)</b>	<b>(137,397)</b>	<b>(468,600)</b>	<b>(509,872)</b>	<b>(538,122)</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>710,172</b>	<b>2,275,663</b>	<b>3,396,752</b>	<b>3,734,999</b>	<b>2,678,738</b>	<b>2,131,602</b>	<b>2,013,002</b>	<b>1,853,130</b>
Total Cash from Sales	2,220,591	3,192,993	3,046,781	3,271,770	3,664,344	3,175,089	3,175,089	3,100,089
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources	156,257							
<b>TOTAL SOURCES OF CASH</b>	<b>2,376,848</b>	<b>3,192,993</b>	<b>3,046,781</b>	<b>3,271,770</b>	<b>3,664,344</b>	<b>3,175,089</b>	<b>3,175,089</b>	<b>3,100,089</b>
Cash Used for Operations	(811,357)	(2,057,322)	(2,517,509)	(2,428,031)	(3,116,068)	(3,293,689)	(3,334,961)	(3,302,059)
Payments for Capital Assets				0	(1,095,412)	0	0	0
State Appropriations			(100,000)	(1,900,000)				
Other Uses		(14,582)	(91,025)					
<b>TOTAL USES OF CASH</b>	<b>(811,357)</b>	<b>(2,071,904)</b>	<b>(2,708,534)</b>	<b>(4,328,031)</b>	<b>(4,211,480)</b>	<b>(3,293,689)</b>	<b>(3,334,961)</b>	<b>(3,302,059)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>2,275,663</b>	<b>3,396,752</b>	<b>3,734,999</b>	<b>2,678,738</b>	<b>2,131,602</b>	<b>2,013,002</b>	<b>1,853,130</b>	<b>1,651,160</b>
	2,275,663	3,396,752	3,734,999	2,678,738	2,131,602	2,013,002	1,853,130	1,651,160
	0	0	0	0	0	0	0	0

**Proforma Financial Statements  
State Surplus Property**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	337,052	380,682	118,105	0	23,736	0	0	0
ACCOUNTS RECEIVABLE	9,556	9,556	0	0	0	0	0	0
DUE FROM OTHER FUNDS	66,463	60,121	33,689	15,311	(3,944)	0	0	0
INVENTORIES	0	0	0	0	0	0	0	0
PREPAID EXPENSES	0	0	0	0	0	0	0	0
<b>TOTAL CURRENT ASSETS</b>	<b>413,071</b>	<b>450,359</b>	<b>151,794</b>	<b>15,311</b>	<b>19,792</b>	<b>0</b>	<b>0</b>	<b>0</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM			21,470	14,445	8,982			
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>21,470</b>	<b>14,445</b>	<b>8,982</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS	0	0						
CONSTRUCTION IN PROGRESS	0	0						
BUILDINGS AND IMPROVEMENTS	1,202,035	1,202,035	1,202,035	1,202,035	1,202,035	1,202,035	1,202,035	1,202,035
MACHINERY AND EQUIPMENT	114,456	29,433	34,720	34,720	34,720	34,720	34,720	34,720
SOFTWARE		85,023	85,023	85,023	85,023	85,023	85,023	85,023
ACCUMULATED DEPRECIATION	(519,139)	(554,305)	(589,733)	(625,162)	(658,612)	(691,866)	(723,924)	(753,965)
<b>TOTAL CAPITAL ASSETS</b>	<b>787,352</b>	<b>782,186</b>	<b>732,045</b>	<b>686,616</b>	<b>663,166</b>	<b>630,112</b>	<b>597,854</b>	<b>567,813</b>
<b>TOTAL ASSETS</b>	<b>1,210,423</b>	<b>1,212,545</b>	<b>905,309</b>	<b>726,372</b>	<b>691,920</b>	<b>630,112</b>	<b>597,854</b>	<b>567,813</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	10,536	23,726	10,368	24,240	14,846	10,000	10,000	10,000
ACCRUED LIABILITIES	21,886	17,853	15,844	1,900	6,004	10,000	10,000	10,000
DEFERRED REVENUE	16,216	0	0	77,167	112,789	100,000	100,000	100,000
INTERFUND LOAN (Short Term Cash Deficit)	0	0	0	0	0	32,258	30,041	30,041
DUE TO OTHER FUNDS	31,705	53,877	63,870	5,807	93,450	60,000	60,000	60,000
POLICY CLAIMS LIABILITIES - SHORT TERM	0	0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM	0	90,764	97,000	99,078	100,928	100,000	50,000	0
REVENUE BONDS - SHORT TERM	79,909	0	0	0	0	0	0	0
<b>TOTAL CURRENT LIABILITIES</b>	<b>160,052</b>	<b>186,020</b>	<b>187,082</b>	<b>208,192</b>	<b>328,015</b>	<b>312,258</b>	<b>260,041</b>	<b>210,041</b>
REVENUE BONDS - LONG TERM	508,399	424,634	353,061	250,211	146,793	50,000	0	0
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	0	0	0	22,941	0	64,796	140,013	153,013
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>508,399</b>	<b>424,634</b>	<b>353,061</b>	<b>273,152</b>	<b>146,793</b>	<b>114,796</b>	<b>140,013</b>	<b>153,013</b>
<b>TOTAL LIABILITIES</b>	<b>668,451</b>	<b>610,654</b>	<b>540,143</b>	<b>481,344</b>	<b>474,808</b>	<b>427,054</b>	<b>400,054</b>	<b>363,054</b>
CONTRIBUTED CAPITAL	17,092	17,092	17,092	17,092	17,092	17,092	17,092	17,092
RETAINED EARNINGS	524,880	584,799	348,074	227,936	200,020	185,066	180,708	187,667
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>541,972</b>	<b>601,891</b>	<b>365,166</b>	<b>245,028</b>	<b>217,112</b>	<b>203,058</b>	<b>197,800</b>	<b>204,759</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>1,210,423</b>	<b>1,212,545</b>	<b>905,309</b>	<b>726,372</b>	<b>691,920</b>	<b>630,112</b>	<b>597,854</b>	<b>567,813</b>
	0	0	(0)	(0)	(0)	(0)	(0)	(0)
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>1,028,512</b>	<b>821,952</b>	<b>528,571</b>	<b>429,510</b>	<b>518,515</b>	<b>536,000</b>	<b>548,000</b>	<b>556,000</b>
Rate Impact								
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>1,028,512</b>	<b>821,952</b>	<b>528,571</b>	<b>429,510</b>	<b>518,515</b>	<b>536,000</b>	<b>546,000</b>	<b>556,000</b>
PERSONAL SERVICES	477,538	393,559	268,288	256,304	284,345	295,000	300,000	305,000
TRAVEL EXPENSE	1,287	176	0	0	441	0	0	0
CURRENT EXPENSE	158,281	250,749	303,546	162,867	163,831	160,000	160,000	160,000
CURRENT EXPENSE - DATA PROCESSING	57,478	53,301	55,100	79,572	50,476	50,000	50,000	50,000
DEPRECIATION EXPENSE	34,371	35,165	35,429	35,429	33,450	33,054	32,258	30,041
OTHER EXPENSES	2,024	3,893	4,510	3,914	3,708	4,000	4,000	4,000
<b>TOTAL OPERATING EXPENSES</b>	<b>730,979</b>	<b>736,843</b>	<b>666,873</b>	<b>538,086</b>	<b>536,251</b>	<b>542,054</b>	<b>546,258</b>	<b>549,041</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>297,533</b>	<b>85,109</b>	<b>(138,302)</b>	<b>(108,576)</b>	<b>(17,736)</b>	<b>(6,054)</b>	<b>(258)</b>	<b>6,959</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS		0						
INTEREST INCOME								
INTEREST EXPENSE	(30,065)	(25,190)	(18,423)	(11,562)	(9,350)	(8,000)	(5,000)	0
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT					(830)			
OPERATING TRANSFERS IN (OUT)			(60,000)					
<b>NET INCOME (LOSS)</b>	<b>267,468</b>	<b>59,919</b>	<b>(236,725)</b>	<b>(120,138)</b>	<b>(27,916)</b>	<b>(14,054)</b>	<b>(5,258)</b>	<b>6,959</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>116,502</b>	<b>337,052</b>	<b>380,682</b>	<b>118,105</b>	<b>(22,941)</b>	<b>23,736</b>	<b>(97,054)</b>	<b>(170,054)</b>
Total Cash from Sales	1,028,512	821,952	564,559	525,055	573,392	519,287	546,000	556,000
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources								
<b>TOTAL SOURCES OF CASH</b>	<b>1,028,512</b>	<b>821,952</b>	<b>564,559</b>	<b>525,055</b>	<b>573,392</b>	<b>519,287</b>	<b>546,000</b>	<b>556,000</b>
Cash Used for Operations	(696,608)	(701,678)	(741,847)	(666,101)	(525,885)	(640,057)	(619,000)	(569,000)
Payments for Capital Assets				0	0	0	0	0
State Appropriations								
Other Uses	(111,354)	(76,644)	(85,289)	-	(830)	-	-	-
<b>TOTAL USES OF CASH</b>	<b>(607,962)</b>	<b>(778,322)</b>	<b>(827,136)</b>	<b>(666,101)</b>	<b>(526,715)</b>	<b>(640,057)</b>	<b>(619,000)</b>	<b>(569,000)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>337,052</b>	<b>380,682</b>	<b>118,105</b>	<b>(22,941)</b>	<b>23,736</b>	<b>(97,054)</b>	<b>(170,054)</b>	<b>(183,054)</b>
	337,052	380,682	118,105	(22,941)	23,736	(97,054)	(170,054)	(183,054)
	0	0	0	0	0	0	0	0

**Proforma Financial Statements  
Federal Surplus Property**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	6,361	17,020	73,974	88,153	81,573	79,032	70,532	61,032
ACCOUNTS RECEIVABLE	6,534	0	0	2,602	4,860	0	0	0
DUE FROM OTHER FUNDS	35	6,534	0	0	0	0	0	0
INVENTORIES	0	0	0	0	0	0	0	0
PREPAID EXPENSES	0	0	0	0	0	0	0	0
<b>TOTAL CURRENT ASSETS</b>	<b>12,930</b>	<b>23,554</b>	<b>73,974</b>	<b>90,755</b>	<b>86,433</b>	<b>79,032</b>	<b>70,532</b>	<b>61,032</b>
<b>DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM</b>								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LAND / LAND IMPROVEMENTS</b>								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
ACCUMULATED DEPRECIATION	(12,833)	(19,833)	(26,833)	(33,833)	(35,000)	(35,000)	(35,000)	(35,000)
<b>TOTAL CAPITAL ASSETS</b>	<b>22,167</b>	<b>15,167</b>	<b>8,167</b>	<b>1,167</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>35,097</b>	<b>38,721</b>	<b>82,141</b>	<b>91,922</b>	<b>86,433</b>	<b>79,032</b>	<b>70,532</b>	<b>61,032</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	910	27	215	225	(50)	50	50	50
ACCRUED LIABILITIES	351	1,040	0	0	0	0	0	0
DEFERRED REVENUE		0	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)		0	0	0	0	0	0	0
DUE TO OTHER FUNDS		763	1	2	1	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM		0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM		0	0	0	0	0	0	0
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,261</b>	<b>1,830</b>	<b>216</b>	<b>227</b>	<b>(49)</b>	<b>50</b>	<b>50</b>	<b>50</b>
<b>REVENUE BONDS - LONG TERM</b>								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL LIABILITIES</b>	<b>1,261</b>	<b>1,830</b>	<b>216</b>	<b>227</b>	<b>(49)</b>	<b>50</b>	<b>50</b>	<b>50</b>
CONTRIBUTED CAPITAL	84,662	84,662	84,662	84,662	84,662	84,662	84,662	84,662
RETAINED EARNINGS	(50,826)	(47,771)	(2,737)	7,033	1,820	(5,680)	(14,180)	(23,680)
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>33,836</b>	<b>36,891</b>	<b>81,925</b>	<b>91,695</b>	<b>86,482</b>	<b>78,982</b>	<b>70,482</b>	<b>60,982</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>35,097</b>	<b>38,721</b>	<b>82,141</b>	<b>91,922</b>	<b>86,433</b>	<b>79,032</b>	<b>70,532</b>	<b>61,032</b>
	0	0	0	0	0	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>46,057</b>	<b>27,584</b>	<b>73,251</b>	<b>37,946</b>	<b>20,563</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Rate Impact</b>								
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>46,057</b>	<b>27,584</b>	<b>73,251</b>	<b>37,946</b>	<b>20,563</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
PERSONAL SERVICES	7,098	2,580	2,707	2,580	9,399	23,000	24,000	25,000
TRAVEL EXPENSE	392	0						
CURRENT EXPENSE	24,500	11,825	11,211	12,888	14,144	14,000	14,000	14,000
CURRENT EXPENSE - DATA PROCESSING	9,822	3,124	7,299	5,708	377	500	500	500
DEPRECIATION EXPENSE	7,000	7,000	7,000	7,000	1,167	0	0	0
OTHER EXPENSES	0	0			689			
<b>TOTAL OPERATING EXPENSES</b>	<b>48,812</b>	<b>24,529</b>	<b>28,217</b>	<b>28,176</b>	<b>25,776</b>	<b>37,500</b>	<b>38,500</b>	<b>39,500</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(2,755)</b>	<b>3,055</b>	<b>45,034</b>	<b>9,770</b>	<b>(5,213)</b>	<b>(7,500)</b>	<b>(8,500)</b>	<b>(9,500)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	0	0						
INTEREST INCOME	30							
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>(2,725)</b>	<b>3,055</b>	<b>45,034</b>	<b>9,770</b>	<b>(5,213)</b>	<b>(7,500)</b>	<b>(8,500)</b>	<b>(9,500)</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>0</b>	<b>6,361</b>	<b>17,020</b>	<b>73,974</b>	<b>88,153</b>	<b>81,573</b>	<b>79,032</b>	<b>70,532</b>
Total Cash from Sales	46,057	27,584	79,784	35,344	18,884	34,860	30,000	30,000
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources	2,116	604						
<b>TOTAL SOURCES OF CASH</b>	<b>48,173</b>	<b>28,188</b>	<b>79,784</b>	<b>35,344</b>	<b>18,884</b>	<b>34,860</b>	<b>30,000</b>	<b>30,000</b>
Cash Used for Operations	(41,812)	(17,529)	(22,830)	(21,165)	(25,464)	(37,401)	(38,500)	(39,500)
Payments for Capital Assets				0	0	0	0	0
State Appropriations								
Other Uses								
<b>TOTAL USES OF CASH</b>	<b>(41,812)</b>	<b>(17,529)</b>	<b>(22,830)</b>	<b>(21,165)</b>	<b>(25,464)</b>	<b>(37,401)</b>	<b>(38,500)</b>	<b>(39,500)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>6,361</b>	<b>17,020</b>	<b>73,974</b>	<b>88,153</b>	<b>81,573</b>	<b>79,032</b>	<b>70,532</b>	<b>61,032</b>
	6,361	17,020	73,974	88,153	81,573	79,032	70,532	61,032
	0	0	0	0	0	0	0	0

**Proforma Financial Statements  
Print Services**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	0	0	0	0	0			
ACCOUNTS RECEIVABLE	73,081	100,462	78,131	50,975	26,755	26,755	26,755	26,755
DUE FROM OTHER FUNDS	286,536	324,117	279,971	221,892				
INVENTORIES	0	0	0	0	205,250	205,250	205,250	205,250
PREPAID EXPENSES	26,375	49,251	4,688	0	0	0	0	0
<b>TOTAL CURRENT ASSETS</b>	<b>385,992</b>	<b>473,830</b>	<b>362,790</b>	<b>272,867</b>	<b>232,005</b>	<b>232,005</b>	<b>232,005</b>	<b>232,005</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS	0	0	0					
CONSTRUCTION IN PROGRESS	0	0	0					
BUILDINGS AND IMPROVEMENTS	15,394	15,394	15,394	15,394	15,394	15,394	15,394	15,394
MACHINERY AND EQUIPMENT	10,016,966	10,209,262	10,514,581	10,060,470	9,895,420	9,730,370	9,565,320	10,514,561
ACCUMULATED DEPRECIATION	(7,466,652)	(7,293,981)	(8,049,704)	(7,657,166)	(7,566,006)	(7,474,846)	(7,383,686)	(7,400,000)
<b>TOTAL CAPITAL ASSETS</b>	<b>2,565,708</b>	<b>2,930,675</b>	<b>2,480,250</b>	<b>2,418,698</b>	<b>2,344,808</b>	<b>2,270,918</b>	<b>2,197,028</b>	<b>3,129,954</b>
<b>TOTAL ASSETS</b>	<b>2,951,700</b>	<b>3,404,505</b>	<b>2,843,040</b>	<b>2,691,565</b>	<b>2,576,813</b>	<b>2,502,923</b>	<b>2,429,033</b>	<b>3,361,959</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	239,785	536,010	304,886	330,738	140,505	140,505	140,505	140,505
DEFERRED REVENUE	0	0	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	1,428,799	1,376,490	876,073	647,762	710,562	642,699	593,491	1,565,400
DUE TO OTHER FUNDS	337	5,491	55	86	75	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM	0				0	0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM	0	0	0	0	0	0	0	0
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,668,921</b>	<b>1,917,991</b>	<b>1,181,014</b>	<b>978,586</b>	<b>851,142</b>	<b>783,204</b>	<b>733,996</b>	<b>1,705,905</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL LIABILITIES</b>	<b>1,668,921</b>	<b>1,917,991</b>	<b>1,181,014</b>	<b>978,586</b>	<b>851,142</b>	<b>783,204</b>	<b>733,996</b>	<b>1,705,905</b>
CONTRIBUTED CAPITAL	1,655,453	1,655,453	1,655,453	1,655,453	1,655,453	1,655,453	1,655,453	1,655,453
RETAINED EARNINGS	(372,674)	(168,939)	6,574	57,526	70,218	64,266	38,584	602
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>1,282,779</b>	<b>1,486,514</b>	<b>1,662,027</b>	<b>1,712,979</b>	<b>1,725,671</b>	<b>1,719,719</b>	<b>1,695,037</b>	<b>1,656,055</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>2,951,700</b>	<b>3,404,505</b>	<b>2,843,041</b>	<b>2,691,565</b>	<b>2,576,813</b>	<b>2,502,923</b>	<b>2,429,033</b>	<b>3,361,960</b>
	0	0	0	(0)	(0)	(0)	(0)	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>3,088,124</b>	<b>3,160,140</b>	<b>3,053,590</b>	<b>2,807,257</b>	<b>2,547,531</b>	<b>2,497,531</b>	<b>2,447,531</b>	<b>2,397,531</b>
Rate Impact								
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>3,088,124</b>	<b>3,160,140</b>	<b>3,053,590</b>	<b>2,807,257</b>	<b>2,547,531</b>	<b>2,497,531</b>	<b>2,447,531</b>	<b>2,397,531</b>
PERSONAL SERVICES	247,353	185,173	190,364	207,893	217,175	221,519	225,949	225,949
TRAVEL EXPENSE	1,089	1,460	1,908	1,503	2,121	2,121	2,121	2,121
CURRENT EXPENSE	1,218,223	1,417,673	1,327,086	1,246,523	1,105,053	1,105,053	1,105,053	1,105,053
CURRENT EXPENSE - DATA PROCESSING	4,175	2,713	4,038	1,860	2,027	2,027	2,027	2,027
DEPRECIATION EXPENSE	1,470,697	1,379,995	1,357,271	1,280,148	1,194,014	1,158,314	1,122,614	1,086,914
OTHER EXPENSES	46,233	33,812	30,275	28,408	24,055	24,055	24,055	24,055
<b>TOTAL OPERATING EXPENSES</b>	<b>2,987,770</b>	<b>3,020,826</b>	<b>2,910,942</b>	<b>2,766,335</b>	<b>2,544,445</b>	<b>2,513,089</b>	<b>2,481,819</b>	<b>2,446,119</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>110,354</b>	<b>139,314</b>	<b>142,648</b>	<b>40,922</b>	<b>3,086</b>	<b>(15,558)</b>	<b>(34,288)</b>	<b>(48,588)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	30,528	64,421	32,865	10,030	9,606	9,606	9,606	9,606
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>140,882</b>	<b>203,735</b>	<b>175,513</b>	<b>50,952</b>	<b>12,692</b>	<b>(5,952)</b>	<b>(24,682)</b>	<b>(38,982)</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>(1,648,832)</b>	<b>(1,428,799)</b>	<b>(1,376,490)</b>	<b>(876,073)</b>	<b>(647,762)</b>	<b>(710,562)</b>	<b>(642,699)</b>	<b>(593,491)</b>
Total Cash from Sales	3,088,124	3,160,140	3,120,067	2,892,493	2,793,643	2,633,231	2,518,031	2,198,800
Capital Asset Disposal Proceeds	0	0	47,639	41,744	20,224	20,224	20,224	20,224
Federal Grants								
State Appropriations								
Other Sources		281,956	-	-	-	-	-	-
<b>TOTAL SOURCES OF CASH</b>	<b>3,088,124</b>	<b>3,442,096</b>	<b>3,167,706</b>	<b>2,934,237</b>	<b>2,813,867</b>	<b>2,553,455</b>	<b>2,539,155</b>	<b>2,148,833</b>
Cash Used for Operations	(1,517,073)	(1,640,831)	(1,745,668)	(1,455,617)	(1,745,925)	(1,354,850)	(1,359,205)	(1,990,000)
Payments for Capital Assets	(1,359,388)	(1,748,958)	(921,621)	(1,250,309)	(1,130,742)	(1,130,742)	(1,130,742)	(1,130,742)
State Appropriations								
Other Uses	(1,630)							
<b>TOTAL USES OF CASH</b>	<b>(2,876,091)</b>	<b>(3,389,789)</b>	<b>(2,667,289)</b>	<b>(2,705,926)</b>	<b>(2,876,667)</b>	<b>(2,485,592)</b>	<b>(2,489,047)</b>	<b>(3,120,742)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(1,428,799)</b>	<b>(1,376,490)</b>	<b>(876,073)</b>	<b>(847,762)</b>	<b>(710,562)</b>	<b>(642,699)</b>	<b>(593,491)</b>	<b>(1,565,400)</b>
	0	(0)	(0)	(0)	(0)	(0)	(0)	(0)

**Proforma Financial Statements  
State Mail**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	0	0	0	0	0	0	0	0
ACCOUNTS RECEIVABLE	476,109	469,702	447,107	431,813	485,435	485,435	485,435	485,435
DUE FROM OTHER FUNDS	838,028	786,833	900,322	746,286	755,267	755,267	755,267	755,267
INVENTORIES	1,066,992	902,692	1,233,721	1,259,390	1,049,009	1,049,009	1,049,009	1,049,009
PREPAID EXPENSES	151,140	163,835	200,416	209,140	0	0	0	0
<b>TOTAL CURRENT ASSETS</b>	<b>2,532,269</b>	<b>2,323,062</b>	<b>2,781,566</b>	<b>2,646,629</b>	<b>2,289,711</b>	<b>2,289,711</b>	<b>2,289,711</b>	<b>2,289,711</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	7,968							
<b>TOTAL OTHER ASSETS</b>	<b>7,968</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS	0	0	0	0	0	0	0	0
CONSTRUCTION IN PROGRESS	0	0	0	0	0	0	0	0
BUILDINGS AND IMPROVEMENTS	161,427	161,427	161,427	161,427	161,427	161,427	161,427	161,427
MACHINERY AND EQUIPMENT	1,820,534	2,151,099	2,231,116	2,181,876	2,282,770	2,282,770	2,282,770	2,282,770
ACCUMULATED DEPRECIATION	(1,487,774)	(1,511,103)	(1,533,535)	(1,587,851)	(1,793,864)	(1,899,877)	(2,005,890)	(2,111,903)
<b>TOTAL CAPITAL ASSETS</b>	<b>494,187</b>	<b>801,423</b>	<b>759,008</b>	<b>655,252</b>	<b>650,333</b>	<b>544,320</b>	<b>438,307</b>	<b>332,294</b>
<b>TOTAL ASSETS</b>	<b>3,034,424</b>	<b>3,124,485</b>	<b>3,540,574</b>	<b>3,301,881</b>	<b>2,940,044</b>	<b>2,834,031</b>	<b>2,728,018</b>	<b>2,622,005</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	152,316	153,876	157,214	186,404	102,426	0	0	0
DEFERRED REVENUE		0	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	121,138	126,620	272,902	0	106,013	106,013	106,013	106,013
DUE TO OTHER FUNDS	920	20,141	728	911	1,306	0	0	0
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>274,374</b>	<b>300,637</b>	<b>430,844</b>	<b>187,315</b>	<b>209,745</b>	<b>106,013</b>	<b>106,013</b>	<b>106,013</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)	2,495,936	2,454,086	2,654,110	2,803,146	3,153,257	3,567,704	3,288,091	3,057,919
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>2,495,936</b>	<b>2,454,086</b>	<b>2,654,110</b>	<b>2,803,146</b>	<b>3,153,257</b>	<b>3,567,704</b>	<b>3,288,091</b>	<b>3,057,919</b>
<b>TOTAL LIABILITIES</b>	<b>2,770,310</b>	<b>2,754,723</b>	<b>3,084,954</b>	<b>2,990,461</b>	<b>3,363,002</b>	<b>3,673,717</b>	<b>3,394,104</b>	<b>3,163,932</b>
CONTRIBUTED CAPITAL	251,509	251,509	251,509	251,509	251,509	251,509	251,509	251,509
RETAINED EARNINGS	12,605	118,253	204,111	59,911	(574,467)	(1,091,195)	(917,595)	(793,436)
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>264,114</b>	<b>369,762</b>	<b>455,620</b>	<b>311,420</b>	<b>(422,958)</b>	<b>(839,686)</b>	<b>(666,086)</b>	<b>(541,927)</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>3,034,424</b>	<b>3,124,485</b>	<b>3,540,574</b>	<b>3,301,881</b>	<b>2,940,044</b>	<b>2,834,031</b>	<b>2,728,018</b>	<b>2,622,005</b>
	0	0	(0)	(0)	(0)	(0)	(0)	(0)
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>13,181,678</b>	<b>13,154,670</b>	<b>13,270,805</b>	<b>12,186,480</b>	<b>12,637,877</b>	<b>12,637,877</b>	<b>12,637,877</b>	<b>13,276,677</b>
Rate Impact							638,800	
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>13,181,678</b>	<b>13,154,670</b>	<b>13,270,805</b>	<b>12,186,480</b>	<b>12,637,877</b>	<b>12,637,877</b>	<b>13,276,677</b>	<b>13,276,677</b>
PERSONAL SERVICES	2,238,912	2,373,918	2,413,572	2,412,698	2,376,062	2,423,583	2,472,055	2,521,496
TRAVEL EXPENSE	5,643	10,576	1,524	1,015	2,539	2,539	2,539	2,539
CURRENT EXPENSE	10,664,463	10,512,337	10,522,608	9,717,390	10,812,046	10,446,875	10,446,875	10,446,875
CURRENT EXPENSE - DATA PROCESSING	25,894	32,513	32,696	69,384	52,308	52,308	52,308	52,308
DEPRECIATION EXPENSE	136,513	92,795	122,430	103,757	106,013	106,013	106,013	106,013
OTHER EXPENSES	24,502	26,883	26,767	26,436	23,287	23,287	23,287	23,287
<b>TOTAL OPERATING EXPENSES</b>	<b>13,095,927</b>	<b>13,049,022</b>	<b>13,119,597</b>	<b>12,330,680</b>	<b>13,372,255</b>	<b>13,054,605</b>	<b>13,103,077</b>	<b>13,152,518</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>85,751</b>	<b>105,648</b>	<b>151,208</b>	<b>(144,200)</b>	<b>(734,378)</b>	<b>(416,728)</b>	<b>173,600</b>	<b>124,159</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	(14,914)	0						
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>70,837</b>	<b>105,648</b>	<b>151,208</b>	<b>(144,200)</b>	<b>(734,378)</b>	<b>(416,728)</b>	<b>173,600</b>	<b>124,159</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>(1,688,670)</b>	<b>(2,495,936)</b>	<b>(2,454,086)</b>	<b>(2,927,012)</b>	<b>(2,803,146)</b>	<b>(3,153,257)</b>	<b>(3,567,704)</b>	<b>(3,288,091)</b>
Total Cash from Sales	13,181,678	13,154,670	13,179,911	12,355,810	12,575,274	12,637,877	13,276,677	13,276,677
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources		243,437						
<b>TOTAL SOURCES OF CASH</b>	<b>13,181,678</b>	<b>13,398,107</b>	<b>13,179,911</b>	<b>12,355,810</b>	<b>12,575,274</b>	<b>12,637,877</b>	<b>13,276,677</b>	<b>13,276,677</b>
Cash Used for Operations	(12,959,414)	(12,956,227)	(13,299,919)	(12,231,944)	(12,824,291)	(13,052,324)	(12,997,064)	(13,046,505)
Payments for Capital Assets	(76,861)	(400,030)	(80,016)		(101,094)	0	0	0
State Appropriations								
Other Uses	(952,669)							
<b>TOTAL USES OF CASH</b>	<b>(13,988,944)</b>	<b>(13,356,257)</b>	<b>(13,379,935)</b>	<b>(12,231,944)</b>	<b>(12,925,385)</b>	<b>(13,052,324)</b>	<b>(12,997,064)</b>	<b>(13,046,505)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(2,495,936)</b>	<b>(2,454,086)</b>	<b>(2,654,110)</b>	<b>(2,803,146)</b>	<b>(3,153,257)</b>	<b>(3,567,704)</b>	<b>(3,288,091)</b>	<b>(3,057,919)</b>
	(2,495,936)	(2,454,086)	(2,654,110)	(2,803,146)	(3,153,257)	(3,567,704)	(3,288,091)	(3,057,919)
	0	0	0	0	0	0	0	0



# Division of Risk Management





# Risk Management



Overview  
Facilities  
Fleet Operations  
Purchasing  
**Risk Management**  
Finance

## Risk Management Coverages

Liability

Property

Auto

Workers  
Compensation



Overview  
Facilities  
Fleet Operations  
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• Overview  
Finance

## Insurance

Traditional insurance providers and Risk Management are similar in some ways



Charge premiums for property, auto and liability



Ask questions about what's being insured



General liability exclusions from coverage



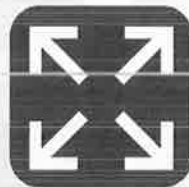
Actuary determines how much you'll pay



Overview  
Facilities  
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## Insurance

Risk Management has some advantages over traditional insurance providers



Broader coverage for less money



Pool members share the impact of rate increases



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- Finance

## Rates Can Change



Increased claims costs from the past year



Taking on losses of other members



When claims roll off an agency's 5-year history

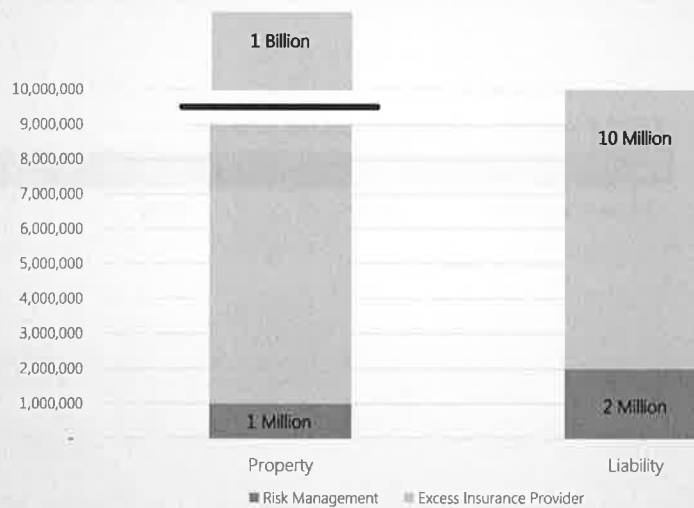


Insurance market changes



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## Excess Insurance





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## Liability Premiums



Liability premiums will increase by \$75,000 in total in FY2018



Individual entities will have increases or decreases based on loss history and risk exposure



Charter school rate will be increased from \$8.00 to \$9.00 per student

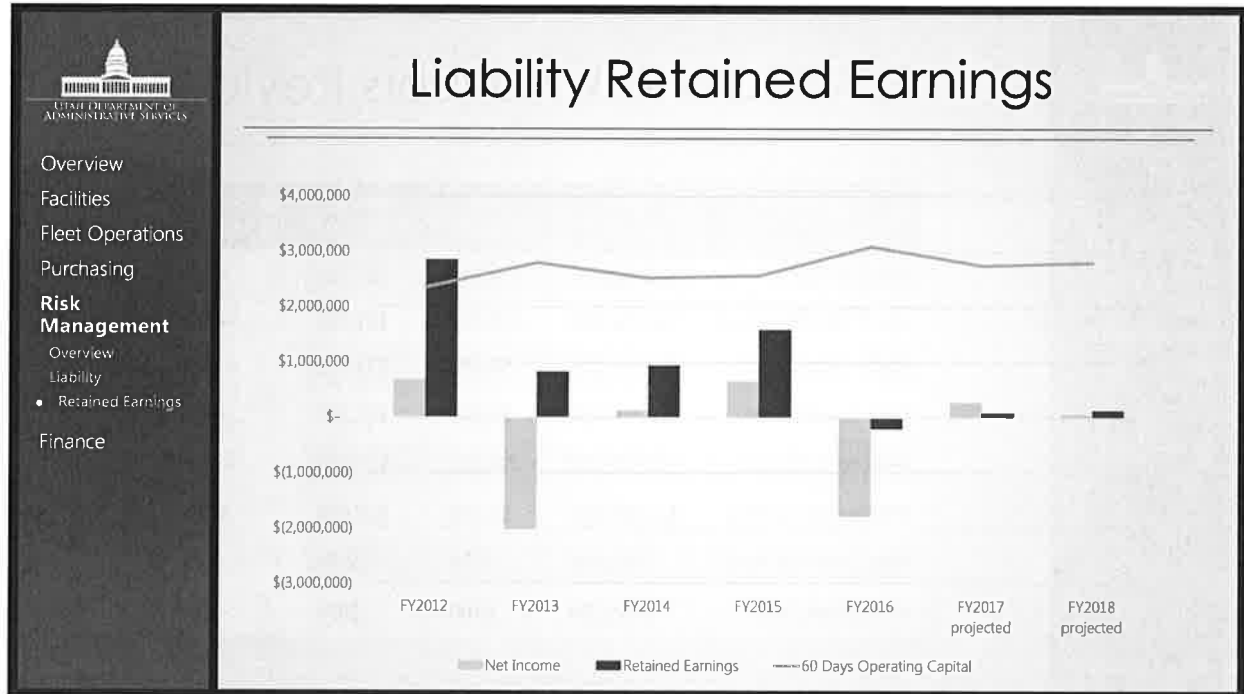



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## Liability Premiums

### FY2018 Request – Charter school fee increase

Fee	2017	2018	Increase (Decrease)
Charter School Fee	\$8.00	\$9.00	12.50%





UTAH DEPARTMENT OF  
ADMINISTRATIVE SERVICES

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## Property Insurance

The fund insures over

# \$34 Billion

of State assets



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• **Property**

Finance

## FLATIRON Risk Advisors Review

Asset Name	Value	Fund Premium	Market Premium	Variance % to Market
Wasatch HS	\$82,240,000	\$29,952	\$65,792	-55%
Union Middle School	\$31,760,232	\$19,729	\$31,760	-38%
Davis Campus Bld.	\$23,965,591	\$8,139	\$23,966	-64%
Univ. Guest House	\$18,800,236	\$1,831	\$18,800	-90%
Armory W. Jordan	\$17,900,000	\$4,803	\$17,900	-73%
Whittier Elementary	\$17,000,000	\$2,421	\$17,000	-85%
Bear Lake Rest Area	\$461,999	\$153	\$924	-83%
W Baseball Club	\$445,200	\$360	\$890	-59%



Overview

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• **Rate Changes**

Finance

## Property Rate Changes

### Rate Recommendation

No rate increase, but overall premiums will go up by \$123,000



Valuation, square footage, and CPI changes will affect the amount of premium collected for all agencies with property coverage

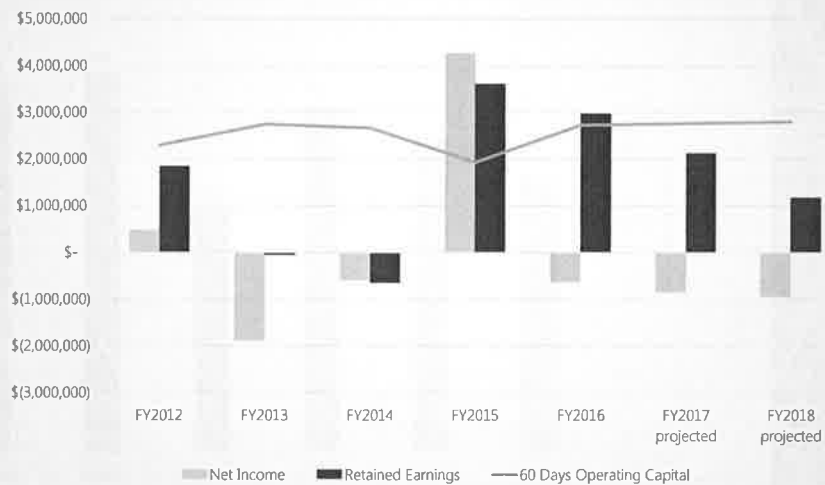


Increase in total valuation is due to attribute reporting from insured entities and new construction



- Overview
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  - Rate Changes
  - Retained Earnings
- Finance

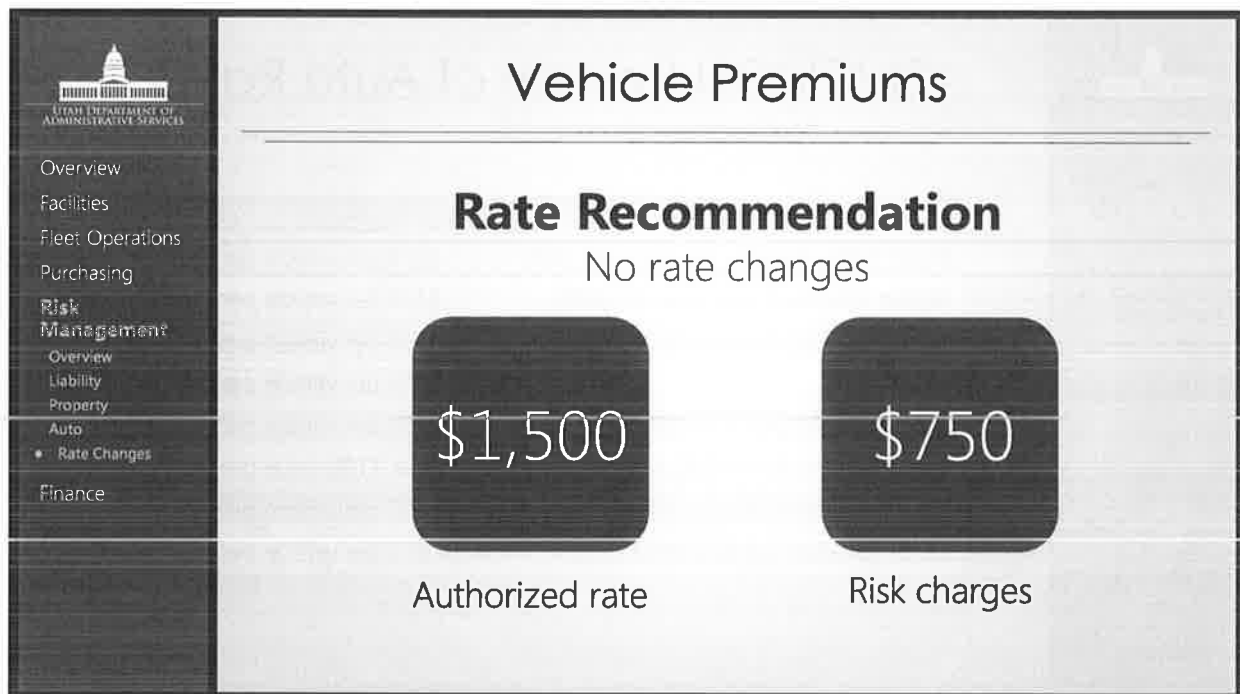
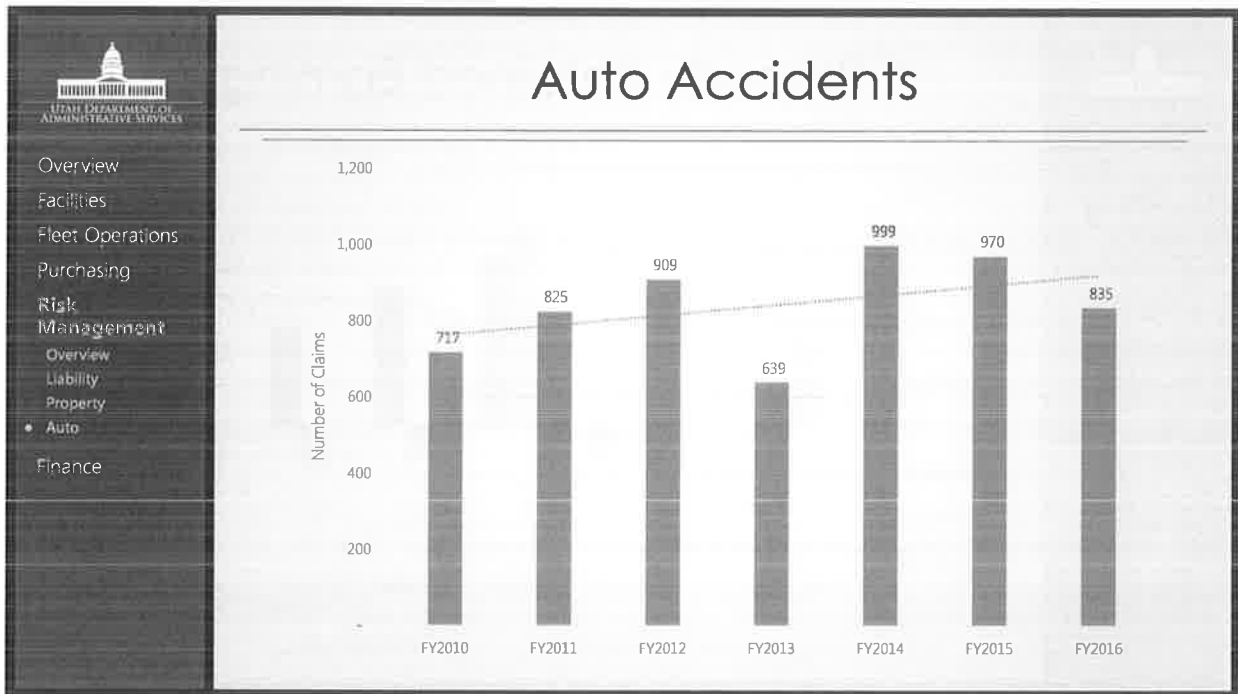
## Property Retained Earnings



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  - Auto
- Finance

## FLATIRON Review of Auto Rates

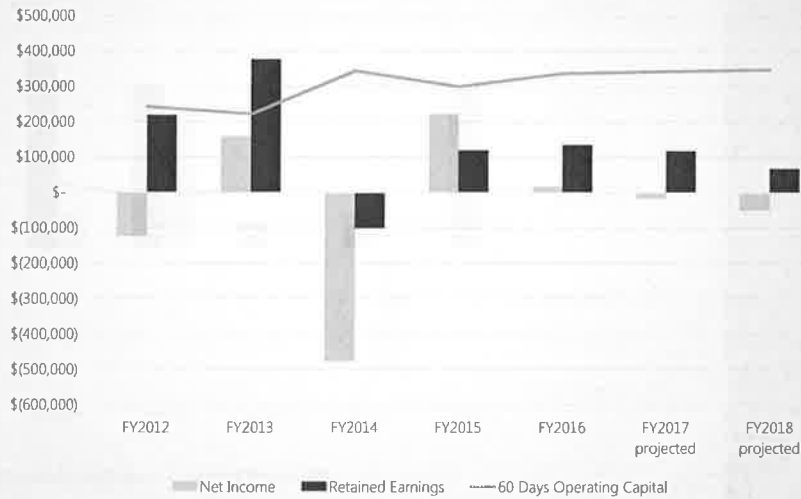
Vehicle	Current Rate
Public Safety Vehicle (less than \$35,000)	\$175 per vehicle per year
Higher Education (less than \$35,000)	\$125 per vehicle per year
Other State Agency (less than \$35,000)	\$150 per vehicle per year
School Bus	\$200 per vehicle per year
School District (less than \$35,000)	\$50 per vehicle per year
Vehicle Valued Above \$35,000	.80 per \$100/value per year
Other Vehicles: State and Higher Ed	\$75 per vehicle per year
Other Vehicles: School District	\$50 per vehicle per year





- Overview
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  - Auto
    - Rate Changes
      - Retained Earnings
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## Auto Retained Earnings



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  - Property
  - Auto
  - Workers Compensation
    - Rate Changes
- Finance

## Workers Compensation

### Rate Recommendation

No rate changes

#### Workers compensation rates

Rate	2017	2018	Increase (Decrease)
UDOT worker	\$1.25 per \$100	\$1.25 per \$100	00.00%
Other State agencies	\$0.70 per \$100	\$0.70 per \$100	00.00%
Aviation pilot	\$2,200 per pilot	\$2,200 per pilot	00.00%



Overview

Facilities

Fleet Operations

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**Risk Management**

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Liability

Property

Auto

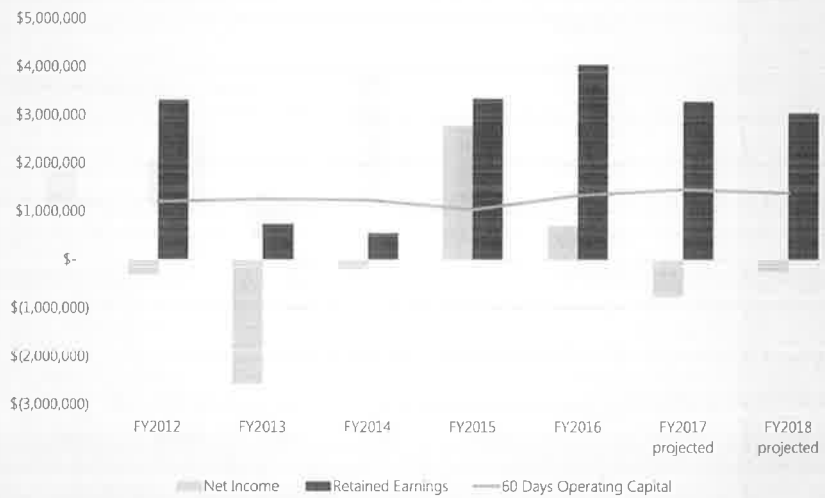
Workers Compensation

Rate Changes

• Retained Earnings

Finance

## Workers Compensation Retained Earnings



Overview

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**Risk Management**

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Property

Auto

Workers Compensation

• Risk Committee Action

Finance

## Risk Management Rate Committee Action

### Requested Actions

Action	Slide Number
Liability premium changes	69
Charter school rate increase	70
Approve all other existing rates	

**Enrolled Copy****H.B. 8**

1773	30+ days late (per vehicle per month)	300.00
1774	Seasonal Use Vehicle Lease	155.02
1775	Operator Incentives	
1776	Operator Incentives Alternative Fuel Rebate (per gallon)	0.20
1777	<b>ISF - Fuel Network</b>	
1778	Charge (per gallon)	0.065
1779	greater than or equal to 60,000 gal./yr	
1780	Charge at low volume sites (per gallon)	0.065
1781	less than 60,000 gal./yr.	
1782	Percentage of transaction value at all sites	3.0%
1783	Accounts receivable late fee	
1784	Past 30 days	5% of balance
1785	Past 60 days	10% of balance
1786	Past 90 days	15% of balance
1787	CNG Maintenance and Depreciation (per gallon)	1.15
1788	<b>ISF - Travel Office</b>	
1789	Travel	
1790	Travel Agency Service	
1791	Regular	25.00
1792	Online	15.00
1793	State Agent	20.00
1794	Group	
1795	16-25 people	22.50
1796	26-45 people	20.00
1797	46+ people	17.50
1798	School District Agent	15.00
1799	<b>RISK MANAGEMENT</b>	
1800	<b>ISF - Risk Management Administration</b>	
1801	Liability Premiums	
1802	Administrative Services	412,836.00
1803	Agriculture	42,537.00
1804	Alcoholic Beverage Control	89,311.00
1805	Attorney General's Office	165,404.00
1806	Auditor	12,572.00
1807	Board of Pardons	12,674.00
1808	Capitol Preservation Board	11,334.00
1809	Career Service Review Office	623.00

**H.B. 8****Enrolled Copy**

1810	Commerce	89,920.00
1811	Commission on Criminal and Juvenile Justice	5,956.00
1812	Heritage and Arts	36,057.00
1813	Corrections	751,058.00
1814	Courts	335,043.00
1815	Utah Office for Victims of Crime	4,182.00
1816	Education	230,470.00
1817	Deaf and Blind School	72,779.00
1818	Environmental Quality	118,423.00
1819	Fair Park	17,278.00
1820	Financial Institutions	15,147.00
1821	Governor	29,760.00
1822	Governor's Office of Management and Budget	26,295.00
1823	Governor's Office of Economic Development	86,599.00
1824	Health	377,919.00
1825	Heber Valley Railroad	3,134.00
1826	House of Representatives	10,601.00
1827	Human Resource Management	36,325.00
1828	Human Services	758,922.00
1829	Labor Commission	30,862.00
1830	Insurance	151,738.00
1831	Legislative Fiscal Analyst	9,228.00
1832	Legislative Auditor	8,417.00
1833	Legislative Printing	1,319.00
1834	Legislative Research & General Counsel	20,167.00
1835	Medical Education Council	
1836	National Guard	106,895.00
1837	Natural Resources	347,773.00
1838	Public Lands	14,502.00
1839	Public Safety	480,862.00
1840	Public Service Commission	11,077.00
1841	School and Institutional Trust Lands	23,155.00
1842	Senate	6,214.00
1843	Tax Commission	163,680.00
1844	Technology Services	225,603.00
1845	Treasurer	6,765.00
1846	Utah Communications Network	9,222.00

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1847	Utah Science and Technology and Research	7,840.00
1848	Veteran's Affairs	5,012.00
1849	Workforce Services	396,884.00
1850	Transportation	2,471,000.00
1851	Board of Regents	68,396.00
1852	Dixie State University	139,526.00
1853	Salt Lake Community College	234,328.00
1854	Snow College	82,125.00
1855	Southern Utah University	150,101.00
1856	Bridgerland Applied Technology College	28,479.00
1857	Davis Applied Technology College	31,069.00
1858	Ogden Weber Applied Technology College	32,216.00
1859	Uintah Basin Applied Technology College	23,268.00
1860	Tooele Applied Technology College	6,819.00
1861	Dixie Applied Technology College	9,846.00
1862	Mountainland Applied Technology College	16,534.00
1863	Southwest Applied Technology College	9,570.00
1864	University of Utah	1,370,353.00
1865	Utah State University	542,179.00
1866	Utah Valley University	407,741.00
1867	Weber State University	312,685.00
1868	School Districts	4,685,886.00
1869	Property Insurance Rates	
1870	Net Estimated Premium	17,093,905.00
1871	Gross Premium for Buildings	
1872	Existing Insured Buildings	
1873	Existing Insured Buildings	See formula
1874	Building value as determined by Risk Mgt. & owner as of June 2015	
1875	multiplied by the Marshall & Swift Valuation Service rates as of March 2015	
1876	associated w/ Building Construction Class, Occupancy Type, Building	
1877	Quality, & Fire Protection Code	
1878	Newly Insured Buildings	
1879	Newly Insured Buildings	See formula
1880	Building value as determined by Risk Mgt. & owner as of insured date	
1881	multiplied by the Marshall & Swift Valuation Service rates as of March 2015	
1882	associated w/ Building Construction Class, Occupancy Type, Building	
1883	Quality, & Fire Protection Code	

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1884	Building Demographic Discounts	
1885	Fire Suppression Sprinklers	15% discount
1886	Smoke alarm/Fire detectors	5% discount
1887	Flexible water/Gas connectors	1% discount
1888	Surcharges	
1889	Lack of compliance with Risk Mgt. recommendations	10% surcharge
1890	Building built prior to 1950	10% surcharge
1891	Agency Discount1	63.5% discount
1892	Agency Discount2	See formula
1893	Agency specific discount negotiated w/ Risk Mgt	
1894	Gross Premium for Contents	
1895	Existing Insured Buildings	
1896	Existing Insured Buildings	See formula
1897	Content value as determined by owner as of June 2015 multiplied by the	
1898	Marshall & Swift Valuation Service rates as of March 2015 associated w/	
1899	Building Construction Class, Occupancy Type, Building Quality, & Fire	
1900	Protection Code	
1901	Newly Insured Buildings	
1902	Newly Insured Buildings	See formula
1903	Content value as determined by owner as of insured date multiplied by the	
1904	Marshall & Swift Valuation Service rates as of March 2015 associated w/	
1905	Building Construction Class, Occupancy Type, Building Quality, & Fire	
1906	Protection Code	
1907	Gross Premium Discounts/Penalties	
1908	Non-Compliance Penalty - Meeting Minutes	5% Penalty
1909	Up to 5% penalty for non-compliance with Risk loss control activities,	
1910	namely submitting Risk Control meeting minutes on a quarterly basis.	
1911	Non-Compliance Penalty - Self Inspection Survey	10% Penalty
1912	Up to 10% penalty for non-compliance with Risk loss control activities,	
1913	namely submitting the annual Self Inspection Survey.	
1914	Specialized Lines of Coverage	See Formula
1915	Specialized lines of insurance outside of typical coverage lines. Pass	
1916	through costs direct from insurance provider.	
1917	Automobile/Physical Damage Premiums	
1918	Public Safety rate for value less than \$35,000 (per vehicle)	175.00
1919	Higher Education rate for value less than \$35,000 (per vehicle)	125.00
1920	Other state agency rate for value less than \$35,000 (per vehicle)	150.00

**Enrolled Copy****H.B. 8**

1921	School bus rate (per vehicle)	200.00
1922	School district rate for value less than \$35,000 (per vehicle)	50.00
1923	Rate for value more than \$35,000 (per \$100 of value)	0.80
1924	Other vehicles or related equipment	
1925	State and Higher Education (per vehicle)	75.00
1926	School District (per vehicle)	50.00
1927	Standard deductible (per incident)	1,500.00
1928	Up to this amount with discounts available for compliance with	
1929	specifically identified Risk Management loss control activities.	
1930	Workers Compensation Rates	
1931	UDOT	1.25% per \$100 wages
1932	State Agencies	0.70% (except UDOT)
1933	Aviation (per PILOT-YEAR)	\$2,200
1934	Course of Construction Premiums	
1935	Rate per \$100 of value	0.053
1936	Charged for half of a year	
1937	Charter Schools	
1938	Liability (\$2 million coverage)	
1939	Charter School Pre-opening Liability Coverage (per School)	1,000.00
1940	\$1,000 minimum (per student)	8.00
1941	Property (\$1,000 deductible per occurrence)	
1942	Cost per \$100 in value, \$100 minimum	0.10
1943	Comprehensive/Collision (\$500 deductible per occurrence)	
1944	Cost per year per vehicle	150.00
1945	Employee Dishonesty Bond (per year)	250.00
1946	DIVISION OF FACILITIES CONSTRUCTION AND MANAGEMENT - FACILITIES MANAGEMENT	
1947	Alcoholic Beverage Control Stores	1,286,145.20
1948	Price Public Safety	38,680.00
1949	Ogden Juvenile Court - New	444,038.00
1950	Garage-Administrative Staff	42.00
1951	Garage - Apprentice Maintenance	39.00
1952	Garage-Electronic Resource	42.00
1953	Garage-Facilities Manager	52.00
1954	Garage-Groundskeeper II	32.00
1955	Garage - Grounds Manager	38.00
1956	Garage-Grounds Supervisor	34.00
1957	Garage-Journey Electrician	50.00



**Proforma Financial Statements**  
**6020 Risk Management Administration**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	944,859	603,151	135,987	398,677	441,144	447,644	454,144	460,644
ACCOUNTS RECEIVABLE					152	152	152	152
DUE FROM OTHER FUNDS	4,099	8,853						
INVENTORIES								
PREPAID EXPENSES								
<b>TOTAL CURRENT ASSETS</b>	<b>948,958</b>	<b>612,004</b>	<b>135,987</b>	<b>398,677</b>	<b>441,296</b>	<b>447,796</b>	<b>454,296</b>	<b>460,796</b>
<b>DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM</b>								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT	351,570	607,346	635,110	635,110	655,110	655,110	655,110	655,110
ACCUMULATED DEPRECIATION	(70,411)	(140,628)	(301,753)	(462,879)	(624,012)	(630,512)	(637,012)	(643,512)
<b>TOTAL CAPITAL ASSETS</b>	<b>281,159</b>	<b>466,718</b>	<b>333,357</b>	<b>172,231</b>	<b>31,098</b>	<b>24,598</b>	<b>18,098</b>	<b>11,598</b>
<b>TOTAL ASSETS</b>	<b>1,230,117</b>	<b>1,078,722</b>	<b>469,344</b>	<b>570,908</b>	<b>472,394</b>	<b>472,394</b>	<b>472,394</b>	<b>472,394</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
ACCOUNTS PAYABLE & ACCRUED LIABILITIES	174,779	208,276	206,552	238,272	142,322	142,322	142,322	142,322
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)								
DUE TO OTHER FUNDS	18,630	4,197	4,262	3,646	1,082	1,082	1,082	1,082
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>193,409</b>	<b>212,473</b>	<b>210,814</b>	<b>241,918</b>	<b>143,404</b>	<b>143,404</b>	<b>143,404</b>	<b>143,404</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL LIABILITIES</b>	<b>193,409</b>	<b>212,473</b>	<b>210,814</b>	<b>241,918</b>	<b>143,404</b>	<b>143,404</b>	<b>143,404</b>	<b>143,404</b>
CONTRIBUTED CAPITAL								
RETAINED EARNINGS	1,036,708	866,249	258,530	328,990	328,990	328,990	328,990	328,990
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>1,036,708</b>	<b>866,249</b>	<b>258,530</b>	<b>328,990</b>	<b>328,990</b>	<b>328,990</b>	<b>328,990</b>	<b>328,990</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>1,230,117</b>	<b>1,078,722</b>	<b>469,344</b>	<b>570,908</b>	<b>472,394</b>	<b>472,394</b>	<b>472,394</b>	<b>472,394</b>
	0	0	0	0	0	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>		29	110	3,668	186,708	186,708	186,708	186,708
Rate Impact								
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>0</b>	<b>29</b>	<b>110</b>	<b>3,668</b>	<b>186,708</b>	<b>186,708</b>	<b>186,708</b>	<b>186,708</b>
PERSONAL SERVICES	2,429,466	2,525,839	2,625,441	2,793,633	3,087,067	3,148,829	3,211,806	3,276,042
TRAVEL EXPENSE	35,191	42,653	42,590	41,759	34,367	34,367	34,367	34,367
CURRENT EXPENSE	329,010	763,766	608,147	235,964	397,708	397,708	397,708	397,708
CURRENT EXPENSE - DATA PROCESSING	175,336	78,888	107,334	294,046	340,518	340,518	340,518	340,518
DEPRECIATION EXPENSE	70,411	70,217	161,126	161,126	161,133	6,500	6,500	6,500
OTHER EXPENSES	(3,495,371)	(3,310,875)	(2,936,809)	(3,593,320)	(3,834,105)	(3,741,214)	(3,804,191)	(3,868,427)
<b>TOTAL OPERATING EXPENSES</b>	<b>(455,955)</b>	<b>170,488</b>	<b>607,829</b>	<b>(66,792)</b>	<b>186,708</b>	<b>186,708</b>	<b>186,708</b>	<b>186,708</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>455,955</b>	<b>(170,459)</b>	<b>(607,719)</b>	<b>70,460</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS		0						
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>455,955</b>	<b>(170,459)</b>	<b>(607,719)</b>	<b>70,460</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>694,270</b>	<b>944,859</b>	<b>603,151</b>	<b>135,987</b>	<b>398,677</b>	<b>441,144</b>	<b>447,644</b>	<b>454,144</b>
Total Cash from Sales	0	(4,725)	110	3,668	186,556	186,708	186,708	186,708
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources								
<b>TOTAL SOURCES OF CASH</b>	<b>0</b>	<b>(4,725)</b>	<b>110</b>	<b>3,668</b>	<b>186,556</b>	<b>186,708</b>	<b>186,708</b>	<b>186,708</b>
Cash Used for Operations	250,589	(81,207)	(467,274)	259,022	(124,089)	(180,208)	(180,208)	(180,208)
Payments for Capital Assets		(255,776)			(20,000)	0	0	0
State Appropriations								
Other Uses								
<b>TOTAL USES OF CASH</b>	<b>250,589</b>	<b>(336,983)</b>	<b>(467,274)</b>	<b>259,022</b>	<b>(144,089)</b>	<b>(180,208)</b>	<b>(180,208)</b>	<b>(180,208)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>944,859</b>	<b>603,151</b>	<b>135,987</b>	<b>398,677</b>	<b>441,144</b>	<b>447,644</b>	<b>454,144</b>	<b>460,644</b>
	944,859	603,151	135,987	398,677	441,144	447,644	454,144	460,644
	0	0	0	0	0	0	0	0

**Proforma Financial Statements  
6010 Risk Management OCIP**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	(582,689)	749,271	744,834	744,354	396,893	396,893	396,893	396,893
ACCOUNTS RECEIVABLE								
DUE FROM OTHER FUNDS								
INVENTORIES								
PREPAID EXPENSES								
<b>TOTAL CURRENT ASSETS</b>	<b>(582,689)</b>	<b>749,271</b>	<b>744,834</b>	<b>744,354</b>	<b>396,893</b>	<b>396,893</b>	<b>396,893</b>	<b>396,893</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM	250,000							
<b>TOTAL OTHER ASSETS</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
<b>TOTAL CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>(332,689)</b>	<b>749,271</b>	<b>744,834</b>	<b>744,354</b>	<b>396,893</b>	<b>396,893</b>	<b>396,893</b>	<b>396,893</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	47,243		1,689	1,273	0	0	0	0
ACCRUED LIABILITIES								
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)								
DUE TO OTHER FUNDS		703						
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>47,243</b>	<b>703</b>	<b>1,689</b>	<b>1,273</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM	165,000							
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>165,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL LIABILITIES</b>	<b>212,243</b>	<b>703</b>	<b>1,689</b>	<b>1,273</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
CONTRIBUTED CAPITAL	2,000,000	3,630,000	3,630,000	3,630,000	3,630,000	3,630,000	3,630,000	3,630,000
RETAINED EARNINGS	(2,544,932)	(2,881,432)	(2,886,855)	(2,886,919)	(3,233,107)	(3,233,107)	(3,233,107)	(3,233,107)
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>(544,932)</b>	<b>748,568</b>	<b>743,145</b>	<b>743,081</b>	<b>396,893</b>	<b>396,893</b>	<b>396,893</b>	<b>396,893</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>(332,689)</b>	<b>749,271</b>	<b>744,834</b>	<b>744,354</b>	<b>396,893</b>	<b>396,893</b>	<b>396,893</b>	<b>396,893</b>
	0	0	0	0	0	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>88</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rate Impact</b>								
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>88</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
PERSONAL SERVICES								
TRAVEL EXPENSE								
CURRENT EXPENSE	980,714	336,468	8,873	3,673	348,693	0	0	0
CURRENT EXPENSE - DATA PROCESSING								
DEPRECIATION EXPENSE								
OTHER EXPENSES		39			69			
<b>TOTAL OPERATING EXPENSES</b>	<b>980,714</b>	<b>336,507</b>	<b>8,873</b>	<b>3,673</b>	<b>348,762</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(980,626)</b>	<b>(336,507)</b>	<b>(8,873)</b>	<b>(3,673)</b>	<b>(348,762)</b>	<b>0</b>	<b>0</b>	<b>0</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS		0						
INTEREST INCOME			3,450	3,609	2,574	0	0	0
INTEREST EXPENSE	896	7						
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>(959,730)</b>	<b>(336,500)</b>	<b>(5,423)</b>	<b>(64)</b>	<b>(346,188)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>335,124</b>	<b>(582,689)</b>	<b>749,271</b>	<b>744,834</b>	<b>744,354</b>	<b>396,893</b>	<b>396,893</b>	<b>396,893</b>
Total Cash from Sales	88	(165,000)	0	0	0	0	0	0
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations		1,630,000						
Other Sources	897	7	3,450	3,609	2,574	-	-	-
<b>TOTAL SOURCES OF CASH</b>	<b>985</b>	<b>1,465,007</b>	<b>3,450</b>	<b>3,609</b>	<b>2,574</b>	<b>0</b>	<b>0</b>	<b>0</b>
Cash Used for Operations	(916,799)	(133,045)	(7,887)	(4,089)	(350,035)	0	0	0
Payments for Capital Assets				0	0	0	0	0
State Appropriations								
Other Uses	1	(2)						
<b>TOTAL USES OF CASH</b>	<b>(916,798)</b>	<b>(133,047)</b>	<b>(7,887)</b>	<b>(4,089)</b>	<b>(350,035)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(582,689)</b>	<b>749,271</b>	<b>744,834</b>	<b>744,354</b>	<b>396,893</b>	<b>396,893</b>	<b>396,893</b>	<b>396,893</b>
	(582,689)	749,271	744,834	744,354	396,893	396,893	396,893	396,893
	0	0	0	0	0	0	0	0

**Proforma Financial Statements  
6920 Risk Management Liability**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	45,030,704	44,527,265	45,207,466	46,015,436	43,412,969	45,367,490	46,310,348	46,969,555
ACCOUNTS RECEIVABLE				12,947	809,076			
DUE FROM OTHER FUNDS	149,132							
INVENTORIES								
PREPAID EXPENSES								
<b>TOTAL CURRENT ASSETS</b>	<b>45,179,836</b>	<b>44,527,265</b>	<b>45,207,466</b>	<b>46,028,383</b>	<b>44,222,045</b>	<b>45,367,490</b>	<b>46,310,348</b>	<b>46,969,555</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
<b>TOTAL CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>45,179,836</b>	<b>44,527,265</b>	<b>45,207,466</b>	<b>46,028,383</b>	<b>44,222,045</b>	<b>45,367,490</b>	<b>46,310,348</b>	<b>46,969,555</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	11,963	171,975	66,216	56,845	6,611	6,611	6,611	6,611
ACCRUED LIABILITIES								
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)								
DUE TO OTHER FUNDS	451,960	25,442	43,078	895,776	852,034	852,034	852,034	852,034
POLICY CLAIMS LIABILITIES - SHORT TERM	15,259,000	15,625,000	15,894,000	16,683,000	16,759,000	17,094,180	17,436,084	17,784,785
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>15,722,923</b>	<b>15,822,417</b>	<b>16,003,294</b>	<b>17,635,621</b>	<b>17,617,645</b>	<b>17,952,825</b>	<b>18,294,709</b>	<b>18,643,430</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM	26,606,000	27,884,000	28,267,000	26,805,000	26,804,000	27,340,080	27,886,882	28,444,620
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>26,606,000</b>	<b>27,884,000</b>	<b>28,267,000</b>	<b>26,805,000</b>	<b>26,804,000</b>	<b>27,340,080</b>	<b>27,886,882</b>	<b>28,444,620</b>
<b>TOTAL LIABILITIES</b>	<b>42,328,923</b>	<b>43,706,417</b>	<b>44,270,294</b>	<b>44,440,621</b>	<b>44,421,645</b>	<b>45,292,905</b>	<b>46,181,591</b>	<b>47,088,050</b>
CONTRIBUTED CAPITAL								
RETAINED EARNINGS	2,850,913	820,848	937,172	1,587,762	(199,600)	74,585	128,757	(118,495)
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>2,850,913</b>	<b>820,848</b>	<b>937,172</b>	<b>1,587,762</b>	<b>(199,600)</b>	<b>74,585</b>	<b>128,757</b>	<b>(118,495)</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>45,179,836</b>	<b>44,527,265</b>	<b>45,207,466</b>	<b>46,028,383</b>	<b>44,222,045</b>	<b>45,367,490</b>	<b>46,310,348</b>	<b>46,969,555</b>
	0	0	0	0	0	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>14,462,283</b>	<b>14,690,310</b>	<b>15,017,463</b>	<b>15,892,768</b>	<b>16,661,048</b>	<b>16,683,495</b>	<b>16,683,495</b>	<b>16,758,995</b>
Rate Impact							75,500	
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>14,462,283</b>	<b>14,690,310</b>	<b>15,017,463</b>	<b>15,892,768</b>	<b>16,661,048</b>	<b>16,683,495</b>	<b>16,758,995</b>	<b>16,758,995</b>
PERSONAL SERVICES								
TRAVEL EXPENSE								
CURRENT EXPENSE	12,039,440	14,817,235	13,382,291	13,260,793	16,814,770	14,775,670	15,071,183	15,372,607
CURRENT EXPENSE - DATA PROCESSING								
DEPRECIATION EXPENSE								
OTHER EXPENSES	2,091,499	1,978,661	1,768,475	2,164,716	1,747,547	1,747,547	1,747,547	1,747,547
<b>TOTAL OPERATING EXPENSES</b>	<b>14,130,939</b>	<b>16,795,896</b>	<b>15,150,766</b>	<b>15,425,509</b>	<b>18,562,317</b>	<b>16,523,217</b>	<b>16,818,730</b>	<b>17,120,154</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>331,344</b>	<b>(2,105,586)</b>	<b>(133,303)</b>	<b>467,259</b>	<b>(1,901,269)</b>	<b>160,278</b>	<b>(59,735)</b>	<b>(361,159)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS		0						
INTEREST INCOME	345,813	236,019	249,627	183,331	113,907	113,907	113,907	113,907
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT		(160,498)						
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>677,157</b>	<b>(2,030,065)</b>	<b>116,324</b>	<b>650,590</b>	<b>(1,787,362)</b>	<b>274,185</b>	<b>54,172</b>	<b>(247,252)</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>41,971,604</b>	<b>45,030,704</b>	<b>44,527,265</b>	<b>45,207,466</b>	<b>46,015,436</b>	<b>43,412,969</b>	<b>45,367,490</b>	<b>46,310,348</b>
Total Cash from Sales	14,434,401	14,839,442	15,017,463	15,879,820	15,864,919	16,683,495	16,758,995	16,758,995
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources		236,019		183,331	113,907	113,907	113,907	113,907
<b>TOTAL SOURCES OF CASH</b>	<b>14,434,401</b>	<b>15,075,461</b>	<b>15,017,463</b>	<b>16,063,151</b>	<b>15,978,826</b>	<b>16,797,402</b>	<b>16,872,902</b>	<b>16,872,902</b>
Cash Used for Operations	(12,930,695)	(15,418,402)	(14,337,262)	(15,255,181)	(18,581,293)	(14,842,881)	(15,930,044)	(16,213,695)
Payments for Capital Assets				0	0	0	0	0
State Appropriations								
Other Uses	1,555,394	(160,498)						
<b>TOTAL USES OF CASH</b>	<b>(11,375,301)</b>	<b>(15,578,900)</b>	<b>(14,337,262)</b>	<b>(15,255,181)</b>	<b>(18,581,293)</b>	<b>(14,842,881)</b>	<b>(15,930,044)</b>	<b>(16,213,695)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>45,030,704</b>	<b>44,527,265</b>	<b>45,207,466</b>	<b>46,015,436</b>	<b>43,412,969</b>	<b>45,367,490</b>	<b>46,310,348</b>	<b>46,969,555</b>
	45,030,704	44,527,265	45,207,466	46,015,436	43,412,969	45,367,490	46,310,348	46,969,555
	0	0	0	0	0	0	0	0

**Proforma Financial Statements  
6900 Risk Management Property**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	6,743,265	6,074,495	6,797,656	11,085,434	11,328,712	11,301,602	10,445,545	9,365,608
ACCOUNTS RECEIVABLE	2,122,275		1,000,000					
DUE FROM OTHER FUNDS		29,200			131,351			
INVENTORIES								
PREPAID EXPENSES					599,214			
<b>TOTAL CURRENT ASSETS</b>	<b>8,865,540</b>	<b>6,103,695</b>	<b>7,797,656</b>	<b>11,085,434</b>	<b>12,059,277</b>	<b>11,301,602</b>	<b>10,445,545</b>	<b>9,365,608</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM		2,699,931						
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>2,699,931</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
<b>TOTAL CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>8,865,540</b>	<b>8,803,626</b>	<b>7,797,656</b>	<b>11,085,434</b>	<b>12,059,277</b>	<b>11,301,602</b>	<b>10,445,545</b>	<b>9,365,608</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE		17,217						
ACCRUED LIABILITIES								
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)								
DUE TO OTHER FUNDS	1,504	7,415	17,892	0	17,263	17,263	17,263	17,263
POLICY CLAIMS LIABILITIES - SHORT TERM	1,738,313	2,730,893	2,210,223	2,374,198	3,743,632	3,818,505	3,894,875	3,972,773
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,739,817</b>	<b>2,755,525</b>	<b>2,228,115</b>	<b>2,374,198</b>	<b>3,760,895</b>	<b>3,835,768</b>	<b>3,912,138</b>	<b>3,990,036</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM	1,081,141	1,900,861	2,025,098	896,666	1,119,512	1,141,902	1,164,740	1,188,035
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>1,081,141</b>	<b>1,900,861</b>	<b>2,025,098</b>	<b>896,666</b>	<b>1,119,512</b>	<b>1,141,902</b>	<b>1,164,740</b>	<b>1,188,035</b>
<b>TOTAL LIABILITIES</b>	<b>2,820,958</b>	<b>4,656,386</b>	<b>4,253,213</b>	<b>3,270,864</b>	<b>4,880,407</b>	<b>4,977,670</b>	<b>5,076,878</b>	<b>5,178,071</b>
CONTRIBUTED CAPITAL	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000	4,200,000
RETAINED EARNINGS	1,844,582	(52,760)	(855,557)	3,614,570	2,978,870	2,123,932	1,168,667	(12,463)
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>6,044,582</b>	<b>4,147,240</b>	<b>3,544,443</b>	<b>7,814,570</b>	<b>7,178,870</b>	<b>6,323,932</b>	<b>5,368,667</b>	<b>4,187,537</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>8,865,540</b>	<b>8,803,626</b>	<b>7,797,656</b>	<b>11,085,434</b>	<b>12,059,277</b>	<b>11,301,602</b>	<b>10,445,545</b>	<b>9,365,608</b>
	0	0	0	0	0	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>14,248,675</b>	<b>14,585,573</b>	<b>15,399,120</b>	<b>16,281,465</b>	<b>16,141,171</b>	<b>16,141,171</b>	<b>16,141,171</b>	<b>16,263,371</b>
Rate Impact							122,200	
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>14,248,675</b>	<b>14,585,573</b>	<b>15,399,120</b>	<b>16,281,465</b>	<b>16,141,171</b>	<b>16,141,171</b>	<b>16,263,371</b>	<b>16,263,371</b>
PERSONAL SERVICES			0					
TRAVEL EXPENSE								
CURRENT EXPENSE	12,725,944	15,498,478	15,128,679	10,928,976	14,615,880	14,835,118	15,057,645	15,283,510
CURRENT EXPENSE - DATA PROCESSING								
DEPRECIATION EXPENSE								
OTHER EXPENSES	1,042,375	989,835	884,148	619,238	1,744,507	1,744,507	1,744,507	1,744,507
<b>TOTAL OPERATING EXPENSES</b>	<b>13,768,319</b>	<b>16,488,313</b>	<b>16,012,827</b>	<b>11,548,214</b>	<b>16,360,387</b>	<b>16,579,625</b>	<b>16,802,152</b>	<b>17,028,017</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>480,356</b>	<b>(1,902,740)</b>	<b>(613,707)</b>	<b>4,733,251</b>	<b>(219,216)</b>	<b>(438,454)</b>	<b>(538,781)</b>	<b>(764,646)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS		0						
INTEREST INCOME	(7,992)	5,398	10,910	615	70,948	70,948	70,948	70,948
INTEREST EXPENSE								
FEDERAL GRANTS / Sprinkler Rebate				(463,739)	(487,432)	(487,432)	(487,432)	(487,432)
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>472,364</b>	<b>(1,897,342)</b>	<b>(602,797)</b>	<b>4,270,127</b>	<b>(635,700)</b>	<b>(554,938)</b>	<b>(555,265)</b>	<b>(1,181,130)</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>7,098,450</b>	<b>6,743,265</b>	<b>6,074,495</b>	<b>6,797,656</b>	<b>11,085,434</b>	<b>11,328,712</b>	<b>11,301,602</b>	<b>10,445,545</b>
Total Cash from Sales	14,248,675	13,978,717	15,399,120	17,281,465	16,141,171	16,141,171	16,263,371	16,263,371
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources		5,398		615				
<b>TOTAL SOURCES OF CASH</b>	<b>14,248,675</b>	<b>13,984,115</b>	<b>15,399,120</b>	<b>17,282,080</b>	<b>16,141,171</b>	<b>16,141,171</b>	<b>16,263,371</b>	<b>16,263,371</b>
Cash Used for Operations	(14,603,860)	(14,652,885)	(14,675,959)	(12,530,563)	(15,410,461)	(15,680,849)	(16,631,896)	(16,855,876)
Payments for Capital Assets				0	0	0	0	0
State Appropriations								
Other Uses Sprinkler Rebate				(463,739)	(487,432)	(487,432)	(487,432)	(487,432)
<b>TOTAL USES OF CASH</b>	<b>(14,603,860)</b>	<b>(14,652,885)</b>	<b>(14,675,959)</b>	<b>(12,994,302)</b>	<b>(15,897,893)</b>	<b>(16,168,281)</b>	<b>(17,119,428)</b>	<b>(17,343,308)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>6,743,265</b>	<b>6,074,495</b>	<b>6,797,656</b>	<b>11,085,434</b>	<b>11,328,712</b>	<b>11,301,602</b>	<b>10,445,545</b>	<b>9,365,608</b>
	6,743,265	6,074,495	6,797,656	11,085,434	11,328,712	11,301,602	10,445,545	9,365,608
	0	0	0	0	0	0	0	0

**Proforma Financial Statements  
6910 Risk Management Auto**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	235,310	430,290	87,517	290,715	378,306	330,084	278,874	210,720
ACCOUNTS RECEIVABLE								
DUE FROM OTHER FUNDS				2,934				
INVENTORIES								
PREPAID EXPENSES								
<b>TOTAL CURRENT ASSETS</b>	<b>235,310</b>	<b>430,290</b>	<b>87,517</b>	<b>293,649</b>	<b>378,306</b>	<b>330,084</b>	<b>278,874</b>	<b>210,720</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
<b>TOTAL CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>235,310</b>	<b>430,290</b>	<b>87,517</b>	<b>293,649</b>	<b>378,306</b>	<b>330,084</b>	<b>278,874</b>	<b>210,720</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	877			2,700	200	200	200	200
ACCRUED LIABILITIES								
DEFERRED REVENUE								
INTERFUND LOAN (Short Term Cash Deficit)		4,462		0				
DUE TO OTHER FUNDS								
POLICY CLAIMS LIABILITIES - SHORT TERM	15,900	48,702	189,202	117,182	127,996	91,179	84,309	94,082
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>16,777</b>	<b>53,164</b>	<b>189,202</b>	<b>119,882</b>	<b>128,196</b>	<b>91,379</b>	<b>84,509</b>	<b>94,282</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)			0					
POLICY CLAIMS LIABILITIES - LONG-TERM				54,538	115,482	121,256	127,319	133,685
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54,538</b>	<b>115,482</b>	<b>121,256</b>	<b>127,319</b>	<b>133,685</b>
<b>TOTAL LIABILITIES</b>	<b>16,777</b>	<b>53,164</b>	<b>189,202</b>	<b>174,420</b>	<b>243,680</b>	<b>212,635</b>	<b>211,828</b>	<b>227,967</b>
CONTRIBUTED CAPITAL								
RETAINED EARNINGS	218,533	377,126	(101,685)	119,229	134,626	117,449	67,046	(17,247)
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>218,533</b>	<b>377,126</b>	<b>(101,685)</b>	<b>119,229</b>	<b>134,626</b>	<b>117,449</b>	<b>67,046</b>	<b>(17,247)</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>235,310</b>	<b>430,290</b>	<b>87,517</b>	<b>293,649</b>	<b>378,306</b>	<b>330,084</b>	<b>278,874</b>	<b>210,720</b>
	0	0	0	0	0	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>1,485,795</b>	<b>1,485,504</b>	<b>1,581,864</b>	<b>2,017,535</b>	<b>2,031,721</b>	<b>2,031,721</b>	<b>2,031,721</b>	<b>2,031,721</b>
Rate Impact								
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>1,485,795</b>	<b>1,485,504</b>	<b>1,581,864</b>	<b>2,017,535</b>	<b>2,031,721</b>	<b>2,031,721</b>	<b>2,031,721</b>	<b>2,031,721</b>
PERSONAL SERVICES								
TRAVEL EXPENSE								
CURRENT EXPENSE	1,263,847	999,633	1,768,592	1,436,762	1,628,718	1,661,292	1,694,518	1,728,408
CURRENT EXPENSE - DATA PROCESSING								
DEPRECIATION EXPENSE								
OTHER EXPENSES	347,458	328,924	293,888	360,087	393,225	393,225	393,225	393,225
<b>TOTAL OPERATING EXPENSES</b>	<b>1,611,305</b>	<b>1,328,557</b>	<b>2,062,480</b>	<b>1,796,849</b>	<b>2,021,943</b>	<b>2,054,517</b>	<b>2,087,743</b>	<b>2,121,633</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(125,510)</b>	<b>156,947</b>	<b>(480,616)</b>	<b>220,686</b>	<b>9,778</b>	<b>(22,796)</b>	<b>(56,022)</b>	<b>(89,912)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS		0						
INTEREST INCOME	729	1,646	1,805	228	5,619	5,619	5,619	5,619
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>(124,781)</b>	<b>158,593</b>	<b>(478,811)</b>	<b>220,914</b>	<b>15,397</b>	<b>(17,177)</b>	<b>(50,403)</b>	<b>(84,293)</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>482,731</b>	<b>235,310</b>	<b>430,290</b>	<b>87,517</b>	<b>290,715</b>	<b>378,306</b>	<b>330,084</b>	<b>278,874</b>
Total Cash from Sales	1,433,779	1,485,504	1,581,864	2,017,536	2,031,721	2,031,721	2,031,721	2,031,721
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources		1,646		228	5,619	5,619	5,619	5,619
<b>TOTAL SOURCES OF CASH</b>	<b>1,433,779</b>	<b>1,487,150</b>	<b>1,581,864</b>	<b>2,017,764</b>	<b>2,037,340</b>	<b>2,037,340</b>	<b>2,037,340</b>	<b>2,037,340</b>
Cash Used for Operations	(1,681,200)	(1,292,170)	(1,924,637)	(1,814,566)	(1,949,749)	(2,085,562)	(2,088,550)	(2,105,494)
Payments for Capital Assets				0	0	0	0	0
State Appropriations								
Other Uses								
<b>TOTAL USES OF CASH</b>	<b>(1,681,200)</b>	<b>(1,292,170)</b>	<b>(1,924,637)</b>	<b>(1,814,566)</b>	<b>(1,949,749)</b>	<b>(2,085,562)</b>	<b>(2,088,550)</b>	<b>(2,105,494)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>235,310</b>	<b>430,290</b>	<b>87,517</b>	<b>290,715</b>	<b>378,306</b>	<b>330,084</b>	<b>278,874</b>	<b>210,720</b>
	235,310	430,290	87,517	290,715	378,306	330,084	278,874	210,720
	0	0	0	0	0	(0)	(0)	0

**Proforma Financial Statements**  
**6030 Risk Management Workers Compensation**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	2,916,546	330,427	731,437	2,778,183	3,498,712	2,732,392	2,490,171	2,179,796
ACCOUNTS RECEIVABLE					0	0	0	0
DUE FROM OTHER FUNDS	429,032	441,254	509,075	635,046	593,192	593,192	593,192	593,192
INVENTORIES								
PREPAID EXPENSES								
<b>TOTAL CURRENT ASSETS</b>	<b>3,345,578</b>	<b>771,681</b>	<b>1,240,512</b>	<b>3,413,229</b>	<b>4,091,904</b>	<b>3,325,584</b>	<b>3,083,363</b>	<b>2,772,988</b>
<b>DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM</b>								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
<b>TOTAL CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>3,345,578</b>	<b>771,681</b>	<b>1,240,512</b>	<b>3,413,229</b>	<b>4,091,904</b>	<b>3,325,584</b>	<b>3,083,363</b>	<b>2,772,988</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	3,739	15,928	676,097	25,113	14,215	14,215	14,215	14,215
ACCRUED LIABILITIES	9,354				0	0	0	0
DEFERRED REVENUE					0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)					0	0	0	0
DUE TO OTHER FUNDS	18,475	11,841	12,891	41,313	20,307	20,307	20,307	20,307
POLICY CLAIMS LIABILITIES - SHORT TERM				0				
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>31,568</b>	<b>27,769</b>	<b>688,988</b>	<b>66,426</b>	<b>34,522</b>	<b>34,522</b>	<b>34,522</b>	<b>34,522</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL LIABILITIES</b>	<b>31,568</b>	<b>27,769</b>	<b>688,988</b>	<b>66,426</b>	<b>34,522</b>	<b>34,522</b>	<b>34,522</b>	<b>34,522</b>
CONTRIBUTED CAPITAL								
RETAINED EARNINGS	3,314,010	743,912	551,524	3,346,803	4,057,382	3,291,062	3,048,841	2,738,466
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>3,314,010</b>	<b>743,912</b>	<b>551,524</b>	<b>3,346,803</b>	<b>4,057,382</b>	<b>3,291,062</b>	<b>3,048,841</b>	<b>2,738,466</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>3,345,578</b>	<b>771,681</b>	<b>1,240,512</b>	<b>3,413,229</b>	<b>4,091,904</b>	<b>3,325,584</b>	<b>3,083,363</b>	<b>2,772,988</b>
	0	0	0	0	0	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate Impacts)</b>	<b>6,925,067</b>	<b>7,104,816</b>	<b>7,251,638</b>	<b>9,086,419</b>	<b>7,976,260</b>	<b>7,656,023</b>	<b>7,732,583</b>	<b>7,809,909</b>
Rate Impact								
<b>TOTAL OPERATING REVENUES (after proposed rate Impacts)</b>	<b>6,925,067</b>	<b>7,104,816</b>	<b>7,251,638</b>	<b>9,086,419</b>	<b>7,976,260</b>	<b>7,656,023</b>	<b>7,732,583</b>	<b>7,809,909</b>
PERSONAL SERVICES	234,737	226,145	284,745	343,471	318,196	324,560	331,051	337,672
TRAVEL EXPENSE	613	36	379	52	878	878	878	878
CURRENT EXPENSE	6,893,268	7,232,131	7,079,379	5,875,414	7,682,737	8,397,978	7,923,948	8,042,807
CURRENT EXPENSE - DATA PROCESSING				0	97	97	97	97
DEPRECIATION EXPENSE								
OTHER EXPENSES	104,786	104,589	79,530	72,204	40,775	60,775	80,775	100,775
<b>TOTAL OPERATING EXPENSES</b>	<b>7,233,404</b>	<b>7,562,901</b>	<b>7,444,033</b>	<b>6,291,141</b>	<b>8,042,683</b>	<b>8,784,268</b>	<b>8,336,749</b>	<b>8,482,229</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>(308,337)</b>	<b>(458,085)</b>	<b>(192,395)</b>	<b>2,795,278</b>	<b>(68,423)</b>	<b>(1,128,265)</b>	<b>(604,166)</b>	<b>(672,320)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS		0						
INTEREST INCOME	1,133	13,627	7	1	11,945	11,945	11,945	11,945
INTEREST EXPENSE								
FEDERAL GRANTS								
OTHER REVENUE					765,057	350,000	350,000	350,000
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT		(495,640)						
OPERATING TRANSFERS IN (OUT)		-1630000						
<b>NET INCOME (LOSS)</b>	<b>(307,204)</b>	<b>(2,570,098)</b>	<b>(192,388)</b>	<b>2,795,279</b>	<b>710,579</b>	<b>(766,320)</b>	<b>(242,221)</b>	<b>(310,375)</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>3,222,649</b>	<b>2,916,546</b>	<b>330,427</b>	<b>731,437</b>	<b>2,778,183</b>	<b>3,498,712</b>	<b>2,732,392</b>	<b>2,490,171</b>
Total Cash from Sales	6,925,067	7,092,594	7,183,817	8,960,449	7,896,260	7,656,023	7,732,583	7,809,909
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources		13,627						
<b>TOTAL SOURCES OF CASH</b>	<b>6,925,067</b>	<b>7,106,221</b>	<b>7,183,817</b>	<b>8,960,449</b>	<b>7,896,260</b>	<b>7,656,023</b>	<b>7,732,583</b>	<b>7,809,909</b>
Cash Used for Operations	(7,231,170)	(7,566,701)	(6,782,807)	(6,913,703)	(7,175,731)	(8,422,343)	(7,974,804)	(8,120,284)
Payments for Capital Assets				0	0	0	0	0
State Appropriations		(1,630,000)						
Other Uses		(495,639)						
<b>TOTAL USES OF CASH</b>	<b>(7,231,170)</b>	<b>(8,692,340)</b>	<b>(6,782,807)</b>	<b>(6,913,703)</b>	<b>(7,175,731)</b>	<b>(8,422,343)</b>	<b>(7,974,804)</b>	<b>(8,120,284)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>2,916,546</b>	<b>330,427</b>	<b>731,437</b>	<b>2,778,183</b>	<b>3,498,712</b>	<b>2,732,392</b>	<b>2,490,171</b>	<b>2,179,796</b>
	2,916,546	330,427	731,437	2,778,183	3,498,712	2,732,392	2,490,171	2,179,796
	0	0	0	0	0	0	0	0

# Division of Finance





# Finance



Overview  
Facilities  
Fleet Operations  
Purchasing  
Risk Management  
**Finance**

## Finance

Consolidated  
Budget and  
Accounting

Purchasing  
Card



- Overview
- Facilities
- Fleet Operations
- Purchasing
- Risk Management
- Finance
  - CBA

## Consolidated Budget and Accounting (CBA)



Operated as an internal service fund since FY2013



Personnel services represent 95% of the total CBA budget



- Overview
- Facilities
- Fleet Operations
- Purchasing
- Risk Management
- Finance
  - Rate Changes

## CBA Rates

### Rate Recommendation

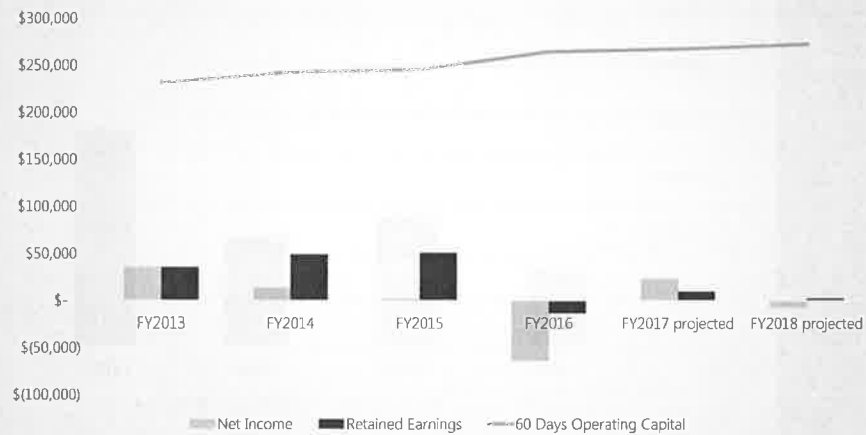
No change to current rate structure

Service	2017	2018	Increase (Decrease)
Basic accounting and transactions	\$36 per hour	\$36 per hour	00.00%
Financial management	\$65 per hour	\$65 per hour	00.00%



- Overview
- Facilities
- Fleet Operations
- Purchasing
- Risk Management
- Finance**
  - CBA
    - Rate Changes
    - Retained Earnings

## CBA Retained Earnings



- Overview
- Facilities
- Fleet Operations
- Purchasing
- Risk Management
- Finance**
  - CBA
    - Purchasing Card

## Purchasing Card



The purchasing card provides an efficient, cost-effective method of purchasing and payment



Total purchasing card usage was \$26.8 million in FY2016 (0.75% increase)

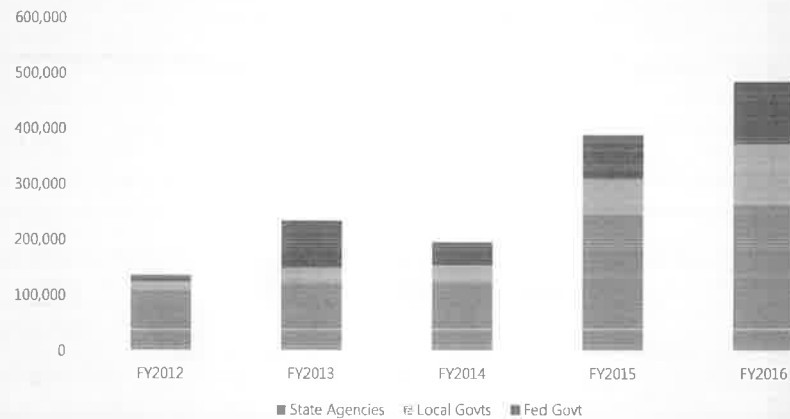


The net rebate to State agencies and local governments was \$373,159 in FY2016 (20.4% increase)



- Overview
- Facilities
- Fleet Operations
- Purchasing
- Risk Management
- Finance
  - CBA
  - Purchasing Card

## Rebates to State Agencies (Net of Program Costs)



Note: The FY2013 federal government share is higher because the FY2012 amount was not paid until FY2013.



- Overview
- Facilities
- Fleet Operations
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  - CBA
  - Purchasing Card
  - Retained Earnings

## Purchasing Card Retained Earnings



Note: FY2012 net income was very low because the FY2011 rebate was not paid until FY2012. FY2015 net income was low because we paid more out in rebate in order to bring down our retained earnings.



- Overview
- Facilities
- Fleet Operations
- Purchasing
- Risk Management
- Finance**
  - CBA
  - Purchasing Card
  - Rate Committee Actions

## Finance Rate Committee Actions

### Requested Actions

Action	Slide Number
Approve all existing rates	86



**Enrolled Copy****H.B. 8**

1625	Contract rebates	
1626	Automated Payables (per Invoice Page)	0.25
1627	UDOT	Actual cost
1628	STATE DEBT COLLECTION FUND	
1629	Attorney / Legal fee	\$100 per hour
1630	Office of State Debt Collection	
1631	Collection Penalty	6.0%
1632	Labor Commission Wage Claim Attorney Fees	
1633	Labor Commission Wage Claims	Variable
1634	10% of partial payments; 1/3 of claim or \$500, whichever is greater for	
1635	full payments	
1636	Collection Interest	Prime + 2%
1637	Post Judgment Interest	Variable
1638	Administrative Collection	18%
1639	18% of amount collected (21.95% effective rate)	
1640	Non sufficient Check Collection	20.00
1641	Non sufficient Check Service Charge	20.00
1642	Garnishment Request	Actual cost
1643	Legal Document Service	Actual Cost
1644	Greater of \$20 or Actual	
1645	Credit card processing fee charged to collection vendors	1.75%
1646	Court Filing, Deposition/Transcript /Skip Tracing	Actual cost
1647	DEPARTMENT OF ADMINISTRATIVE SERVICES INTERNAL SERVICE FUNDS	
1648	DIVISION OF FINANCE	
1649	<b>ISF - Purchasing Card</b>	
1650	Purchasing Card	Variable
1651	Contract rebates	
1652	<b>ISF - Consolidated Budget and Accounting</b>	
1653	Basic Accounting and Transactions (per hour)	36.00
1654	Financial Management (per hour)	65.00
1655	DIVISION OF PURCHASING AND GENERAL SERVICES	
1656	<b>ISF - Central Mailing</b>	
1657	Business Reply/Postage Due	0.09
1658	Special Handling/Labor (per hour)	50.00
1659	Auto Fold	0.01
1660	Label Generate	0.022
1661	Label Apply	0.019



**Proforma Financial Statements  
Consolidated Budget & Accounting**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS		95,203	107,119	102,186	17,252	40,450	33,270	
ACCOUNTS RECEIVABLE					0	0	0	0
DUE FROM OTHER FUNDS		36,232	42,534	48,314	47,036	47,036	47,036	47,036
INVENTORIES								
PREPAID EXPENSES								
<b>TOTAL CURRENT ASSETS</b>	<b>0</b>	<b>131,435</b>	<b>149,653</b>	<b>150,500</b>	<b>64,288</b>	<b>87,486</b>	<b>80,306</b>	<b>47,036</b>
<b>DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM</b>								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS								
CONSTRUCTION IN PROGRESS								
BUILDINGS AND IMPROVEMENTS								
MACHINERY AND EQUIPMENT								
ACCUMULATED DEPRECIATION								
<b>TOTAL CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>0</b>	<b>131,435</b>	<b>149,653</b>	<b>150,500</b>	<b>64,288</b>	<b>87,486</b>	<b>80,306</b>	<b>47,036</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
ACCOUNTS PAYABLE & ACCRUED LIABILITIES		95,564	100,164	99,449	77,508	77,508	77,508	77,508
DEFERRED REVENUE					0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)					0	0	0	0
DUE TO OTHER FUNDS		543	543	500	611	611	611	611
POLICY CLAIMS LIABILITIES - SHORT TERM								
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>0</b>	<b>96,127</b>	<b>100,707</b>	<b>99,949</b>	<b>78,119</b>	<b>78,119</b>	<b>78,119</b>	<b>78,119</b>
REVENUE BONDS - LONG TERM								
CAPITAL LEASE PAYABLE-LONG TERM								
CONTRACTS PAYABLE - LONG TERM								
INTERFUND LOAN FROM OTHER FUNDS								
INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								4,896
POLICY CLAIMS LIABILITIES - LONG-TERM								
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,896</b>
<b>TOTAL LIABILITIES</b>	<b>0</b>	<b>96,127</b>	<b>100,707</b>	<b>99,949</b>	<b>78,119</b>	<b>78,119</b>	<b>78,119</b>	<b>83,015</b>
CONTRIBUTED CAPITAL		0						
RETAINED EARNINGS		35,308	48,946	50,551	(13,831)	9,367	2,187	(35,979)
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>0</b>	<b>35,308</b>	<b>48,946</b>	<b>50,551</b>	<b>(13,831)</b>	<b>9,367</b>	<b>2,187</b>	<b>(35,979)</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>0</b>	<b>131,435</b>	<b>149,653</b>	<b>150,500</b>	<b>64,288</b>	<b>87,486</b>	<b>80,306</b>	<b>47,036</b>
	0	0	0	0	0	0	0	0
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>		<b>1,429,478</b>	<b>1,470,395</b>	<b>1,478,517</b>	<b>1,524,375</b>	<b>1,629,455</b>	<b>1,629,455</b>	<b>1,629,455</b>
<b>Rate Impact</b>						0		
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>0</b>	<b>1,429,478</b>	<b>1,470,395</b>	<b>1,478,517</b>	<b>1,524,375</b>	<b>1,629,455</b>	<b>1,629,455</b>	<b>1,629,455</b>
PERSONAL SERVICES		1,332,200	1,375,307	1,401,754	1,493,470	1,518,903	1,549,281	1,580,267
TRAVEL EXPENSE					0	0	0	0
CURRENT EXPENSE		32,515	40,667	35,435	43,527	43,527	43,527	43,527
CURRENT EXPENSE - DATA PROCESSING		29,455	40,783	39,723	38,496	38,496	38,496	38,496
DEPRECIATION EXPENSE					0	0	0	0
OTHER EXPENSES			0	0	13,264	5,331	5,331	5,331
<b>TOTAL OPERATING EXPENSES</b>	<b>0</b>	<b>1,394,170</b>	<b>1,456,757</b>	<b>1,476,912</b>	<b>1,588,757</b>	<b>1,606,257</b>	<b>1,636,635</b>	<b>1,667,621</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>0</b>	<b>35,308</b>	<b>13,638</b>	<b>1,605</b>	<b>(64,382)</b>	<b>23,198</b>	<b>(7,180)</b>	<b>(38,166)</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS								
INTEREST INCOME								
INTEREST EXPENSE								
FEDERAL GRANTS								
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT								
OPERATING TRANSFERS IN (OUT)								
<b>NET INCOME (LOSS)</b>	<b>0</b>	<b>35,308</b>	<b>13,638</b>	<b>1,605</b>	<b>(64,382)</b>	<b>23,198</b>	<b>(7,180)</b>	<b>(38,166)</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>0</b>	<b>0</b>	<b>95,203</b>	<b>107,119</b>	<b>102,186</b>	<b>17,252</b>	<b>40,450</b>	<b>33,270</b>
Total Cash from Sales	0	1,429,478	1,464,093	1,472,737	1,525,653	1,629,455	1,629,455	1,629,455
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants								
State Appropriations								
Other Sources		59,895						
<b>TOTAL SOURCES OF CASH</b>	<b>0</b>	<b>1,489,373</b>	<b>1,464,093</b>	<b>1,472,737</b>	<b>1,525,653</b>	<b>1,629,455</b>	<b>1,629,455</b>	<b>1,629,455</b>
Cash Used for Operations	0	(1,394,170)	(1,452,177)	(1,477,670)	(1,610,587)	(1,606,257)	(1,636,635)	(1,667,621)
Payments for Capital Assets				0	0	0	0	0
State Appropriations								
Other Uses								
<b>TOTAL USES OF CASH</b>	<b>0</b>	<b>(1,394,170)</b>	<b>(1,452,177)</b>	<b>(1,477,670)</b>	<b>(1,610,587)</b>	<b>(1,606,257)</b>	<b>(1,636,635)</b>	<b>(1,667,621)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>0</b>	<b>95,203</b>	<b>107,119</b>	<b>102,186</b>	<b>17,252</b>	<b>40,450</b>	<b>33,270</b>	<b>(4,896)</b>
	0	95,203	107,119	102,186	17,252	40,450	33,270	(4,896)
	0	0	0	0	0	0	0	0

**Proforma Financial Statements  
Purchasing Card**

8/26/2016

	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate	FY 2019 Estimate
<b>BALANCE SHEET</b>								
<b>ASSETS</b>								
CASH & CASH EQUIVALENTS	0	0	517,612	109,295				
ACCOUNTS RECEIVABLE	667,653	903,124	689,177	839,555	840,964	840,964	840,964	840,964
DUE FROM OTHER FUNDS	977,858	1,020,595	1,103,414	1,160,460	1,154,888	1,154,888	1,154,888	1,154,888
INVENTORIES	0	0	0	0	0	0	0	0
PREPAID EXPENSES	0	0	461,823	0	0	0	0	0
<b>TOTAL CURRENT ASSETS</b>	<b>1,645,511</b>	<b>1,923,719</b>	<b>2,772,026</b>	<b>2,109,310</b>	<b>1,995,852</b>	<b>1,995,852</b>	<b>1,995,852</b>	<b>1,995,852</b>
DEFERRED CHARGES/ PREPAID EXPENSE - LONG TERM								
<b>TOTAL OTHER ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
LAND / LAND IMPROVEMENTS CONSTRUCTION IN PROGRESS BUILDINGS AND IMPROVEMENTS MACHINERY AND EQUIPMENT ACCUMULATED DEPRECIATION								
<b>TOTAL CAPITAL ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ASSETS</b>	<b>1,645,511</b>	<b>1,923,719</b>	<b>2,772,026</b>	<b>2,109,310</b>	<b>1,995,852</b>	<b>1,995,852</b>	<b>1,995,852</b>	<b>1,995,852</b>
<b>LIABILITIES &amp; FUND EQUITY</b>								
VOUCHERS PAYABLE	1,529,822	1,649,816	2,688,953	2,067,051	1,687,657	1,687,657	1,687,657	1,687,657
ACCRUED LIABILITIES	0	0	0	0	0	0	0	0
DEFERRED REVENUE	0	0	0	0	0	0	0	0
INTERFUND LOAN (Short Term Cash Deficit)	21,107	5,000	6,307	0	0	0	0	0
DUE TO OTHER FUNDS	1,263	0	0	1,553	2,658	2,658	2,658	2,658
POLICY CLAIMS LIABILITIES - SHORT TERM	0	0	0	0	0	0	0	0
CAPITAL LEASE PAYABLE-SHORT TERM								
REVENUE BONDS - SHORT TERM								
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,552,192</b>	<b>1,654,816</b>	<b>2,695,260</b>	<b>2,068,604</b>	<b>1,690,315</b>	<b>1,690,315</b>	<b>1,690,315</b>	<b>1,690,315</b>
REVENUE BONDS - LONG TERM CAPITAL LEASE PAYABLE-LONG TERM CONTRACTS PAYABLE - LONG TERM INTERFUND LOAN FROM OTHER FUNDS INTERFUND LOAN FROM GENERAL FUND (Long Term Cash Deficit)								
		217,903			332,459	284,401	283,082	281,763
POLICY CLAIMS LIABILITIES - LONG-TERM	0	0	0	0	0	0	0	0
<b>TOTAL LONG-TERM LIABILITIES</b>	<b>0</b>	<b>217,903</b>	<b>0</b>	<b>0</b>	<b>332,459</b>	<b>284,401</b>	<b>283,082</b>	<b>281,763</b>
<b>TOTAL LIABILITIES</b>	<b>1,552,192</b>	<b>1,872,719</b>	<b>2,695,260</b>	<b>2,068,604</b>	<b>2,022,774</b>	<b>1,974,716</b>	<b>1,973,397</b>	<b>1,972,078</b>
CONTRIBUTED CAPITAL RETAINED EARNINGS								
	93,319	51,000	76,766	40,706	(26,922)	21,136	22,455	23,774
<b>TOTAL FUND EQUITY / NET ASSETS</b>	<b>93,319</b>	<b>51,000</b>	<b>76,766</b>	<b>40,706</b>	<b>(26,922)</b>	<b>21,136</b>	<b>22,455</b>	<b>23,774</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY / NET ASSETS</b>	<b>1,645,511</b>	<b>1,923,719</b>	<b>2,772,026</b>	<b>2,109,310</b>	<b>1,995,852</b>	<b>1,995,852</b>	<b>1,995,852</b>	<b>1,995,852</b>
	0	0	(0)	(0)	(0)	(0)	(0)	(0)
<b>INCOME STATEMENT</b>								
<b>TOTAL OPERATING REVENUES (before proposed rate impacts)</b>	<b>321,124</b>	<b>344,952</b>	<b>359,556</b>	<b>507,243</b>	<b>572,242</b>	<b>572,242</b>	<b>572,242</b>	<b>572,242</b>
Rate Impact								
<b>TOTAL OPERATING REVENUES (after proposed rate impacts)</b>	<b>321,124</b>	<b>344,952</b>	<b>359,556</b>	<b>507,243</b>	<b>572,242</b>	<b>572,242</b>	<b>572,242</b>	<b>572,242</b>
PERSONAL SERVICES	75,900	70,325	73,402	78,482	82,819	84,475	86,165	86,165
TRAVEL EXPENSE	0	0	0	0	0	0	0	0
CURRENT EXPENSE	109,371	81,829	52,524	57,863	55,230	55,230	55,230	55,230
CURRENT EXPENSE - DATA PROCESSING	1,380	1,398	357	0	0	0	0	0
DEPRECIATION EXPENSE	0	0	0	0	0	0	0	0
OTHER EXPENSES	0	11,868	18,299	16,709	16,709	16,709	16,709	16,709
<b>TOTAL OPERATING EXPENSES</b>	<b>186,651</b>	<b>153,552</b>	<b>136,151</b>	<b>154,644</b>	<b>154,758</b>	<b>156,414</b>	<b>158,104</b>	<b>158,104</b>
<b>TOTAL OPERATING INCOME (LOSS)</b>	<b>134,473</b>	<b>191,400</b>	<b>221,405</b>	<b>352,599</b>	<b>417,484</b>	<b>415,828</b>	<b>414,138</b>	<b>414,138</b>
GAIN (LOSS) ON SALE OF FIXED ASSETS	0	0	0	0	0	0	0	0
INTEREST INCOME	0	0	0	0	0	0	0	0
INTEREST EXPENSE	0	0	0	0	0	0	0	0
FEDERAL GRANTS	0	0	0	0	0	0	0	0
REVENUE REBATES TO AGENCIES AND OTHER GOVTS	(210,462)	(149,973)	(154,993)	(310,001)	(372,881)	(285,000)	(315,000)	(315,000)
RETAINED EARNINGS REFUNDS TO FEDERAL GOVERNMENT	(10,612)	(83,746)	(40,646)	(78,658)	(112,231)	(82,770)	(97,819)	(97,819)
OPERATING TRANSFERS IN (OUT)	0	0	0	0	0	0	0	0
<b>NET INCOME (LOSS)</b>	<b>(86,601)</b>	<b>(42,319)</b>	<b>25,766</b>	<b>(36,060)</b>	<b>(67,628)</b>	<b>48,058</b>	<b>1,319</b>	<b>1,319</b>
<b>CASH FLOW STATEMENT</b>								
<b>BEGINNING CASH BALANCE / (INTERFUND LOAN BALANCE)</b>	<b>461,022</b>	<b>(21,107)</b>	<b>(222,903)</b>	<b>511,305</b>	<b>109,295</b>	<b>(332,459)</b>	<b>(284,401)</b>	<b>(283,082)</b>
Total Cash from Sales	321,124	344,952	484,377	306,126	576,405	572,242	572,242	572,242
Capital Asset Disposal Proceeds	0	0	0	0	0	0	0	0
Federal Grants	0	0	0	0	0	0	0	0
State Appropriations	0	0	0	0	0	0	0	0
Other Sources	0	0	0	0	0	0	0	0
<b>TOTAL SOURCES OF CASH</b>	<b>321,124</b>	<b>344,952</b>	<b>484,377</b>	<b>306,126</b>	<b>576,405</b>	<b>572,242</b>	<b>572,242</b>	<b>572,242</b>
Cash Used for Operations	(207,758)	(355,348)	445,471	(319,477)	(533,047)	(166,414)	(148,104)	(148,104)
Payments for Capital Assets	0	0	0	0	0	0	0	0
State Appropriations	0	0	0	0	0	0	0	0
Other Uses	(595,495)	(191,400)	(195,640)	(388,659)	(485,112)	(357,770)	(422,819)	(422,819)
<b>TOTAL USES OF CASH</b>	<b>(803,253)</b>	<b>(546,748)</b>	<b>249,831</b>	<b>(708,136)</b>	<b>(1,018,159)</b>	<b>(524,184)</b>	<b>(570,923)</b>	<b>(570,923)</b>
<b>ENDING CASH BALANCE/(INTERFUND LOAN BALANCE)</b>	<b>(21,107)</b>	<b>(222,903)</b>	<b>511,305</b>	<b>109,295</b>	<b>(332,459)</b>	<b>(284,401)</b>	<b>(283,082)</b>	<b>(281,763)</b>
	0	0	0	0	0	0	0	0